



MINUTES

Cumberland County Commissioners' Workshop Meeting

December 13, 2018 – 10:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Jennifer Hipp, Assistant Solicitor.

Departments: Tammy Bender, Dana Best, Theresa Martin, Finance; Samantha Krepps, Communications; Lynn Grew, Controllers; Jack Carroll, Fiona Williston, Drug & Alcohol; Sue Carbaugh, MH/IDD; Jaime Reiber, Children and Youth; Melissa Smith, CNRC.

VTC: Kirk Stoner, Planning; John Lopp, Facilities; Claudia Garner, Public Safety.

Others Present: None

Outside Agencies: Kate Molinaro, Housing & Redevelopment Authority

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Fiona Williston: (Drug & Alcohol) — 20 Years of Service — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Fiona Williston for her years of service with the County.

Employee Recognition: Theresa Martin: (Finance) — 20 Years of Service — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Theresa Martin for her years of service with the County.

Revisions to the County's Community Development Block Grant Budget: Kate Molinaro requested approval on Monday of the CDBG modifications.

Resolution 2018-32 Re: Updated PennDOT Resolution: Sandy Moyle explained that the resolution is to update who has the authority to sign and is included with PennDOT Grants.

Budget Resolution 2018-31 Re: (Year 2019) Budget Adjustment: Tammy Bender reviewed the budget adjustment for the Drug & Alcohol programs (see attached) .

Budget Resolution 2018-33 Re: Budget Adjustment: Tammy Bender reviewed the budget adjustment for Hotel Tax - \$440,000 (see attached). No impact to the General fund.

Contracts/Grants: — (Sandy Moyle) (see attached) The Commissioners had no comments.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Children & Youth Agreements:**
 - National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor
 - National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor — Continuation
 - b. **Human Resources Agreement:**
 - Concentra Medical (formerly US Health Works) — Addendum

- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* (see attached)
 - a. **Children & Youth Agreement:** — (Jaime Reiber)
 - Diversified Treatment Alternative Centers – Work with sexual offenders
 - Xerox – 2 copiers - 4 year agreement
 - b. **Claremont Nursing and Rehabilitation Center Agreements:** — (Melissa Smith)
 - Dr. Michael Gawlas — Addendum – Annual stipend – 780.00 Increase
 - Tri-State Shredding – Decrease – over \$3,000.00 savings
 - c. **Liquid Fuels/Finance Agreement:** — (Kirk Stoner) - vtc
 - HRG – Bridge Inspections – For years 2019 – 2023
 - d. **MH/IDD Agreement:** — (Sue Carbaugh)
Intellectual and Developmental Disabilities / FY 2018-2019
 - Vision for Equality, Inc. – Increase for independent monitoring - \$35,248.00
 - e. **Planning Grant/Agreement:** — (Kirk Stoner) - vtc
 - PEMA 2017 Pre-Disaster Mitigation Grant — Amount — \$37,500.00 – Planning prior to a disaster event. Matching funds from in kind services.
 - Silver Spring Township — Land Partnership – Stony Ridge Park Tot Lot - \$23,000.00 – playground equipment.
 - f. **Public Safety Agreements:** — (Claudia Garner) - vtc
 - B. Moyer Radio Communications – Decrease – Extended warranty for year 2019
 - Power DMS – For the Document Mgmt system – single system to store and update policies, standards, certifications, testing, surveys, training – 3 year agreement - \$17,072.00

Request to Advertise: John Lopp reviewed the request to advertise for bid proposals for a five (5) year contract for Grass Mowing and Trimming at Cumberland County Properties.

Aging Advisory Board Reappointments Recommendation of the Following Individuals: —
Commissioner Hertzler requested that the following individuals:

- **Mary Lou Pierce McLain, Betty E. Magaro, John Seaton, and Donna Wood** — Reappointments are for Three (3) Year Terms, Effective: January 1, 2019 and Expiring: — December 31, 2021 — Approval will be on Monday, December 17, 2018

Cumberland Area Economic Development Corporation Board Appointment Recommendation of the following individual: — Commissioner Eichelberger requested that the Board approve the following individual as the Interim Chairman.

- **Lani Longarzo** - Appointment is for an **Interim Chairman** for the months of December 2018 through February 2019

Commissioner Eichelberger made a motion to appoint Lani Longarzo as the Interim Chairman of the CAEDC Board. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Housing & Redevelopment Authority - Quality Assurance Monitoring Agreement: Kate Molinaro reviewed the agreement explaining they receive a grant for the County to conduct program monitoring. A two (2) year agreement in the amount of \$1,540 per year.

Commissioners' Liaison Reports

Commissioner DiFilippo

Western COG – Met Monday December 10th .

- Issues with the trash hauler, Advanced disposal with townships in the western end of the county. Letter has been sent to the hauler from the Solicitor.
- Issues with line painting from a company, DeAngelo Brothers. A letter was sent to the company from the Solicitor.
- Shippensburg Borough is looking for a new Borough Manager
- Some western Township budgets have been approved
- Steve Oldt announced that Shippensburg Township – no problems. Public Hearing regarding the new Casino
- Barrick farm has issues regarding water runoff from construction from the warehouses. A storm water easement cannot be on a preserved farm
- Mains Farm is having the same issue with water runoff
- Big Spring School District - Mount Rock Elementary school will be renovated next Summer.
- Guest speaker from Cumberland Valley Rising, Anna Dravis – no issues, but in general, Police are not educated well enough to help immigrants.

Commissioner Hertzler

State 9-1-1 Advisory Board: Met last Thursday, December 6, 2018

- The \$1.65 per month consumer 911 public safety fee on each communication device as authorized by Act 12 of 2015 is now generating an average of \$316.2 billion per year, which is an increase of \$125 million each year than what was expected. Most of the revenue generated by the fee is redistributed back to the County's Public Safety 911 call center and to help offset the cost of the property tax for these operations. The Act will sunset in June of 2019, so the State lawmakers need to reauthorize the law or the funding will disappear. A reauthorization bill will be addressed in the New Year with hopes to have legislation act on the new bill. Commissioner Hertzler's 2nd Term on the 911 Advisory Board is expiring and CCAP has recommended to the Governor to represent for a 3rd Term; however, since the Term is 2 years and he will be concluding his term as a Commissioner in one year, the Governor may want to appoint the new Commissioner to serve out the term.

Ag Land Preservation Board: Met Wednesday December 12, 2018.

- All but one 2017 farms has settled. One of the farms in the 2018 program has settled.
- Getting close to 20,000 acres being preserved in the 2019 year.
- The Board will participate in a discussion to create a process to clarify future allocation and prioritize this earlier in the budget process.

- Warehouse development in Penn Township is causing issues with a farm owned by Vic Barrick. His farm is in jeopardy from the storm water impact. The developer wants to resolve the issue, but the storm water easements are creating issues to fix the problem. Commissioner Hertzler asked that the Solicitor work with Stephanie Williams and Solicitor Rob Frey and draft a letter to State law makers to resolve the problem.

Conservation District Board: Met Tuesday December 11, 2018

- They had their Holiday Breakfast. Commissioner DiFilippo joined the meeting and breakfast.
- Commissioners thanked the Board for donation of the Holiday tree
- Issues in Penn Township from warehouse water run off onto adjoining properties, which may result in a \$3,500 fine.
- Awarded \$180,000 in grants for water quality improvements in the County. Grant funding is from the Sunoco Pipeline project violation of fine payments to DEP.
- The tree seedling sale and the golf outing raised enough funds for the District Board to authorize \$5,000 to its Annual Scholarship Program.

Economic Development Corporation: Attended a Holiday networking event with colleagues.

Election Voter machines: Attended a demo at Dickinson College. Commissioner Hertzler reviewed the different type of machines. Comment to a reporter was that he has mixed feelings regarding the mandate. The State should fund more of this cost.

Commissioner Eichelberger

Planning Commission:

- Reminder that Jeff Kelly's retirement date is January 18, 2019.
- Right of Way for Kunkle and Wolf bridge is almost complete
- Meeting today with Cumberland Area Economic Development Corporation and Shippensburg University to discuss the housing affordability initiative to start in early January 2019.

Cumberland Area Economic Development Corporation:

- Appointment of Lani Longarzo. She has already initiated the Professional Development Committee to finding solution to the staffing of the Board.
- CEO search continues and interviews are taking place
- Attended the CAEDC Holiday networking event

Report of Executive Session: December 3, 2018 @ 2:40 p.m., December 4, 2018 @ 2:00 p.m. and 2:30 p.m., Re: Personnel Issues; December 3, 2018 @ 2:35 p.m., Re: Lease Property

Request for an Executive Session: Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist