

**PERRY COUNTY HUMAN SERVICES PLAN  
(BLOCK GRANT)**

**2018-2019**

**May 29, 2018**

**Perry County Commissioners:**

**Brenda K. Benner, Chair  
Paul L Rudy Jr., Vice-Chair  
Stephen C. Naylor, Secretary**

For any questions regarding this plan, please contact:  
Robin Tolan, Cumberland-Perry MH Human Services Program Manager  
(717) 240-6320  
rtolan@ccpa.net

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**APPENDIX A**

**ASSURANCE OF COMPLIANCE**

- A. The County assumes that services will be managed and delivered in accordance with the County Human Services Plan submitted herewith.
- B. The County assumes, in compliance with Act 80, that the County Human Services Plan submitted herewith has been developed based upon the County officials' determination of County need, formulated after an opportunity for public comment in the County.
- C. The County and/or its providers assures that it will maintain the necessary eligibility records and other records necessary to support the expenditure reports submitted to the Department of Human Services.
- D. The County hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 16 PA Code, Chapter 49 (Contract Compliance regulations):
  - 1. The County does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or handicap in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for handicapped individuals.
  - 2. The County will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

**COUNTY COMMISSIONERS/COUNTY EXECUTIVE**

<i>SIGNATURE</i>	<i>PRINT NAME</i>	<i>DATE</i>
	<b>Brenda K. Benner, Chair</b>	5-21-18
	<b>Paul L Rudy Jr., Vice-Chair</b>	5-21-18
	<b>Stephen C. Naylor, Secretary</b>	5-21-18

## Appendix B

### INTRODUCTION

This Human Services Block Grant (HSBG) plan is submitted on behalf of the Perry County Board of Commissioners and represents input from the Cumberland-Perry Mental Health and Intellectual and Developmental Disabilities Program, Cumberland-Perry Drug and Alcohol Commission, Perry Human Services, Perry County Food Bank, Perry County Family Center and the Disabled American Veterans, Chapter #49. The plan was developed in collaboration with these agencies and the Perry County Family Services Partnership Board.

Perry County is a joinder with Cumberland County for the Mental Health, Intellectual and Developmental Disability Services and the Drug and Alcohol Commission. In 1967, the Boards of Commissioners of Perry County and Cumberland County signed a joinder agreement establishing the Cumberland-Perry Counties' Mental Health and Intellectual and Developmental Disabilities Program (C-P MH.IDD). Initially, the Cumberland-Perry Drug and Alcohol Commission was a part of the MH.IDD program, and in 1980, became a separate agency, continuing with the county joinder arrangement. For these services, coordinated planning is ongoing between the two counties with service providers, consumers, family members, other County Human Services, and Commissioners evaluating current services, need areas, and how best to meet the needs of the residents of Cumberland and Perry Counties. We are committed to ensuring this successful joinder arrangement maintains as it has provided opportunities for residents from both counties that would not have been afforded otherwise.

### **PART I: COUNTY PLANNING PROCESS**

*Describe the county planning and leadership team and the process utilized to develop the plan for the expenditure of human services funds by answering each question below.*

- 1. Please identify the critical stakeholder groups, including individuals and their families, consumer groups, providers of human services, and partners from other systems, involved in the county's human services system.*

The Perry County Family Service Partnership Board serves as the focal point for Plan development in Perry County. Established in 1995 under the direction of the Perry County Commissioners in response to the Family Service System Reform (FSSR) initiative, the Partnership Board is a collaboration of family service customers, local government, schools, human service agencies, public health and local community representatives. The Partnership Board believes that our county will be an environment that enhances the well-being of all members of the community. The mission of the Partnership Board is to assist and empower communities to invest in solutions to meet their own needs. Various Community and Human Service agencies and County Commissioners participate in monthly meetings to share information and discuss needs, solutions and outcomes. Board meeting participants include representatives from:

- Adoption services
- Aging services
- Area Churches
- Child & Family services
- Child care services
- Community Ministry services
- Community Partnership agencies
- Commuter & Transportation services
- Council of the Arts
- County Commissioners
- County School Districts
- Domestic Violence services
- Early Education services
- Employment & Vocational services
- Food Bank Ministries
- Home health agencies
- Hospice agencies
- Housing & Homelessness services
- Intellectual & Developmental Disabilities services
- Law Enforcement
- Legal services
- Literacy council
- Long Term Care services
- Mental Health services
- Parenting Networks
- Physical & Behavioral Health Managed Care Organizations

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- Physical Health Disabilities services
- Probation office
- Public libraries
- Social services
- State Representatives' office
- State Senators' office
- Substance Abuse services
- Veterans services
- Wellness services

Stakeholder input occurs from all of the services mentioned. Most participants are also local community members who strive to improve their local communities.

Stakeholder input also occurs through the monthly Cumberland & Perry Mental Health Community Support Program (CSP) meetings as well as Cumberland & Perry Child & Adolescent Service System Program (CASSP). Please see the Cumberland County (CC) plan for more information on the CSP, CASSP, and other planning processes for our joinder services. Many program committees include stakeholders as well to ensure consumer voice and participation in the planning process.

The Perry County Integrated Children's Services Plan (ICSP) team meets monthly to discuss current trends and issues (i.e. needs of transition age youth, grandparents raising grandchildren) to develop specific initiatives.

Other stakeholders are regularly involved in the overall human service planning process as a function of ongoing collaboration. Service needs and system enhancements with regard to human service planning are discussed at the following regular meetings, many of which involve consumers and various community service agencies:

- Perry County Family Partnership Board meetings
- Perry County Health Coalition and Behavioral Health Task Force\
- Perry County LINK to Aging & Disability Resources meetings
- Cumberland-Perry Housing Initiative (CPHI) meetings
- Cumberland-Perry Local Housing Options Team (LHOT) meetings
- Cumberland & Perry Counties' CASSP Core Teams
- Perry County Integrated Children's Services Plan meetings
- Cumberland-Perry Community Support Program (CSP) meetings
- NAMI PA-Cumberland-Perry Counties' meetings
- Cumberland & Perry MH Provider and Base Service Unit (BSU) meetings
- Behavioral Health Managed Care committee meetings including Quality Improvement/Utilization Management (QI/UM), Clinical, Reinvestment Planning and Consumer & Family Focus Committee (CFFC) with our behavioral health partners - Capital Area Behavioral Health Collaborative (CABHC) & PerformCare

Information for the Human Services Plan is gathered continuously throughout the year via these collaborative and joint planning processes.

2. *Please describe how these stakeholders were provided with an opportunity for participation in the planning process, including information on outreach and engagement efforts.*

Information is discussed and gathered through the numerous committees and community meetings previously mentioned throughout the year. Many of these are open forums and consumer, family member, and provider involvement is strongly encouraged through notifications via newsletters, emails, listserves, and social media. Many of these meetings are announced at Partnership Board meetings and CSP meetings. Consumer participation is strongly encouraged. In addition, stakeholder input occurs at the community advisory committee meetings that each department holds and through the monthly Mental Health Community Support Program (CSP) meetings. Many program committees

include stakeholders as well to ensure consumer voice and participation in the planning process. Public Hearings were also held and Legal Notices issued to make others aware of these opportunities to give input into the planning process.

3. *Please list the advisory boards that were involved in the planning process.*

As previously stated, the Perry County Family Service Partnership Board serves in an advisory capacity to numerous participating human service and community agencies within Perry County. The chief role of this collaborative board is to identify community needs and make recommendations on strategies to address those needs as well as serve as a clearinghouse for information and as a collaborative entity for future program planning.

In addition, each of the impacted human service departments (MH.IDD and D&A) hold regularly scheduled community advisory board committee meetings that are open to the public.

County Commissioner representatives from both counties participate on the Cumberland-Perry MH.IDD Advisory Board. This Advisory Board is comprised of individuals from the community who represent various professional disciplines including religion, social work, education, aging, employment, and medical field including a physician, a nurse, and a neuropsychologist. National Alliance on Mental Illness (NAMI) is also represented on this advisory board as is a family member of an IDD consumer and a consumer in mental health recovery. Representatives are identified from both counties and are appointed by the Board of Commissioners of their respective county. Various stakeholders including consumers, family members, and providers also attend and participate in the monthly advisory committee meetings which provide consumer voice and participation in the planning process.

The Boards of County Commissioners of Cumberland and Perry Counties select volunteers representing various community and geographic interests to serve on the Cumberland-Perry Drug and Alcohol Commission Community Advisory Board. There are eight board representatives from Cumberland County and seven representatives from Perry County. The Drug and Alcohol Commission Community Advisory Board meets monthly. All of these meetings are open to the public. The responsibility of this group of 15 appointed members is to plan and oversee the delivery of public-funded drug and alcohol services in the counties, which includes coordination and collaboration with other county-managed human services.

The Perry County Food Bank has an Advisory Board made up of the Perry County Cluster (Pastors of the United Methodist Churches) which meets regularly to provide oversight of and input to the program. The Food Bank is a collaborative venture of the Perry County Commissioners and JOIN HANDS Ministry.

4. *Please describe how the county intends to use funds to provide services to its residents in the least restrictive setting appropriate to their needs. (The response must specifically address providing services in the least restrictive setting.)*

The County intends to use allocated funds to provide services to its residents in the least restrictive settings appropriate to individuals' needs. A major value that cuts across all the County-managed human services is an emphasis on building a broad range of community-based treatment and support services that reduce the need for and reliance upon more restrictive (and costly) residential, inpatient, and institutional programs.

For more than a decade, a guiding principle in our local human service planning has been to develop networks of care that will allow County residents to access appropriate services while retaining as much self-sufficiency as possible in the community. This approach applies to the recipients of all the human services described in this and the CC plan: consumers of mental health services, citizens with intellectual and/or developmental disabilities, persons in recovery from a substance abuse disorder, youth (including juvenile offenders), individuals who are homeless, older citizens, and

individuals with physical disabilities. Specific examples of this programmatic philosophy can be found within each human service area in this and the CC plan. Each program has an array of services available to residents and various processes to determine the most appropriate level of care to meet the consumers' needs.

Our priority is to continue providing community based services that meet those needs. Each program/service develops its own budget and determines expenditures based on the allocation of funds and needs of each program and their consumers. Each department/service reviews available data to determine the budget and anticipated expenditure of the state allocated funds.

Allocation of funds in each of the six funding streams that make up the HSBG will remain in the same service area to which they are dedicated. A Steering Committee that consists of the program directors responsible for administering services funded by the HSBG funding streams (mental health, intellectual and developmental disabilities, substance abuse, homeless assistance, and the human services development fund and their designees) and the Perry County Chief Clerk provide oversight for the HSBG. Annually, during the fourth quarter review, if it is projected that there will be unspent funds in any of the HSBG areas, the Steering Committee will identify programs for potential redistribution of funds. Priority consideration will be given to using resources to address pressing need areas across programs and historical funding streams.

5. *Please list any substantial programmatic and/or funding changes being made as a result of last year's outcomes.*

No substantial programmatic and/or funding changes are planned for 2018-2019 as a result of last year's outcomes. As budgets and allocations have not yet been finalized, it is difficult to strategically move forward with planning. Our ability to make any substantive changes as a result is limited. Instead, the priority will be to sustain the current infrastructure of community-based services as much as possible. However, if there are decreases in our allocations, we would determine where budgetary and programmatic cuts would be necessary.

During the fourth fiscal quarter, the Perry County Human Services Block Grant Steering Committee made up of the Directors/Administrators for the respective departments with the county, the Plan Coordinator, the County Chief Clerk, and the Lead Financial Manager will meet to discuss and make recommendations for how any excess funding should be allocated to best meet the needs of individuals and families within our joinder. At this time, none is anticipated.

**PART II: PUBLIC HEARING NOTICE**

*Two (2) public hearings are required for counties participating in the Human Services Block Grant.*

**1. Proof of publication:**

**A. Public Hearing Legal Notices**

Legal Notices were placed in several local newspapers in Perry County as well as the Perry County website and the Cumberland/Perry MH.IDD website to alert residents of the Public Hearings. The first was held on May 7, 2018 in the Commissioners Conference Room at 10 AM for the purpose of public input for the distribution of the FY 2018-2019 Human Service Development Funds. Requests were received from the Perry County Food Bank, Perry Human Services, Cumberland/Perry Drug & Alcohol, Cumberland/Perry MH/IDD, Perry County Family Center and the Disabled American Veterans, Chapter #49. A second public hearing was held on May 15, 2018 at the CSP meeting. Further information re: this hearing is found in the Cumberland County Human Services Plan as we are a joinder for Mental Health, Intellectual and Developmental Disabilities, and Drug and Alcohol Services. A third public hearing was held on May 21, 2018. The notice was again advertised in several Perry County newspapers including the News Sun, Perry County Times, and Duncannon Record. The funding was awarded at the Commissioners Meeting on Monday, May 21, 2018.

**B. Proof of Publication**

- a. *Please attach a copy of the actual newspaper advertisement for the public hearing.*
- b. *When was the ad published? 4/26/18 (for 5/7/18 hearing)*
- c. *When was the second ad published (if applicable)? (5/3/18 for 5/15/18 hearing); 5/15/18 (for 5/21/18 hearing)*

1. a. Public Hearing Notices

# PROOF OF PUBLICATION AFFIDAVIT

Commonwealth of Pennsylvania

County of Perry

Before me, the undersigned Notary Public, this day, personally appeared Curt Dreibelbis, known to me or satisfactorily proven, who being duly sworn, deposes that he or she is publisher, of The News-Sun, Perry County Times, and Duncannon Record, newspapers published weekly at New Bloomfield, Perry County, Pennsylvania and that the advertisement, of which copy attached hereto, was published 1 weeks in the editions of said newspaper on the following dates

04/26/2018

in all respects as ordered and invoiced.

*Curtis L. Dreibelbis*

Signed and sworn to before me on

4/26/18

by Curtis Dreibelbis.

*Abbie Sweigard*

Notary Public

My Commission Expires 3/8/22.

**NOTICE**  
A public hearing will be held in the Commissioners Conference Room, Veterans Memorial Building, 25 W. Main St., New Bloomfield, PA 17068 on Monday May 7, 2018 at 10:00 a.m. for the purpose of public input for distribution of the FY 2018-2019 Human Services Development Funds. Requests must be in the rules and regulations of the funding source.  
Please contact Kathy Burkholder, Chief Clerk, if you would like more information regarding eligibility requirements at 717-582-5110.  
PERRY COUNTY COMMISSIONERS

Commonwealth of Pennsylvania - Notary Seal  
ABBIE SWEIGARD - Notary Public  
Perry County  
My Commission Expires Mar 8, 2022  
Commission Number 1323098

1. b. Public Hearing Notices

# PROOF OF PUBLICATION AFFIDAVIT

Commonwealth of Pennsylvania

County of Perry

Before me, the undersigned Notary Public, this day, personally appeared Curt Dreibelbis, known to me or satisfactorily proven, who being duly sworn, deposes that he or she is publisher, of The News-Sun, Perry County Times, and Duncannon Record, newspapers published weekly at New Bloomfield, Perry County, Pennsylvania and that the advertisement, of which copy attached hereto, was published 1 weeks in the editions of said newspaper on the following dates

05/03/2018

in all respects as ordered and invoiced.

*Curtis L. Dreibelbis*

Signed and sworn to before me on

5/3/18

by Curtis Dreibelbis.

*Abbie Sweigard*

Notary Public

My Commission Expires 3/8/22.

**LEGAL NOTICE**

The public hearing on the 2018-2019 Mental Health component of the Cumberland/Perry Counties Human Services Plan has been scheduled by the Cumberland/Perry Counties Mental Health/Intellectual Developmental Disabilities Board. The hearing is scheduled for Tuesday, May 15, 2018. Starting time is 10:00 a.m. The hearing will be held at the Community Support Program, 253 Penrose Place, Carlisle, PA 17013.

The Pennsylvania Mental Health and Mental Retardation Act of 1966 states that the MH/IDD Board must hold a public hearing and that the date, time, and place of this hearing must be made public knowledge by informing the press, agencies, associations, institutions, and individuals whom are representative of the population served by this bi-county program. This hearing will be so arranged and conducted that anyone so desiring can ask questions, make an oral statement limited to ten (10) minutes, or submit a written statement concerning the Plan and Budget Request.

Copies of the Mental Health Component of the Human Services Plan Update and Budget Request will be available at the MH/IDD Program Office upon completion.

Dr. Marita N. Flagler, Chairperson  
Cumberland/Perry MH/IDD Board

Commonwealth of Pennsylvania – Notary Seal  
 ABBIE SWEIGARD – Notary Public  
 Perry County  
 My Commission Expires Mar 8, 2022  
 Commission Number 1323098

1. c. Public Hearing Notices

# PROOF OF PUBLICATION AFFIDAVIT

Commonwealth of Pennsylvania

County of Perry

Before me, the undersigned Notary Public, this day, personally appeared Curt Dreibelbis, known to me or satisfactorily proven, who being duly sworn, deposes that he or she is publisher, of The News-Sun, Perry County Times, and Duncannon Record, newspapers published weekly at New Bloomfield, Perry County, Pennsylvania and that the advertisement, of which copy attached hereto, was published   1   weeks in the editions of said newspaper on the following dates

          05/10/2018          

in all respects as ordered and invoiced.

*Curtis L. Dreibelbis*

Signed and sworn to before me on

          5/22/18          

by Curtis Dreibelbis.

*Abbie Sweigard*  
Notary Public

My Commission Expires 3/8/22.

**LEGAL NOTICE**  
A public hearing will be held in the Commissioners Conference Room, Veterans Memorial Building, 25 W. Main St., New Bloomfield, PA 17068 on Monday, May 21, 2018 at 10:00 a.m. for the purpose of distribution of the FY 2018-2019 Human Services Development Funds.  
Please contact Kathy Burkholder, Chief Clerk, if you would like more information regarding eligibility requirements at 717-582-5110.  
PERRY COUNTY COMMISSIONERS

Commonwealth of Pennsylvania – Notary Seal  
ABBIE SWEIGARD – Notary Public  
Perry County  
My Commission Expires Mar 8, 2022  
Commission Number 1323098

**2. a. Summary and/or sign-in sheet of each public hearing (May 7, 2018):**

H:\minutes\Commissioners Minutes\2018\4.16.doc

**COMMISSIONERS GENERAL SESSION  
May 7, 2018**

**Present at the meeting were  
Commissioners:**

Brenda K. Benner-Chairman  
Paul L. Rudy Jr- Vice-Chairman  
Stephen C. Naylor- Secretary  
William R. Bunt-Solicitor  
Kathy Burkholder- Chief Clerk

**Present from the Press:**

**Present from the Public:** Karen Anderson, Miriam Briscoe, Frank Campbell, Mary Colledge, Steve Deck, Bonnie Delancey, Jason Finnerty, Robert Hench, Steve Hile, Sarah Keller, Diane Myers Krug, Jim Lucas, Dave Magee, Harva Owings Baughman, Rich Pluta, Nancy Pote, Jill Quigley, Larry Reisinger, Marty Smith, Michelle Thebes, Randy Waggoner, Melanie Wertz

Commissioner Benner opened the meeting at 10:00 AM on May 7, 2018 with the Pledge to the Flag and a moment of silence. Melanie Wertz recorded the meeting and Jim Lucas videoed the meeting.

A public hearing was held in the Commissioners Conference Room at 10:00 a.m. for the purpose of public input for distribution of the FY 2018-2019 Human Services Development Funds. HSDF affords counties the opportunity to develop services tailored to meet particular needs of individuals that may not be met within the categorical fund structure for low income adults.

**Public Comment:**

Karen Anderson asked questions regarding the RKL audit for 2015 and 2016 and the hours it took to complete the audit.

Dave Magee gave an update on the Marysville Park and said drawings should be completed by next week. Also, Mr. Magee discussed the statewide radio system failing and Commissioner Benner said it is not tied into the County's system.

Commissioner Rudy read a statement on Leadership and focusing on the future. He will not discuss employees by name or positions.

Karen Anderson expressed her unhappiness with not receiving a response on her recent Right to Know Request regarding hours spent doing the County Fiscal Audits and questioned why it would take a 30 day extension.

Robert Hench asked questions regarding the Domestic Relations Office and asked if they were having problems with the office.

Steve Deck, Tri County Planning Director, updated the Board on the 2040 Regional Transportation Plan which will be available for review May 14, 2018 on the website at [www.hatsregionaltransportationplan.org](http://www.hatsregionaltransportationplan.org). The RTP is the long-range transportation plan for Cumberland, Dauphin and Perry counties.

**Approval of Minutes:** Commissioner Rudy made a motion to approve the minutes of April 30, 2018. Commissioner Benner seconded the motion. Commissioner Naylor abstained. Motion carried.

**Warrant List:** Commissioner Naylor made a motion to approve the warrant list for the week of May 7, 2018 in the amount of \$317,571.50. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to approve the following to the Perry County Local Emergency Planning(LEPC) membership. Commissioner Benner seconded the motion. All agreed. Motion carried.

County Commissioner-Stephen Naylor  
County Emergency Management- Richard Fultz  
HazMat/Health- Michael Minich

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Fire Department-Carl Nace  
Emergency Medical Services- Wesley Smith  
Law Enforcement- Steven Hile  
Community Member- Kurt Hepschmidt  
Facility Owner- John Bear  
Local Environment-Clarence Martin  
Transportation- Dennis Dum  
Media- Jim Ryan  
Member at Large- Esther Rowe

Based on the recommendation of the MH/IDD Board, Commissioner Naylor made a motion to approve an amendment to the Agreement with Early Intervention with Aspirations, LLC, to increase additional services for Early Intervention Services in the amount of \$14,589.00. Commissioner Rudy seconded the motion. All agreed. Motion carried.

**Employee Status:** Commissioner Naylor made a motion to approve the hiring of Eliza Grim, p/t deputy sheriff, \$19.27 hourly effective May 8, 2018. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to approve Kyle Miller from p/t dispatcher to full time dispatcher, \$16.66 hourly effective May 14, 2018. Commissioner Rudy seconded the motion. All agreed. Motion carried.

**Solicitors Report:** Nothing that required Action.

**Public Comment:** Mary Colledge commented on the former Office of Aging Director and party affiliation.

Melanie Wertz spoke on Commissioner Rudy's comments and expressed concern with the fiscal office and feels the citizens of the County are being cheated out of programs such as recycling, library funding and aging meals.

Karen Anderson commented on the former Aging Director and the deficit she left the department and audit deficiencies by the fiscal office.

Commissioner Naylor noted these were valid statements and expressed his frustration with the Board.

Commissioner Rudy made a motion to adjourn at 10:40 a.m. Commissioner Naylor seconded the motion. All agreed. Motion carried.

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Kathy Burkholder, Chief Clerk  
*Approved 5/14/18*

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Stephen C. Naylor, Secretary  
*Approved 5/14/18*

2. *b. i. Summary of Public Hearing (May 15, 2018):*

**MINUTES  
PUBLIC HEARING  
5/15/18**

A public hearing on the Mental Health component of the 2018-2019 Human Services Plan was held on Tuesday, May 15, 2018. The hearing was held at the STAR Program at the beginning of the monthly CSP Meeting. Joseph Martin, chairperson of CSP called the monthly meeting to order at 10 a.m. and turned the meeting over to Robin Tolan, MH Human Service Program Manager for MH/IDD to review the draft plan document. A copy of the signature sheet of the attendees follows these minutes. A copy of the notice of the public hearing and the newspapers in which the hearing was advertised is included in this plan. The notes from this hearing will be maintained and will be a part of the plan that is submitted to the State.

This plan document is submitted on behalf of the Commissioners of Cumberland and Perry Counties and represents input from Cumberland/Perry MH/IDD Program, the Cumberland-Perry Drug and Alcohol Commission and the Cumberland County Aging & Community Services Office.

The document is comprised of five different parts - Mental Health, Intellectual and Developmental Disabilities, Drug and Alcohol, Homeless Assistance Program and Human Services Development Fund. Robin Tolan reviewed the MH component of this draft plan. It was noted that this document includes input from the CSP group, consumers, stakeholder groups, providers of human services, Cumberland/Perry Drug and Alcohol Commission, Intellectual & Developmental Disabilities Services, and the Cumberland County Aging and Community Services. Also, there are ongoing meetings held throughout the year which provide input into this document.

Mrs. Tolan reviewed the various sections of the document which includes: the planning process, current services, and current initiatives. Mrs. Tolan provided a brief review of the goals which include the following:

1. Maintain current services and supports
2. Develop and Implement a Long Term Structured Residence within Cumberland and Perry Counties
3. Increase awareness of available mental health services and supports in Perry County
4. Improve, develop and implement programs that support Trauma Based Interventions in a Residential Setting
5. Development and implementation of a Suicide Prevention Initiative in Cumberland and Perry Counties

A written testimony from Theresa Myers was read by Mrs. Tolan. A copy of this testimony follows. Mrs. Tolan confirmed that individuals are able to submit written testimony, questions and/or concerns after the close of this public hearing.

The public hearing was adjourned at 10:35 a.m.  
tak

## Perry County Human Services Block Grant Plan 2018 - 2019

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### *2. b. ii. Testimony offered at Public Hearing (May 15, 2018):*

Page 1 of 1 **Myers Comments on Cumberland/Perry Counties Mental Health Plan**

May 15, 2018

Comments to Public Hearing for the Mental Health Plan on  
Tuesday May 15 2018 at 10:00 AM at STAR, 253 Penrose Place, Carlisle, PA

Cumberland and Perry Counties Mental Health Program does an exceptional job providing a varied and complimentary number of services (e.g. psych rehab, supported employment, social and recreational rehab via the four drop-in centers, financial support to the Community Support Program that allows for part-time paid mental health consumer staff, the Warm Line for non-crisis calls, and more...). They are to be complimented for their consistency, innovative efforts and philosophy regarding delivery of services and the view of the mental health consumer to live a fulfilling, integrated life in their community and enjoy the things that everyone has the privilege to enjoy and choose from. No marginalization!

One thing that came up in several places in the Mental Health plan was the need for residential services for individuals with severe mental illness and trauma – more or another long term structured residence (LTSR) for this purpose. It was noted by not having the increased capacity for LTSR in the community more complex needs mental health consumers are unable to transition out of the institution of the state mental hospital. OMHSAS has moved in its annual budget where about \$650 million is allotted for community-based services and around \$420 million is allotted for state mental hospital institutions. OMHSAS compliments themselves for this transition to more dollars going to community-based services compared to going to state mental hospitals.

I take exception to this. The state mental hospital population has decreased substantially but the percentage of decrease from the state mental hospitals' allocation has not decreased proportionately. County commissioners, state legislators, concerned citizens and anyone else who cares about providing services in the least-restricted setting as possible should join together to lobby the Legislature to address the inequality in funding between community-based services for the number of people served compared to the state mental hospital funding for the number of people served.

Yes, we need state mental hospitals. I don't deny that. However, the current structure needs to be looked at for providing this level of services. No one wants to talk about consolidating more state mental hospitals for various reasons. Communities like having them, what would you do with the people who are employed there. It reminds me of the challenges to close state prisons even with a decreasing prison population. This issue cannot be ignored. The state mental hospital population is decreasing and more money needs to go to communities to provide various level of services to meet the needs of the people leaving the state mental hospital and those averted from going to the state mental hospital in the first place because the level of services they need are able to be provided in the community setting.

I would like to work with the County Mental Health Program to know how to best advocate for increased funding for community-based services. Money is limited and it does not look like for the foreseeable future more is on the horizon to come from increases for mental health in the state budget so we need to look within the current funding level and to the current allocations to see where money can be transitioned from.

Thank you,

Theresa Myers  
Mental Health Advocate  
Upper Mifflin Township  
Cumberland County, Pennsylvania

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## Perry County Human Services Block Grant Plan 2018 - 2019

### 2. b. iii. Sign-in Sheet for Public Hearing (May 15, 2018)

Month: May 2018

CUMBERLAND / PERRY CSP Meeting Attendance Sheet

	NAME (please print)	Organization	E-Mail Address
1	Chelsea Gerstein	Amerakey - psych rehab	
2	Deborah King	Consumer Satisfaction Service	
3	Joseph Alex Martin	C/P CSP	
4	Angela Snyder	STAR	
5	Debra King	Aurora Club	
6	Jalena Davis	Aurora Club	
7	Bob Beistliv	Aurora Club	
8	Doug Vaughan	STAR	
9	Silvia Herman	CT MH/CSP	
10	Seth Brandt	Aurora Club	
11	Chris Walters	New Bloomfield Aurora	
12	Nicole Morgan	NPW/USANS/CSP	
13	Megan Stewart	Aurora Social Rehab	
14	Felicia Hooker	Aurora Social Rehab	
15	Carter Davis	New Bloomfield Aurora	
16	Nikki Miller	New Bloomfield Aurora	
17	Rochelle Rodrigue	New Bloomfield Aurora	
18	Anne Steite	C/P MH 100	
19	Karen Wagner	New Bloomfield Amerakey	
20	Bernie Anderson	Mechanics Inc. for repair	

Theresa Myers via Phone  
 Suzanne Abel

2. c. Summary and/or sign-in sheet of each public hearing (May 21, 2018):

H:\minutes\Commissioners Minutes\2018\4.16.doc DRAFT DRAFT DRAFT DRAFT (to be reviewed for approval on June 4, 2018)

COMMISSIONERS GENERAL SESSION  
May 21, 2018

**Present at the meeting were  
Commissioners:**

Brenda K. Benner-Chairman  
Paul L. Rudy Jr- Vice-Chairman  
Stephen C. Naylor- Secretary  
William R. Bunt-Solicitor  
Kathy Burkholder- Chief Clerk

**Present from the Press:** Jim Ryan

**Present from the Public:** Brenda Albright, Karen Anderson, Sue Carbaugh, Jack Carroll, Mary Colledge, Kristen Danneker, Bonnie Delancey, Jason Finnerty, Sarah Keller, Jim Lucas, Dave Magee, Harva Owings Baughman, Larry Reisinger, Robert Ressler, Michelle Thebes, Robin Tolan, Greg Wirth, Melanie Wertz

Commissioner Benner opened the meeting at 10:00 AM on May 21, 2018 with the Pledge to the Flag and a moment of silence. Melanie Wertz recorded the meeting and Jim Lucas videoed the meeting.

**Public Comment:**

A public hearing occurred in the Commissioners Conference Room to discuss the Perry County Human Services Plan for 2018-2019. Robin Tolan, Cumberland Perry MH Human Services Program Manager presented the Perry County Human Services Plan. The Plan consists of input from the Cumberland-Perry Mental health and Intellectual Development Disabilities Program, Cumberland-Perry Drug and Alcohol Commission, Perry Human Services, Perry County Food Bank, Perry County Family Center and the Disabled American Veterans., Chapter #49. Robin Tolan and Sue Carbaugh spoke about the goals for Mental Health Services and Intellectual Disabilities programs. Perry Human Services does the Homeless Assistance Program for the County to assist individuals/families in achieving to maintain self-sufficiency for housing through coordination of rental assistance to prevent homelessness and provides emergency shelter.. Jack Carroll, D&A, said the priority for 2018-2019 is dealing with the ongoing heroin/opioid crisis. This crisis is affecting the County in increased incidents in the Prison, Probation and Children & Youth services. Commissioner Naylor made a motion to adopt the Plan. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Miriam Briscoe thanked the public for their continuing questions and providing information in regards to the County.

Karen Anderson recently did a Right to Know Request regarding bank accounts and noted that information was not given regarding Orrstown Bank. Commissioner Benner will check on this request. Also, asked if Commissioners were willing to make a motion to use reserve funds to help out the Office of Aging regarding the waiting list for residents wanting meals on wheels services.

**Approval of Minutes:** Commissioner Rudy made a motion to approve the minutes of May 14, 2018. Commissioner Naylor seconded the motion. All agreed. Motion carried.

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**Warrant List:** Commissioner Rudy made a motion to approve the warrant list for the week of May 21, 2018 in the amount of \$197,697.29. Commissioner Benner seconded the motion. Motion carried. Commissioner Naylor opposed.

Commissioner Naylor made a motion to approve the Letter of Agreement between the County and Perry Human Services for the purpose of providing services in accordance with the Homeless Assistance Program (HAP) from June 1, 2018 to June 30, 2019. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to adopt Resolution 2018-1 authorizing Jason Finnerty to act in behalf of the County for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program for disaster relief and emergency assistance. Commissioner Naylor seconded the motion. All agreed. Motion carried.

**Employee Status:** None.

**Solicitors Report:** Nothing that required Action.

**Public Comment:** Melanie Wertz expressed concerns regarding the shortfall of funding for senior programs and asked the Commissioners to act upon a motion for funding.

Karen Anderson asked for the policy regarding mileage and reimbursement for expenses for County Employees.

Jason Finnerty thanked the sheriff's department for responding to a recent incident at the old jail.

Jim Lucas gave the Board a letter regarding an incident with Commissioner Naylor on election day.

Commissioner Rudy noted that Nagle Companies will be operating a facility out of Campbell's Trucking creating County jobs.

Commissioner Naylor made a motion to adjourn at 10:30 a.m. Commissioner Rudy seconded the motion. All agreed. Motion carried.

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Kathy Burkholder, Chief Clerk

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Stephen C. Naylor, Secretary

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### **PART III: CROSS-COLLABORATION OF SERVICES**

*For each of the following, please provide a description of how the county administers services collaboratively across categoricals and client populations. In addition, please explain how the county intends to leverage funds to link residents to existing opportunities and/or to generate new opportunities.*

Cross-collaboration is clearly evident within Perry County service providers, especially those receiving funds from the HSBG. The Perry County Family Service Partnership Board is a clear example of the regular collaboration of many agencies in addressing numerous community needs. A list of collaborative partners is found in Part I.

#### **Employment:**

Perry County Food Bank works collaboratively around employment opportunities by posting job openings in Perry County, offering Literacy Council information which provides GED and training opportunities, and hosting job recruiters.

Perry Human Services connects service recipients with the Literacy Council, Join Hands Ministry and Perry County Family Center for assistance in vocational pursuits.

The Perry County Disabled American Veterans office works closely with Join Hands Ministry, VFW, Eagle House, and Rabbit Transit to access employment opportunities.

Information around employment opportunities and collaborations within the Mental Health or Intellectual Disabilities Programs is available in Part III of the CC plan.

#### **Housing:**

Perry Human Services provides the Homeless Assistance program and collaborates regularly with Perry Housing Partnership, Rental Assistance, Join Hands Ministry and the Perry County Family Center to support individuals with housing needs.

Perry County Food Bank works collaboratively making referrals for housing to Perry Housing Partnership, Rental Assistance, and the Homeless Assistance Program at Perry Human Services.

Disabled American Veterans has strong connections with the Perry County Housing Partnership, Perry County Food Bank, Join Hands, VFW, Eagle House, and Rabbit Transit to support individuals with their housing needs.

Perry County Family Center works closely with PPL Energy Assistance, Perry County Food Bank, Perry County Prison, Perry County C&Y Agency, Join Hands, Rental Assistance, and Early Education Centers to support individuals and families in gaining and maintaining housing.

Additional information regarding housing collaborations within the joiner services is available in this section of the CC plan as well as the Supportive Housing chart in the Mental Health section of the CC plan.

## **PART IV: HUMAN SERVICES NARRATIVE**

### **CUMBERLAND PERRY MENTAL HEALTH & INTELLECTUAL & DEVELOPMENTAL DISABILITIES PROGRAM**

In December 1967, a joint Mental Health & Mental Retardation program was established with the Boards of County Commissioners of Cumberland and Perry Counties in compliance with the Mental Health & Mental Retardation Act of 1966. The agency now known as Cumberland-Perry Mental Health and Intellectual and Developmental Disabilities Program (C-P MH.IDD) operates as a department of Cumberland County government and serves residents of Cumberland and Perry Counties in need of those treatment services and rehabilitative supports. The county joinder agreement remains in effect today.

As a joinder with Cumberland County, please refer to the Cumberland County plan for information in this section.

We are in agreement with the Cumberland County plan.

### **HOMELESS ASSISTANCE SERVICES**

**Bridge Housing:** Not provided with HSDF Block Grant Funds. Bridge (Transitional) Housing in Perry County is provided by Perry Housing Partnership which utilizes other funding sources for its transitional housing.

**Case Management:** Case Management is provided by Perry Human Services (PHS) to clients seeking help who are homeless or at risk of being homeless. Beginning with the intake process, case management provides a series of coordinated activities to assist individuals and families to prevent the reoccurrence of homelessness. The level and extent of case management varies with each client and continues through discharge. Case management also includes follow-up with clients who have been discharged. The case manager attempts a two month follow-up with clients who completed an intake, but were not eligible for a rental assistance grant. For clients receiving a rental assistance grant, the case manager contacts the client's landlord or client for a six month follow-up to assess whether the individual/family continues housing stabilization.

PHS Case Manager works with the clients on budgeting. This can occur through individual budgeting sessions or through a group budgeting class. All clients requesting financial help with rent or security deposit are required to attend either individual or group budgeting sessions before being approved for a housing grant. This service has been very beneficial for our clients in providing instruction on financial management, including use of credit cards and budgeting skills.

Efficacy of Case Management: During fiscal year 2016-2017, 81 housing intakes were completed to assess if individual/family would qualify for a rental assistance grant.

Of the 81 intakes completed, 31 clients qualified for a rental assistance grant. The remaining 50 clients who did not qualify for a rental assistance grant at the time of intake were offered case management as well as referred to various other support and social services/programs as appropriate.

A two month follow-up phone contact was made by a housing case manager to clients not qualifying for a rental assistance grant. For those 50 clients, 10 reported being stable, 6 still in their apartment but owed back rent, 7 living with family or friends, 8 still looking for other housing options, 6 had been evicted, 7 were left voice mail messages, but didn't return call, and 6 were not able to be contacted (no phone).

As of April 30, 2018, for 2017-2018 fiscal year, 58 intakes have been completed using case management and 24 rental assistance grants have been awarded.

## Perry County Human Services Block Grant Plan 2018 - 2019

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There are no major changes in case management proposed for 2018-2019.

**Rental Assistance:** Rental Assistance provides payment for rents and/or security deposits to prevent and/or end homelessness or near homelessness for individuals/families who qualify for grants.

Perry Human Services defines "resident" as an individual or family who has been living in the county for a minimum of six months. The length of time a client will remain in the program will depend on immediate needs and client participation in the development and follow-through of a case plan to resolve identified issues leading to housing problems. The plan, goals, support services and client action steps are developed with the client. The outcome is for client to achieve housing stabilization.

Requests for rental assistance are made to Perry Human Services (PHS) to avoid duplication of services and to provide more comprehensive planning. PHS case manager works closely with local agencies to centralize the process for emergency shelter and housing assistance to Perry County residents.

Community service agencies that PHS case manager collaborates with for clients includes but is not limited to Perry County Assistance Office, Rental Assistance Office, Perry Housing Partnership, Social Security Administration, County Mental Health/Intellectual Developmental Disabilities programs, Join Hands Ministries, and other social service agencies offering supportive services. Since clients are referred by agencies and landlords to Perry Human Services, it is important to maintain ongoing communication within this network.

As previously discussed in the Case Management section, rental assistance clients are required to participate in either individual or group budgeting sessions in order to receive a rental assistance grant. Case manager also conducts a two month follow-up contact for rental assistance clients not receiving a grant and a six month follow-up for clients who receive a grant.

Verification of need occurs at the intake process. Client income eligibility will be at or below 200% of the poverty guidelines. The maximum amount a client may receive will be \$1000 for adult households or \$1500 for families with children within a 24 month period. PHS also puts a maximum cap of \$750.00 within a 12 month period for any individual or family. Client financial participation is encouraged and each client will be individually assessed as to his/her ability to assist with the financial obligations towards security deposit or rent. Any assistance from a public source to assist the client with rent or security deposit will be included. Rental Assistance funds will only be used for rent or security deposits. Checks will be disbursed directly to the landlord upon application approval. Repeat clients will be addressed and reviewed on an individual basis by the case manager and Executive Director. Approval for partial or maximum assistance will then be at the discretion of the Executive Director. Section 8 and subsidized housing clients may be served if they complete and meet the application requirements and have approval by the Executive Director. The intake process includes verification of eviction and documentation that shows the landlord's willingness to continue to rent to the client while the HAP application is being processed.

Efficacy of Rental Assistance: 31 clients qualified for a rental assistance grant during 2016-2017.

Housing case manager conducted 6 month follow-ups with the 31 clients receiving 2016-2017 rental assistance grants. 22 clients reported being stable, 6 reported owing back rent, 2 clients reported living with family/friends, and 2 were unable to be contacted.

As of April 30, 2018 for 2017-2018 fiscal year, 58 intakes have been completed using case management and 24 rental assistance grants have been awarded.

There are no changes proposed for rental assistance in 2018-2019.

**Emergency Shelter:** This service assists individuals and families who are homeless and in immediate need of emergency housing. Perry County does not have a permanent emergency shelter. The Emergency Shelter Program (ESP) allows Perry Human Services to cover the cost of a room at a local motel for homeless individuals and families for a limited amount of nights.

Because HAP funds have been reduced significantly over the past several years, ESP funds have also been reduced significantly and are very limited. All clients requesting emergency shelter are screened as to their immediate need and whether other emergency living arrangements are available. Emergency Shelter is limited to no more than seven consecutive days.

Individuals with income are expected to pay as much of the cost as possible. Those who are without resources are assisted in acquiring increased financial stability. PHS may work with these individuals with the long range goal of permanent housing and a stable environment. Emergency shelter clients may be referred to the Perry Housing Partnership for Transitional Housing and/or other shelters outside the county.

Efficacy of Emergency Shelter: During 2016-2017, 22 emergency screenings (phone contacts or walk-ins) were completed. A total of six people were given nights of emergency shelter at a local motel. Most persons calling about emergency shelter were assisted in brain-storming other housing options with family/friends and/or given shelter numbers outside Perry County. Several were referred to Perry Housing Partnership for transitional housing.

For 2017-2018 through April 30, 2018, 7 emergency screenings have been completed. Eight people (five adults/three children) have received nights of emergency shelter at a local motel.

There are no changes proposed for 2018-2019.

**Other Housing Supports:** No Other Housing Supports are provided through HSDF Block Grant funds.

There is limited Transitional Housing available which is provided through Perry Housing Partnership. HSDF Block Grant Funds are not used in this program.

### **HMIS**

Perry Human Services (PHS) HAP case manager has been trained in HMIS, but agency is not currently using HMIS as part of its data collection. PHS continues to utilize this agency's own data collection system.

### **SUBSTANCE USE DISORDER SERVICES**

The **Cumberland-Perry Drug and Alcohol Commission** (the Commission) has lead responsibility for planning and administering a continuum of substance abuse prevention, intervention, and treatment services for Cumberland and Perry County residents. As a result of a longstanding joinder agreement between the Boards of County Commissioners in Cumberland County and Perry County, the Commission operates as a department of Cumberland County government and as one part of a broad system of county human services. The Commission serves as the Single County Authority (SCA) for Cumberland and Perry Counties in fulfillment of state contracts and regulations.

As a joinder with Cumberland County, please refer to the Cumberland County plan for information in this section. We are in agreement with the Cumberland County plan.

### HUMAN SERVICES AND SUPPORTS/HUMAN SERVICES DEVELOPMENT FUND

*For each of these categories (Adult Services, Aging Services, Children and Youth Services, Generic Services and Specialized Services), please use the fields and dropdowns to describe how the county intends to utilize HSDF funds on allowable expenditures (please refer to the HSDF Instructions and Requirements for more detail).*

#### **Adult Services:**

*Program Name:* **Perry Human Services (PHS) Adult Services**

*Description of Services:* PHS Adult Services Program utilizes HSDF funds for Case Management. **Case Management** assists HSDF eligible individuals in identifying areas of need and then developing and implementing service plans to meet those needs. Case Management can include a wide range of activities. The initial step is the intake session which includes a thorough exploration of the service needs of the individual and discussions with the client of the available and acceptable service options. Once the extent of need is determined, a service plan is prepared in cooperation and in agreement with the client. What follows is the involvement of the case manager to assure the prompt arrangement of services using those providers acceptable to the client, and then continue to network with all providers serving the client. This often requires personal advocacy for the client to ensure the satisfactory delivery of service and monitoring the continuity and continued appropriateness of the services.

*Service Category:* Service Planning/Case Management - a series of coordinative staff activities to determine with the client what services are needed and to coordinate their timely provision by the provider and other resources in the community.

*Program Name:* **Disabled American Veterans (DAV) Chapter 49 Transportation Program serving Perry County Veterans 18-59**

*Description of Services:* HSDF provides funding through Disabled American Veterans Chapter 49 to provide transportation for Adult Veterans. Transportation is provided to services that aid Veterans in maintaining independent living in their community. Trips are provided to medical, mental health, and dental appointments to VA clinics and other offices throughout the state of Pennsylvania, as well as to the bank, grocery store, etc. to meet basic needs, when alternative transportation sources are not available. Additionally Adult Veterans can be transported to pick up needed food (50 lbs.) from Perry County's Military Food Share program at the New Bloomfield VFW the last Thursday of every month. Food may also be delivered to homebound Adult Veterans and their families as needed. Each client is screened to determine eligibility for this funding. If deemed eligible, the client is registered for transportation services covered under the HSDF program. There are over 3,800 Veterans currently in the County. Without this program, many of them would have no other funding stream to cover the trip costs to access needed services and supports.

*Service Category:* Transportation (Passenger) - Activities which enable individuals to travel to and from community facilities to receive social and medical service, or otherwise promote independent living.

#### **Aging Services:**

*Program Name:* **Disabled American Veterans (DAV) Chapter 49 Transportation serving Perry County Veterans 60+**

*Description of Services:* HSDF provides funding through DAV Chapter 49 for providing transportation for disabled Senior Veterans (age 60+) living in Perry County. Each client is screened to determine eligibility for this funding. If eligible, the client is registered for transportation services covered under the HSDF program. As with the Adult Veteran Transportation Program, this service aids Senior Veterans in maintaining independent living in their community. Transportation to medical,

## Perry County Human Services Block Grant Plan 2018 - 2019

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mental health, and dental appointments to VA clinics and other offices throughout the state of Pennsylvania, as well as to the bank, grocery store, etc. to meet basic needs are provided when alternative transportation sources are not available. Additionally Senior Veterans can be transported to pick up needed food (50 lbs.) from Perry County's Military Food Share program at the New Bloomfield VFW the last Thursday of every month. Food may also be delivered to homebound Senior Veterans and their families as needed.

*Service Category:* Transportation (Passenger) - Activities which enable individuals to travel to and from community facilities to receive social and medical service, or otherwise promote independent living.

### **Specialized Services:**

HSDf funds are utilized to provide specialized services through the Perry County Family Center, Perry County Food Bank, and Perry Human Services.

#### *Program Name:* **The Perry County Family Center**

*Description of Services:* Implemented in 1992 through a collaborative effort of the West Perry School District, Capital Area Head Start and local community agencies, this agency provides supportive services such as in-home visitation and parent training and reaches more than 200 families yearly in the County. By providing home visits to pregnant moms and/or parents/caregivers with children from birth through Kindergarten, the Family Educators provide periodic developmental screenings to ensure no undetected problems especially when they begin school and transitional support entering Kindergarten. Also, a vast referral network is in place to find special services that are beyond the scope of the Family Center.

#### *Program Name:* **The Perry County Food Bank**

*Description of Services:* Located at 300 A South Carlisle St, New Bloomfield 17068, this emergency food pantry offers to help supplement the food budget of qualified Perry County households that fall under the Federal poverty guidelines. HSDf allows for case management services for families through these funds. The Emergency Food Assistance Program is operated in accordance with the United States Department of Agriculture (USDA) policy, which prohibits discrimination on the basis of race, color, national origin, sex, age or disability. The total household income is based on 150% of poverty and applies to household size, understanding they must be at, or below, the income level to be eligible for program benefits. Significant increase in the need has been noted as the caseload has risen dramatically from a monthly average in 2009 of 798 families and 1,953 individuals to a current (2018) average of 1,200 families and over 3,000 individuals per month. This has substantially enlarged the volume of client registrations, documentations, record keeping and food purchasing needed to provide for the clients of the Food Bank.

#### *Program Name:* **Representative Payee Service**

*Description of Services:* Provided by Perry Human Services Adult Service Program, this **Representative Payee Service** is provided to individuals who cannot effectively manage their own financial obligations. Reasons for this need may include mental and physical disadvantages as well as lack of skill and education. Perry Human Services addresses this need through a case management model. This includes developing a workable budget and budget counseling, agency networking to provide all available services, applications for financial assistance where needed and establishing and managing bank accounts. The service provides accountability to the Social Security Administration and the Perry County Board of Assistance for the use of these monies. Case Management includes re-determination to ensure revenues and services continue without interruption. Types of clients receiving Representative Payee Services include adults with IDD living independently and those individuals unable to financially manage their households resulting in a debtor situation.

Many of our Representative Payee clients have been with PHS for many years and been able to maintain living in the community with this support.

**Interagency Coordination:**

*If the county utilizes funds for Interagency Coordination, describe how the funding will be utilized by the county for planning and management activities designed to improve the effectiveness of categorical county human services. The narrative should explain both:*

- *how the funds will be spent (e.g. salaries, paying for needs assessments, etc.).*
- *how the activities will impact and improve the human services delivery system.*

HSDf is not utilized for interagency coordination.

APPENDIX C - BUDGET

<p>Directions:</p>	<p>Using this format, please provide the county plan for allocated human services expenditures and proposed numbers of individuals to be served in each of the eligible categories.</p>
<p><b>1. ESTIMATED INDIVIDUALS SERVED</b></p>	<p>Please provide an estimate in each cost center of the number of individuals to be served. An estimate must be entered for each cost center with associated expenditures.</p>
<p><b>2. HSBG ALLOCATION (STATE &amp; FEDERAL)</b></p>	<p>Please enter the county's total state and federal DHS allocation for each program area (MH, ID, HAP, SUD, and HSDF).</p>
<p><b>3. HSBG PLANNED EXPENDITURES (STATE &amp; FEDERAL)</b></p>	<p>Please enter the county's planned expenditures for HSBG funds in the applicable cost centers. The Grand Totals for HSBG Planned Expenditures and HSBG Allocation must equal.</p>
<p><b>4. NON-BLOCK GRANT EXPENDITURES</b></p>	<p>Please enter the county's planned expenditures (<b>MH, ID, and SUD only</b>) that are <b>not</b> associated with HSBG funds in the applicable cost centers. <i>This does not include Act 152 funding or SUD funding received from the Department of Drug and Alcohol.</i></p>
<p><b>5. COUNTY MATCH</b></p>	<p>Please enter the county's planned match amount in the applicable cost centers.</p>
<p><b>6. OTHER PLANNED EXPENDITURES</b></p>	<p>Please enter in the applicable cost centers, the county's planned expenditures not included in the DHS allocation (such as grants, reinvestment, etc.). Completion of this column is optional.</p>
<p>■ Please use FY 17-18 primary allocation plus the supplemental state PATH funds received during the year. If the county received a supplemental CHIPP allocation during FY 17-18, include the annualized amount in the FY 18-19 budget.</p> <p>■ The department will request your county to submit a revised budget if, based on the budget enacted by the General Assembly, the allocations for FY 18-19 are significantly different than FY 17-18. In addition, the county should notify the department and submit a rebudget form via email when funds of 10% or more are moved between program categoricals, (i.e., moving funds from MH Inpatient into ID Community Services).</p>	

## Perry County Human Services Block Grant Plan 2018 - 2019

County: <b>Perry</b>	1. ESTIMATED INDIVIDUALS SERVED	2. HSBG ALLOCATION (STATE & FEDERAL)	3. HSBG PLANNED EXPENSITURES (STATE & FEDERAL)	4. NON- BLOCK GRANT EXPENDIT- URES	5. COUNTY MATCH	6. OTHER PLANNED EXPENDIT- URES
<b>MENTAL HEALTH SERVICES</b>						
ACT and CTT			\$ 44,091			
Administrative Management			\$ 115,703		\$ 855	
Administrator's Office			\$ 88,113	\$ 18,714	\$ 7,870	
Adult Developmental Training						
Children's Evidence- Based Practices						
Children's Psychosocial Rehabilitation						
Community Employment			\$ 21,751		\$ 1,211	
Community Residential Services			\$ 519,247		\$ 7,646	
Community Services			\$ 149,265		\$ 15,212	
Consumer-Driven Services			\$ 30,065			
Emergency Services			\$ 8,796		\$ 182	
Facility Based Vocational Rehabilitation						
Family Based Mental Health Services			\$ 235			
Family Support Services			\$ 21,254		\$ 1,147	
Housing Support Services			\$ 74,271		\$ 3,396	
Mental Health Crisis Intervention			\$ 151,073			
Other						
Outpatient			\$ 56,261		\$ 586	
Partial Hospitalization			\$ 2,772			
Peer Support Services			\$ 8,365			
Psychiatric Inpatient Hospitalization			\$ 7,776			
Psychiatric Rehabilitation			\$ 23,667			
Social Rehabilitation Services			\$ 79,525		\$ 4,695	
Targeted Case Management			\$ 30,125			
Transitional and Community Integration			\$ 22,287			
<b>TOTAL MENTAL HEALTH SERVICES</b>	7,469 JOINDER TOTAL	\$ 1,450,142	\$ 1,454,642	\$ 18,714	\$ 42,800	\$ -

## Perry County Human Services Block Grant Plan 2018 - 2019

County: <b>Perry</b>	1. ESTIMATED INDIVIDUALS SERVED	2. HSBG ALLOCATION (STATE & FEDERAL)	3. HSBG PLANNED EXPENSITURES (STATE & FEDERAL)	4. NON-BLOCK GRANT EXPENDITURES	5. COUNTY MATCH	6. OTHER PLANNED EXPENDITURES
<b>INTELLECTUAL DISABILITIES SERVICES</b>						
Administrator's Office			\$ 239,703		\$ 5,090	
Case Management			\$ 33,908		\$ 4,166	
Community-Based Services			\$ 145,946		\$ 14,248	
Community Residential Services			\$ 131,100		-	
Other						
<b>TOTAL INTELLECTUAL DISABILITIES SERVICES</b>	1,002 JOINDER TOTAL	\$ 550,657	\$ 550,657	\$ -	\$ 23,504	\$ -

<b>HOMELESS ASSISTANCE SERVICES</b>						
Bridge Housing						
Case Management	200		\$ 25,500			
Rental Assistance	70		\$ 20,937			
Emergency Shelter	10		\$ 500			
Other Housing Supports						
Administration						
<b>TOTAL HOMELESS ASSISTANCE SERVICES</b>	280	\$ 46,937	\$ 46,937		\$ -	\$ -

<b>SUBSTANCE USE DISORDER SERVICES</b>						
Case/Care Management			\$ 4,603			
Inpatient Hospital						
Inpatient Non-Hospital			\$ 42,852			
Medication Assisted Therapy						
Other Intervention						
Outpatient/Intensive Outpatient			\$ 7,500			
Partial Hospitalization						
Prevention						
Recovery Support Services			\$ 8,939			
Administration			\$ 3,754			
<b>TOTAL SUBSTANCE USE DISORDER SERVICES</b>	29	\$ 60,148	\$ 67,648	\$ -	\$ -	\$ -

## Perry County Human Services Block Grant Plan 2018 - 2019

County: <b>Perry</b>	1. ESTIMATED INDIVIDUALS SERVED	2. HSBG ALLOCATION (STATE & FEDERAL)	3. HSBG PLANNED EXPENSITURES (STATE & FEDERAL)	4. NON-BLOCK GRANT EXPENDITURES	5. COUNTY MATCH	6. OTHER PLANNED EXPENDITURES
<b>HUMAN SERVICES DEVELOPMENT FUND</b>						
Adult Services	157		\$ 7,900			
Aging Services	15		\$ 3,052			
Children and Youth Services						
Generic Services						
Specialized Services	498		\$ 27,048			
Interagency Coordination						
Administration						
<b>TOTAL HUMAN SERVICES DEVELOPMENT FUND</b>	670	\$ 50,000	\$ 38,000		\$ -	\$ -
<b>GRAND TOTAL</b>	<b>9,450</b>	<b>\$ 2,157,884</b>	<b>\$ 2,157,884</b>	<b>\$ 18,714</b>	<b>\$ 66,304</b>	<b>\$ -</b>