



MINUTES

Cumberland County Commissioners' Workshop Meeting

November 1, 2018 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Dana Best, Tammy Bender, Finance; Robin Weigle, Assessment Office; Annie Strite, MH/IDD; Melissa Calvanelli, Court Administration; Mark Adams, IMTO; John Bitner, Vector Control; John Lopp, Facilities; Samantha Krepps, Communications; Ron Anderson, Sheriff; Michelle Sibert, Victim Services; Dale Sabadish, Prothonotary; Denny Lebo, Clerk of Courts; Skip Ebert, District Attorney.

VTC: Claudia Garner, Public Safety; Melissa Smith, Claremont Nursing & Rehabilitation Center.

Outside Agencies: Rick Rovegno, Ms. Donna Martin, Citizen; Matt Miller, Penn Live; Zach Hoops, The Sentinel.

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: Chief Clerk, Sandy Moyle opened the floor for Public Comment that was related to items on the agenda. She stated that any other public comment will be held until the end of meeting before other business. Hearing none, seeing none we will move on.

Budget Resolution 2018-25 Re: Budget Adjustment: Dana Best reviewed Budget Resolution 2018-25 for the Sinking Fund increasing revenues and expenses (see attached).

Laying the 2019 Budget on View: Dana Best requested that on Monday, November 5th the Board place the Budget on Review. The general fund expense budget is \$87.7 million. The total County budget is \$284.2 million. Dana said they have provided updated projections that will be placed on the budget. (see attachment). Commissioner Hertzler said some things need to be discussed before the budget goes on display. Commissioner DiFilippo said that it will be discussed under other business.

Contracts/Grants: — (Sandy Moyle)

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Assessment Agreement:**
 - Evaluator Services & Technology, Inc. — Addendum

- b. **Children & Youth Agreement:**
 - The Bair Foundation of Pennsylvania, Inc.
- c. **District Attorney/Bureau of Justice Services Grant:**
 - Acceptance of Subgrant Award from Pennsylvania Commission on Crime and Delinquency (PCCD) for a Vacuum Metal Deposition in the Forensic Laboratory — Grant Amount — \$139,376.00
- d. **MH/IDD Agreement:**
 - FY 2018-2019 Intellectual and Developmental Disabilities
 - Dauphin County MH-IDD Program

- II. * New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:
- a. **Assessment Agreement:** — (Robin Weigle)
 - Evaluator Services & Technology, Inc.
 - b. **Claremont Nursing & Rehabilitation Center Agreements:** — (Bob Aims/Melissa Smith)
 - Contata Health — Software Support
 - Renal Treatment Centers - Northeast, Inc. — Dialysis Service for residents
 - c. **Facilities Management Agreement:** — (John Lopp)
 - DynaTech Generators
 - d. **MH/IDD Agreement:** — (Annie Strite)
 - FY 2018-2019 Intellectual and Developmental Disabilities
 - Keon Enterprises LLC — Addition to transportation more consumers using system — Being used off hours and weekends.
 - e. **Public Safety Grant:** — (Claudia Garner) - vtc
 - Radiation Emergency Response Fund Grant — Amount — \$21,489.00

Capital Project Requests:

- **Claremont Nursing and Rehabilitation Center:** — (Bob Aims/Melissa Smith)
 - O2 Concentrators — Total Project Cost: — \$27,803.00 — to purchase 35 – 5lt concentrators and 10 – 10lt oxygen concentrators.
- **Courts/District Justice:** — (Melissa Calvanelli)
 - MDJ’s Video Conferencing — Total Project Cost: — \$25,645.60
- **IMTO Department:** — (Mark Adams)
 - Computer Fall Lifecycle – 2018 — Total Project Cost: — \$117,735.00 — second phase of the year — replacing 113 computers throughout the County — 15 to 20 different department.
 - Cisco Firewalls – New Courthouse — Total Project Cost: — \$25,000.00
- **Public Safety:** — (Claudia Garner) - vtc
 - Document Management System — Total Project Cost: — \$17,072.00
- **Vector Control:** — (John Bitner)
 - New Vehicle — Total Project Cost: — \$27,370.00

Discussion of Salary Ordinance for Elected Officials: Keith Brenneman explained that this happens every four years and an Ordinance needs created that establishes elected officials salary excluding the DA’s Office. There is one in place now for the next four years immediately following this year and this will be for the next four years after that time period. Commissioner DiFilippo said that would be for the year 2023. Keith said there is another discussion scheduled for November 5, 2018. Monday the Board will take action to advertise the ordinance and there will be a special meeting held in the evening and the Board will need to make a decision as to what the salaries will be. Monday the Board need to give guidance on the ordinance and authorize its advertising.

Cumberland County Conservation District Reappointment Recommendations of the Following

Individuals: Commissioner Hertzler discussed the Cumberland County Conservation District reappointment recommendations of the following individuals.

- **Dennis Garman** – *Farmer Director* — Reappointment for a Four (4) Year Term Effective: — January 1, 2019 and Expiring: — December 31, 2022 — Approval will be on Monday, November 5, 2018
- **Commissioner Jim Hertzler** - Reappointment for a One (1) Year Term Effective: January 1, 2019 and Expiring: — December 31, 2019 — Approval will be on Monday, November 5, 2018

Capital Resource Conservation & Development Area Council, Inc. Appointment Recommendations of

the Following Individuals: Sandy Moyle discussed the Capital Resource Conservation & Development Area Council, Inc. appointment recommendations of the following individuals.

- **Tracey Ash** as *Member-at-Large* — Appointment for a Three (3) Year Term, Effective: — December 1, 2018 and Expiring: — November 30, 2021 — Approval will be on Monday, November 5, 2018
- **Ken Okorn** as an *Alternate Board Member* — Reappointment for a one (1) Year Term, Effective: — December 1, 2018 and Expiring: — November 30, 2019 — Approval will be on Monday, November 5, 2018

Cumberland County Library System Reappointment Recommendations of the Following Individuals:

Commissioner DiFilippo discussed the Cumberland County Library System reappointment recommendations of the following individuals.

- **Paul Fisher and John McCrea** as *Board Members* and **Karen Shirey and Judy Souleret** as an *Alternate Board Member* — Reappointments are for Three (3) Year Terms, Effective: — January 1, 2019 and Expiring: — December 31, 2021 — Approval will be on Monday, November 5, 2018
- **Linda Ries** as *Board Member* and **Tom Witt** as *Alternate Board Member* — Reappointments to Fill Vacancies for One (1) Year Terms, Effective: — January 1, 2019 and Expiring: — December 31, 2019 — Approval will be on Monday, November 5, 2018

Commissioners' Liaison Reports:

Commissioner DiFilippo

Library System Board: Met on Monday, October 22, 2018

- County Library is looking to find a new headquarters, they have found two spots. They have decided the Bed Creek location will be best with a project 10 year cost saving. They will be moving forward on leasing that property.
- Revision to the budgets for 2019 there was a review of the preliminary budget. This will include a slight adjustment for the moving cost.
- Staffing update is taking place for a part-time computer technician person.
- The Future Task Force is scheduled to meet November 27, 2018 at 4:00 p.m.

LEPC —SARA Summit was held on October 23, 2018 this is the second Summit that we have hosted. It was very outstanding; there were 150 attendees a host of guest speakers and a good many sponsors. The event last year was infancy and within one year this has become I think this has been quite a marquee event.

Commissioner Hertzler

Housing and Redevelopment Authority Board: Met on Thursday, October 18, 2018

- Settlement was imminent on the transfer of the historic Frankenberger Tavern Property to the Mechanicsburg Museum Association. The transfer was complicated by the association's desire to place small buildings on the site which required the re-submission of materials to the Pennsylvania Historical and Museum Commission.

- Constructions of the Townhomes at Factory Square in Carlisle are moving towards completion. Occupancy of ten (10) units occurred last month and next round of moves is scheduled for mid-November, with a goal of full occupancy by the end of the year.
- They are pulling from the wait list for the housing Choice Voucher program but more people continue to be on the wait list than there is available federal funding. The authority continues to work on updating its management information system.

Affordable Housing Trust Fund Board: Wednesday, October 24, 2018.

- Held a special meeting because of lack of a quorum at the regularly scheduled meeting. They approved a \$5,000 transfer of funds to support our Planning Departments initiative with Shippensburg University for a study of housing affordability in our county.
- The Trust Fund board members approved a proposed 2019 budget and Kate Molinaro will be presenting to the Board of Commissioners for consideration and approval later this month.

Cumberland County Conservation Board: Met on Tuesday, October 23, 2018

- There was discussion and a power point presentation about significant storm and sediment runoff on October 11 from the site of the Penn Commerce warehouse project that is underway in Penn Township. A lack of sufficient run off and sedimentation controls resulted in runoff for 1.68 miles and into the high-quality designated Yellow Breeches.
- The Board voted to hold an administrative hearing on the violations of necessary precautionary measures and a fine is expected to result against the company.
- Conservation District held their 16th annual golf tournament to raise money for scholarships to college students who pursue environmental science or environmental education degrees. A total of nearly \$6,000 was raised.

Commissioner Hertzler stated there was a Farmland workshop that will be held at Allen Road, Carlisle at 7:00 o'clock in Conference Room B.

Commissioner Eichelberger

MH/IDD — I was not able to attend the MH/ID which was held in Perry County. Annie Strite said they sent out the request for proposal for the Long-Term Structured Residential Program LTSR which is has been funded by the States. Open bids are going through the Solicitors office and the responses are to be back November 16, 2018. Early Intervention there are a number of projects being funding using Health Choices Reinvestment Funds. This is geared towards birth and three years of age, which is providing training for teachers and daycares.

Planning — There was nothing to update. Commissioner Eichelberger asked Chief Clerk Moyle if the Commissioners received the nominations information. She state that she did and will be on the next workshop. We received notification of the Commissioners cost for the Tri-County Regional Planning Commission.

Recycling — Have some articles regarding the current state of the recycling market place and I will forward to Commissioners. The new 902 grants for Capital Equipment have been announced. The state salvage recycling funded released a draft recommendation aimed at updating and strengthening act 101.

Cumberland Area Economic Development — Update on the Workforce Development initiative this is really catching a lot of attention on the business community locally. The economy is changing thing should be here in another 10 or 20 years need to look at recapitalizing and retraining. We have some real opportunities going on in this area.

CCAP Academy Committee — Had a conference call training Friday, November 2, 2018. There was a discussion on developing a training regimen and preparing for new classes.

Report of Executive Session: Chief Clerk Sandy Moyle reported there was Executive Sessions held on October 22, 2018 @ 2:10 p.m., October 29, 2018 @ 9:15 a.m., Re: Personnel

Request for an Executive Session: Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues

Public Comment: (deferred from beginning of meeting)

- Ms. Donna Martin stated to the Commissioners that she is not happy with her provider agency Caring Matter. She stated that there is a lack of communication from the agency to her and her caseworker Casey McGee. Ms. Martin said it is usually three days to a week to get a response. Ms. Martin said she want to let the Commissioners to know that our tax dollars are being wasted on services that do not deliver. Ms. Martin thinks that the Commissioner can make these people understand the importance of communication back to the caseworker. Ms. Martin stated these services are a privilege not a right.

- Mr. Rick Rovegno Provided Public Comment to the Board:
Mr. Rovegno stated that he had spoken with you gentlemen a month ago. I think from my wife and I, first I want to say we both believe we live in a great County. Gary and Vince and Jim I think that is largely due to your leadership and your efforts and we appreciate that. We have low unemployment, we have an outstanding quality of life, we have a government that is responsive to the needs of people that can come in and speak what they want. I would like to share a few thoughts about a person that I have an immense amount of respect for and this respect developed over many years and hundreds of interactions.

Solicitor Brenneman intervened:

Solicitor Brenneman asked Mr. Rovegno if he was going to discuss publicly what you have already communicated to the commissioners about the former employee. Mr. Rovegno said that he wanted to share some things and put them on record yes. Keith Brenneman asks Mr. Rovegno if he received the letter that he wrote to him. Mr. Rovegno said that was correct. Mr. Brenneman said you are aware that the Commissioners cannot and will not do anything as a result of what you may tell them. Mr. Rovegno said he has received your letter. Mr. Brenneman said then you are aware of that. Mr. Brenneman said he is curious, has this person asked you to appear before the Commissioners. Mr. Rovegno said that she does not know that I am here. Mr. Brenneman asked if he has asked for her consent to discuss the matter. Mr. Rovegno said no. Mr. Brenneman said then she is not aware that you are doing this. Mr. Rovegno said that is correct. Mr. Brenneman said to make sure you are clear, what I told you in the letter previously still stands. You are talking about a former employee and the Commissioners cannot and will not do anything as a result of any request you may have of them concerning that situation. Mr. Brenneman said that he is welcome to continue and he cannot stop you but I'm telling you again that they are not going to be doing anything about that. Mr. Rovegno appreciates that and said that he did want to put a couple of things on the record with my experience and my thoughts and I appreciate the opportunity to speak.

Mr. Rick Rovegno continued:

Karen Dewoody in my opinion was an outstanding employee. She represented the best in all of us. Vince, I recognize the way that you bring harmony to humility to people; Jim, as you delve into issues and look into them carefully that was Karen too; Gary, she had your passion. When we recognized Dennis Marion and I appreciate and I thought that it was a wonderful thing. Gary you spoke so eloquently of the care and concern that is Dennis and is County Government. I will share with you that isn't in a job description out there, but when someone time is coming close and I mean their mortality, Karen would take the time to sit and just make sure that someone knew someone was there and someone cared. I think I can speak not only for myself but for thousands of people that where employees at Claremont and the residents and their families they appreciated Karen efforts. I think she left county employment in an unfortunate circumstance. I want to wish her well in all her future activities and endeavors.

I did receive your letter Mr. Solicitor and it said any information regarding Karen is confidential. Respectively I disagree. There are many things that are confidential and there are some things that are not. When someone is hired here at the county government that is a public action, salary is set that is a public action, when they get a raise that is a public action. So there are things that are part of anybody's salaries; why are those actions public, because they require the expenditure of public resources. And the people get the bills, pay the bills, and the tax payers have the right to know how much things cost and that's why there are actions by law.

Solicitor Brenneman intervened:

Mr. Brenneman states that if you are addressing me, I absolutely agree with you. My job is to protect both the County and this Board of Commissioners and I think you understand, in fact you probably expected my letter. Mr. Rovegno said yes I did receive your letter and I respected your courtesy.

Mr. Rick Rovegno continued:

Mr. Rovegno said that he wanted to wish Karen well she has not spoken to me or her attorney but I have heard several people that we have settled the matter with her I think that is a credit to be warranted. It was just an unfortunate circumstance; unfortunate series of circumstances that we made them right, so I appreciate that and I wish her well. I thank Gary, Vince and Jim; everything you did for me and for my wife and Karen says to please express her gratitude to you. We have a great County so proud of you and I just want to wish Karen well. Thank you for the opportunity to speak and thank you so much for what I just saw here, where a citizen can come in and talk with you, it's a wonderful thing. With that gentleman I appreciate your time.

Other Business:

o 2019 Budget on Display

Commissioner Hertzler discussed the budget. The Project 2019 Budget is \$87.7 million dollars last year the current budget year the general funding was \$86.3 million dollars that is what was projected. The actual spend for 2017 was \$76,635,672.00 I would like to ask what is the actual projected spend by the end of this year. Our general fund expected spend is \$80,282,202.00 so that's \$6 million dollars less that was budgeted. Commissioner Hertzler said that decisions need to be made with respect to the Housing and Redevelopment Authority request for \$17,000.00 to support their downtown program; Presentation was given by Cumberland Area Economic Development Corporation (CAEDC) requesting \$50,000.00 for the Military Retention and \$50,000.00 for the Recruitment & Workforce Development. On the Farmland Preservation we have as a Capital amount of \$720,000. The amount that is in the budget is the amount that was allocated in the 2018 and will be spent in 2019. The Farmland Preservation Board submitted a reasonable request of a million dollars.

Commissioner Eichelberger said he has two issues, there is this year's upcoming budget and then there is the budget process. This is the same debate because we set our path in a way were it bound to come up the same every year and it becomes this political tug of war. I will support the request for \$17,000 for the Housing and Redevelopment Authority this year but requesting performance measures put into actions for next year. CAEDC there request is for \$100 thousand dollars and I am very certain they will move forward with our request. The Farmland Preservation was raised two years ago to five hundred thousand dollars. Commissioner Eichelberger said he still thinks it is too soon and is concerned. It is our largest discretionary item we have and not saying we shouldn't do it, but we need to be careful how we do it and be more than willing to provide adequate oversight and accomplishing the goal we set out.

Commissioner DiFilippo said at the presentation yesterday CAEDC did not request a hundred fifty thousand for their grant program. Their request was for the \$50,000.00 for the Military Retention and \$50,000.00 for the Workforce Development. And the request of \$17,000.00 for the Housing and Redevelopment Authority. Commissioner DiFilippo asked Finance if this is already within that

contingency fund of \$150,000.00 dollars. Commissioner DiFilippo asked Solicitor Brenneman if there is a need to make a motion. Solicitor Brenneman said no it is already identified as part of a portion of the budget. We are clear on what we support and the amount for CAEDC and the Housing and Redevelopment Authority the Farmland Preservation has always been a contested issue nobody wants to disagree the importance of this program it has to continue. Commissioner DiFilippo said that he is going to ask the new Chief Clerk to make a priority and with working with our planning director and others to actually come through with some type of policy formula we can use for Farmland Preservation for 2020.

Commissioner Eichelberger made a motion to approve the Housing and Redevelopment Authority, downtown and revitalization program in the amount of \$17,000.00, CAEDC in the amount of One Hundred Thousand equal shares to be divided for the Military Retention and the Recruitment & Workforce Development and also the budget amount of Five Hundred Thousand Dollars to be certified later allocated as such for Farmland Preservation as well as firming the full allocation of Act 13 monies received by the County to the Land Partnership Program. Commissioner Hertzler seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician