

PRISON BOARD MEETING

December 17, 2018 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Al Whitcomb, Controller; Commissioner DiFilippo, Skip Ebert, District Attorney; Ron Anderson, Sheriff; Christylee Peck, Judge; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Rebekah Finkey, Deputy Warden – Treatment; Janet Scott, Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of the November 19 and December 3, 2018 meeting. District Attorney Ebert seconded the motion and it unanimously carried.

Commissary Report: Commissioner Hertzler made a motion to accept the November 2018 Commissary Report. District Attorney Ebert seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Sheriff Anderson made a motion to accept the November 2018 Prison Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the November report (see attached):

Population Report:

- Average daily Prison population for the month of November was 374 with 366 being in house.
- Current population is 355 with 341 being in-house.
- There are currently 292 males and 63 females.

Work Release Report:

- 49 inmates were enrolled in the Work Release Program.
- 8 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 26 Inmates were enrolled in the Inmate Worker Program.
- 17 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for November were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, and Historical Society.

Earned Time Report:

- 8 inmates screened and placed, 1 refusal, and 4 removed for non-compliance with their agreements.
- 234 bed days saved.

Treatment Plan Report:

- 117 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 1 male and 1 female received their GED in November.

Risk Assessment Report:

- There were 58 Risk Assessments completed in the month of November.

Extraordinary Occurrences Report:

- There were 4 extraordinary occurrences. 1 304 commitment to Torrance State Hospital.
- 3 uses of force.

Holdings for other Jurisdictions:

- They are currently holding 4 females and 1 male for Perry County, 2 males for the US Marshal Service, 1 male for the Federal Bureau of Prisons.

Controller Whitcomb requested going forward that some of the reports, i.e. Work Release, show a comparison from the previous year.

Commissioner Hertzler made a motion to accept the Warden's Report. District Attorney Ebert seconded the motion and the motion unanimously carried.

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:08 a.m. District Attorney Ebert seconded the motion and the motion unanimously carried.

Deputy Warden – Treatment: Rebekah Finkey Reported

OIC:

72 entered
7 have gone into adult treatment , 3 pending
2 in TOMS Court
10 Intermediate punishment
2 charges dismissed
30 received regular sentence

TOMS:

21 participants
6 pending

Vivitrol Program

30 on the case load
Several in work release that will go onto the caseload

Other Business: None

Adjourn: There being no further business to come before the Board the meeting adjourned.

The next Prison Board Meeting is scheduled for Tuesday, January 22, 2019 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist