



MINUTES

Cumberland County Board of Commissioners' Meeting

November 5, 2018 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioners Vincent T. DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Staff Present: Sandy Moyle, Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: John Lopp, Facilities; Tammy Bender, Dana Best, Finance; Holly Sherman, Human Resources; Mary Brokans, Mike Clapsadl, Lynne Grew, Bob Dagrosa, Controller's; Mark Adams, IMTO; Ben Burner, Samantha Krepps, Communications.

Others Present: None

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Jim Hertzler and Eichelberger were present.

Public Comment: None

Employee Recognition: Mary Brokans — (Controller's Office) — 20 Years of Service: — On behalf of the Board of Commissioners, Commissioner DiFilippo and Al Whitcomb recognized Mary Brokans for her 20 years of service.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the Minutes of October 18 and October 22, 2018. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Public Safety Minutes: Commissioner Hertzler made a motion to approve the Public Safety Minute of October 24, 2018. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger made a motion to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

Budget Resolution 2018-25: *(Reviewed at the November 1, 2018 Workshop)* Commissioner Hertzler made a motion to approve the Budget Resolution 2018-25 Re: Budget Adjustment. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Laying the 2019 Budget on View: *(Reviewed at the November 1, 2018 Workshop)*

Commissioner Eichelberger made a motion to approve of Laying the 2019 Budget on View. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Contracts/Grants 10.I.(a-d) and 10.II. (a-e): *(Reviewed at the November 1, 2018 Workshop)*

Commissioner Hertzler made a motion to approve the following Contracts/Grants 10.I (a. through d.) and 10.II (a. through e.). Commissioner Eichelberger seconded the motion and it unanimously carried.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Assessment Agreement:**
 - Evaluator Services & Technology, Inc. — Addendum
 - b. **Children & Youth Agreements:**
 - The Bair Foundation of Pennsylvania, Inc.
 - c. **District Attorney/Bureau of Justice Services Grant:**
 - Acceptance of Subgrant Award from Pennsylvania Commission on Crime and Delinquency (PCCD) for a Vacuum Metal Deposition in the Forensic Laboratory — Grant Amount — \$139,376.00
 - d. **MH/IDD Agreement:**
 - *FY 2018-2019 Intellectual and Developmental Disabilities*
 - Dauphin County MH-IDD Program

 - II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
 - a. **Assessment Agreement:**
 - Evaluator Services & Technology, Inc.
 - b. **Claremont Nursing and Rehabilitation Center Agreements:**
 - Contata Health
 - Renal Treatment Centers — Northeast, Inc.
 - c. **Facilities Management Agreement:**
 - DynaTech Generators
 - d. **MH/IDD Agreements:**
 - *FY 2018-2019 Intellectual and Developmental Disabilities*
 - Keon Enterprises LLC.
 - e. **Public Safety Grant:**
 - Radiation Emergency Response Fund Grant — Amount — \$21,489.00
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Capital Project Requests:

- **Claremont Nursing and Rehabilitation Center:**
 - O2 Concentrators — Total Project Cost: — \$27,803.00

Commissioner Eichelberger made a motion to approve the O2 Concentrators for the Claremont Nursing and Rehabilitation Center. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Courts/District Justice:**
 - MDJ's Video Conferencing — Total Project Cost: — \$19,645.00

Commissioner Hertzler made a motion to approve the MDJ's Video Conferencing Project. Commissioner Eichelberger seconded the motion and it unanimously carried.

- **IMTO Department:**
 - Computer Fall Lifecycle – 2018 — Total Project Cost: — \$117,735.00

Commissioner Eichelberger made a motion to approve the Computer Fall Lifecycle Project for IMTO. Commissioner Hertzler seconded the motion and it unanimously carried.

- Cisco Firewalls – New Courthouse — Total Project Cost: — \$25,000.00

Commissioner Hertzler made a motion to approve the Cisco Firewall Project for IMTO. Commissioner Eichelberger seconded the motion and it unanimously carried.

- **Public Safety:**

- Document Management System — Total Project Cost: — \$17,072.00

Commissioner Eichelberger made a motion to approve the Document Management System for Public Safety. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Vector Control:**

- New Vehicle — Total Project Cost: — \$27,370.00

Commissioner Hertzler made a motion to approve the New Vehicle for Vector Control. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion and Approval of Orr’s Bridge Bid Opening: *Action Requested — Kirk Stoner stated that PennDOT opened bids for the Orrs’s Bridge Project and there was eight bids all together and one was rejected. The lowest bid was Deblin, Inc. they are out of Mechanicsburg and their bid was for \$5,026,973.18.

Commissioner Hertzler made a motion to approve the Orr’s Bridge Bid to Deblin, Inc. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion and Request to Authorize Advertising for Request for Proposal: *Action Requested — Mark Adams said that the current contract for the telephone service is through CenturyLink and is coming up for renewal at the end of the year. We are looking for permission to put out a RFP for telephone services for the beginning of next year.

- Telephone Services For Cumberland County Government

Commissioner Eichelberger made a motion to approve the RFP. Commissioner Hertzler seconded the motion and it unanimously carried.

Discussion of Salary Ordinance for Elected Officials: Solicitor Brenneman stated that this is for the time period 2022 – 2025. The previous ordinance was effective for the year 2018 and goes to 2021. The ordinance that was passed previous sets a cap of 2% and a bottom of 0% based upon the consumer price index noted in that ordinance for increases across the board for all the public officials. Commissioner Hertzler stated that he did not have a problem with continue for another four years from January 2022 through December 31, 2025. He also said that he wanted to place on record that Cumberland County is a third class County.

Commissioner Hertzler made a motion to continue for another four years with the policy that is existing. Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner DiFilippo said what we are look at is a maximum increase based on CPI of a 2% maximum nor by less than 0% in any one calendar year. Denny Lebo did not agree he said this is seven years out we do not know where this is going to go.

Commissioner Hertzler made a motion to hold a special evening meeting to be held on Tuesday, December 4, 2018 @ 7:00 p.m. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of the Reappointment of Dennis Garman – Farmer Director to the Cumberland County Conservation District Board: *(Reviewed at the November 1, 2018 Workshop)* Commissioner Eichelberger made a motion to Approve the Reappointment of Dennis Garman Farmer Director to serve on the Cumberland County Conservation District Board for a Four (4) Year Term Effective: — January 1, 2019 and Expiring: — December 31, 2022. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of Reappointment of Commissioner Jim Hertzler to the Cumberland County Conservation District Board: Commissioner Eichelberger made a motion to approve the Reappointment of Commissioner Jim Hertzler to serve on the Cumberland County Conservation District Board for a One (1) Year Term Effective: January 1, 2019 and Expiring: — December 31, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of the Appointment of Tracey Ash as Member-at-Large to the Capital Resource Conservation & Development Area Council, Inc. & the Reappointment of Ken Okorn as Alternate Board Member to the RC&D: *(Reviewed at the November 1, 2018 Workshop)*

Commissioner Hertzler made a motion to approve the Appointment Tracey Ash as Member-at-Large to the Capital Resource Conservation & Development Area Council, Inc., for a Three (3) Year Term, Effective: — December 1, 2018 and Expiring: — November 30, 2021, and the Reappointment of **Ken Okorn** as an *Alternate Board Member* — to the Capital Resource Conservation & Development Area Council, Inc. for a one (1) Year Term, Effective: — December 1, 2018 and Expiring: — November 30, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of the Appointment of Paul Fisher and John McCrea as Board Members and Karen Shirey and Judy Souleret as an Alternate Board Member to the Cumberland County Library System:

(Reviewed at the November 1, 2018 Workshop) Commissioner Eichelberger made a motion to approve the appointment of Paul Fisher and John McCrea as Board Members and Karen Shirey and Judy Souleret as alternate Board Members to the Cumberland County Library System for a Three (3) Year Terms, Effective: — January 1, 2019 and Expiring: — December 31, 2021 and Linda Ries as *Board Member* and Tom Witt as *Alternate Board Member* — to Fill Vacancies for One (1) Year Terms, Effective: — January 1, 2019 and Expiring: — December 31, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Hertzler made a motion to approve the following General Disbursements Transfer Authorizations Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	10/25/18	\$	230,331.67
b.	10/26/18	\$	323.60
c.	10/26/18	\$	4,936,923.37
d.	10/31/18	\$	2,151,555.38
e.	10/31/18	\$	537,090.60
f.	11/ 1/18	\$	258,022.21
g.	11/02/18	\$	58,893.22

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on November 1, 2018 @ 11:00 a.m., Re: Personnel Issues

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for the Recorder of Deeds and Change of Assessment — Month of October

Other Business: County Surplus Material and Disposal

Chief Clerk said that we need to determine what is of value and what is not. Commissioner Eichelberger said the disposal process of anything and how do we determine what is of value verses what's not when we send items to auction a listing was provided to governing Board for declaration. The key question is who is determining what is of value. John Lopp said the discussion that he has been given is if it is determined of value we stored and we did a silent bid auction. He said the determination on value is the complicated situation. If we clean up after a storm if someone can use the wood do we let them have it or what should we do? Cardboard is of value, Project Share use to come and pick it up and used it. People have asked for bubble wrap to take home to wrap gifts. Pallets we cannot give back to the companies they do not want them back. I am working within the County to see if other departments could use them. So there is a determination of value that is unclear, what someone is going to pay for it. Commissioner Eichelberger said he thinks it comes down to is what has value verses what doesn't. Solicitor Brenneman said that it comes down to is there value to item if there is they have to be compliantly disposed of and if they do not then you are limited what you can do. Commissioner Eichelberger said then who makes that determinations.

Solicitor Brenneman said that it is a good point, people like John and throughout the County the department heads are making that determination going forward. What is trash and what is worthwhile of disposing of it. Bob Dagrosa from Controllars office said that it breaks down into two areas the safeguarding of assets which we keep of our fixed assets. Then we have all that falls under that which has no value in the County. Commissioner DiFilippo asked John how often he has auctions. John said on a one to two year period and depending on time. Solicitor Brenneman said to John that we should check into what other counties are doing because we are not the only one that has faced this dilemma. Then we will report back to the Commissioners.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician