



MINUTES

Cumberland County Commissioners' Workshop Meeting

October 18, 2018 – 10:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Jennifer Hipp, Assistant Solicitor.

Departments: Dana Best, Finance; Samantha Krepps, Ben Burner, Communications; Lynn Grew, Controllers; Linda McCulloch, MH/IDD; Necole McElwee, Nicole Crisp, Jill Hutchison, Children and Youth; Bob Shively, John Quirk, Michael Snyder, Nicole Kepes, Public Safety; Joan Crawl, Aging and Community Services; Earl Reitz, Prison; Skip Ebert, District Attorney; Jack Carroll, Drug and Alcohol; Brent Durham, Facilities;

VTC: Kirk Stoner, Planning; Melissa Smith, CNRC; Claudia Garner, Public Safety.

Outside Agencies: Kate Molinaro, Housing & Redevelopment Authority

Media: None

Call to Order: Deputy Chief Clerk, Sandy Moyle called the meeting to order at 10:05 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Nicole Crisp — (Children and Youth) — 25 Years of Service: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Nicole Crisp for her 25 years of service.

Employee Recognition: Jill Hutchison — (Children and Youth) — 25 Years of Service: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Jill Hutchison for her 25 years of service to the County.

Press Release Re: County Safely Disposes of Nearly 913 Tons of Household Hazardous Waste in 20 Years and Certificates of Special Recognitions for Sponsors of the 2018 Household Hazardous Waste Event: Kirk Stoner provided history on the County's Annual Household Hazardous Waste events. Kirk Stoner requested that Certificates of Special Recognition be prepared for the companies and municipalities that gave donations for the 2018 event in August.

- Advanced Disposal
- Penn Waste
- North Middleton Township
- Newville Borough
- Lemoyne Borough

Commissioner DiFilippo mentioned the press release will go out today.

Press Release Re: County Commissioners Recognize 9-1-1 Dispatcher for Saving Newborn and Certificate of Recognition for Nicole Kepes Re: 9-1-1 Life Saver Situation: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Nicole Kepes for her life saving situation.

2018 CDBG and HOME Program Budget Revisions: Kate Molinaro asked if there were any questions regarding revisions and requested the Board approve on Monday (see attached).

Budget Resolution 2018-24 Re: Budget Adjustment: Dana Best reviewed the budget adjustment Workers Comp Fund increase (see attached).

Contracts/Grants: — (Sandy Moyle) (see attached)

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging & Community Services Agreements:**
 - Senior Center Services
 - New Hope Ministries – West Shore & Mechanicsburg Locations
 - Maranatha-Carlisle, A Financial Guidance Ministry
 - b. **Children & Youth Agreements:**
 - Affinity Forensic Services, LLC dba PA Forensic Associates
 - Cornell Abraxas Group OS, LLC
 - c. **Facilities Management Agreement:**
 - First Night Carlisle
- II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Aging & Community Services Agreement:** — (Joan Crowl)
 - Central PA Food Bank – Addendum – Increase 4,395.27
 - b. **Claremont Nursing and Rehabilitation Center/Prison Agreement:** — (Earl Reitz)
 - Carlisle Area Religious Council – Annual agreement – Increase - \$128,670.85
 - c. **Claremont Nursing and Rehabilitation Center Agreements:** — (Melissa Smith) - vtc
 - Cerner Corporation - \$3,175/year Commissioner Eichelberger questioned retracting information.
 - Milestone – Nursing temp agency Commissioner Hertzler questioned the actual cost difference. Melissa stated it is approximately \$1 extra per hour. CNA \$28 per hour, weekend \$29 per hour, Holiday \$31.50
 - d. **District Attorney Grant:** — (Skip Ebert)
 - PA Department of Transportation Grant – Sobriety Checkpoint and DUI-Underage Drinking Enforcement Program – Amount - \$112,000.00 – 3 year
Commissioner Hertzler questioned the locations of the checkpoints. Skip explained that they are based on the areas of higher accidents.
 - e. **Drug & Alcohol Agreement:** — (Jack Carroll)
 - Valley Forge Medical Center & Hospital Inc. – Rehab providers - \$310/day
 - f. **Facilities Management Agreement:** — (Brent Durham)
 - Abel Fence – Gate scape controllers - \$12,000 for 3 years
 - g. **Liquid Fuels Agreement:** — (Kirk Stoner)
 - Fares Farhat Construction – Addendum – additional debris - \$9,876.00
 - h. **MH/IDD Agreements:** — (Linda McCulloch)
Early Intervention / FY 2018-2019
 - International Corporate Training & Marketing LLC – Addendum – language interpretation - \$14,006
 - Western PA School for the Deaf – Special instruction hearing

- i. **Recycling & Waste Grant:** — (Kirk Stoner) - vtc
 - PA DEP – August 2018 Household Hazardous Waste Event Record of Operations and Application for Reimbursement – Amount - \$40,250.76
 - j. **Public Safety Grant:** — (Claudia Garner) - vtc
 - Emergency Management Performance Grant — Amount — \$108,451.00 October 2017 – September 2018 – 50% county match for salaries
- *Action Requested*

Commissioner Hertzler made a motion to approve the EMP grant. Commissioner Eichelberger seconded the motion and the motion carried.

Tax Claim Bureau – Repository Sale Consent: Jennifer Hipp explained the sale of property manufactured home in the amount of \$10.00.

Ag Land Preservation Board Reappointments: Commissioner Hertzler made a recommendation to Reappoint **Boyd Weary** and **Gary Martin** for Three (3) Year Terms, Effective January 1, 2019 and expiring December 31, 2021.

Commission for Women Appointment: Sandy Moyle made a recommendation to appoint **Molly Moore** to the Cumberland County **Commission for Women** for a Three (3) Year Term, effective October 23, 2018 and expiring on October 22, 2021.

Commissioners' Liaison Reports

Commissioner DiFilippo

Emergency Service Action Panel: Met October 10th.

- EMS Council they are seeing a decrease in opioid issues. Comparing 2016 to 2018 there is a 40% decrease.
- P25 Radio project update.
- Chuck Murphy will be resigning in early 2019 and is looking for a new Chairman.

Western COG – Met Monday October 15th.

- Lower Frankford Township mentioned safety issues with Sunoco Pipeline and also mentioned appreciation from the County Commissioners for their support.
- Mt Holly Springs Borough Halloween parade is October 24th.
- North Newton Township is having their first budget meeting this Friday.
- Newville Borough has hired two new Police Officers, one full time and one part time. Halloween parade is scheduled for October 29th.
- Penn Township has reestablished its Parks and Recreation Committee with 4 members and looking for a fifth. Received \$15,300 in grant money from Cumberland County to use for rewriting of Ordinances.
- Southampton Township there was issues with Advanced Disposal missed trash pickups. Issues have been addressed and ok.

Cumberland York Area Local Defense Group: Met October 10th

- I-81 study for exit 48 & 49 has been submitted to HATS and seeking funding sources. Projected costs are approximately \$3,000,000. Penn DOT indicated it could be years until completed and the widening of I-81 will need done first. It was suggested that the federal legislators get involved. Joint use study in Hampden Township was done in 2016 and comments are due back by this Friday October 19th.
- 4,300 employees are employed at the Hampden Naval Base supply station with \$467 million in annual payroll. 27,000 employees in the state. There is a need to maintain a skilled labor supply. Within 12 hours of Carlisle is 50% of the US population. Laura Potthoff thanked her running to meeting so well.

Commissioner Hertzler

Commissioner Hertzler mentioned the widening of I-81 before anything else gets done. All three mpo's Franklin County, Lebanon County, and HATS are working on a masterplan to identify priorities for improvement. That could include the interchange and get rid of the miracle mile, and widening the Carlisle area. Looking at the whole plan to see what is affordable.

Affordable Housing Trust Fund Board: Met October 9th.

- Transfer of \$5,000 to assist the work of Shippensburg University to develop a housing affordability analysis
- 2019 Budget will need Commissioner approval soon. Budget is less than last year by \$15,000.
- At the annual Realtor's Breakfast it was mentioned the lack of sufficient housing inventory has resulted in first time home owners not being able to take advantage of the assistance because of the price range of homes.

Ag Land Preservation Board: Met October 10th.

- Approved minor changes to farm ranking system
 - A change would grant additional point to a farm that is willing to take a reduced price for the easement.
- Lancaster County provides for a tiered pricing for farms that are willing to take a reduced price.
- Farmland Preservation workshop is scheduled for November 1st at 7:00 p.m., Allen Road bldg. for interested farmers, Lancaster Trust update, and

Conservation District Board:

- Recommended re-appointment of Farmer Director Dennis Garman.

Capital Region Council of Government: Met October 15th

- State Rep. Frank Ryan of Lebanon County and Steve Deck, Executive Director of Tri-County Regional Planning Commission provided a presentation regarding the general assembly and achieving property tax elimination and Traffic 40 year plan.
- Training will be provided to Fire and EMS on the duties and responsibilities of local governments.
- Adopted a resolution in opposition to legislation that would strip municipalities of all zoning authority over wireless antennas in public right-of-ways and slashing fees they receive.
- Legislation passed that will require online travel companies to remit state and county hotel tax.

Commissioner Eichelberger

Planning Commission: Met October 18

- Will receive an update from Kirk Stoner and forward to the Board.

Recycling & Waste Authority:

- There was discussion of making changes to the Household Hazardous Waste event. Justin Miller and Kirk Stoner will make a presentation at a future meeting.
- Justin provided articles to the Authority regarding changes to the recycling market.

MH/IDD: Meeting today in Perry County.

Cumberland Area Economic Development Corporation:

- Working on the CEO search and initiated the contract with a company to start the search.
- They hired the Real Estate Specialist for the REC through CAEDC
- An individual accepted the Destination Sales Manager position
- CAEDC Workforce Development meeting was held to raise awareness on what is available, what is planned and networking. Presentations were provided by educational systems.

Commissioner Hertzler mentioned the need for key skills training in the workforce vs. a four year degree. CAEDC is pulling these groups together which is helpful and also the challenges relative housing.

Report of Executive Session: October 10, 2018 @ 11:00 a.m., October 15, 2018 @ 11:00 a.m.; October 16, 2018 @ 1:30 p.m., Re: Personnel Issues

Request for an Executive Session: Deputy Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist