



MINUTES

Cumberland County Commissioners' Workshop Meeting

January 10, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Keith Brenneman, Solicitor; Michelle Rhone, Administrative Assistant/Recording Secretary.

Departments: Tammy Bender, Dana Best, Finance; Joan Crowl, Aging; Jaime Reiber, Children & Youth; Melissa Smith, CNRC; Annie Strite, MH.IDD; Earl Reitz, Prison; Jason Vioral; Samantha Krepps, Communications; Holly Sherman, Human Resources; Mark Adams, IMTO; Earl Reitz, Travis Shenk, Prison;

VTC: Yvonne Swarner, Facilities; Claudia Garner, Public Safety; Kirk Stoner, Stephanie Williams, Planning;

Others Present: Matthew Frampton, South Central PA Highway Safety, American Trauma Society.

Outside Agencies: Tim Whelan, Cumberland County Housing and Redevelopment Authority;

Media: None

Call to Order: Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Acceptance of Emergency Solutions Grant Award — Amount — \$103,375.00

Tim Whelan explained that back in July of last year, they applied for a grant in the amount of \$200,000; however, only \$103,375.00 was awarded. Tim Whelan is requesting Commissioners consideration to accept the grant award.

Resolution 2019-3 Re: The Fair Housing

Tim Whelan is requesting Commissioners consideration to approve Resolution 2019-3.

Budget Resolution 2019-1 Re: Budget Adjustment

Tammy Bender explained the budget adjustments (see attached) Aging: increasing revenues by \$18,687.00; expenses by \$91,526.00. Budget resolution corrects Lawson to match the approved state budget for 2018/19 fiscal year.

Budget Resolution 2019-2 (Yr. 2018) Re: Budget Adjustment — (Tammy Bender)

ARD Program: increasing revenues and expenses by \$30,000.00. ARD transfers all fund balance to Drug & Alcohol, Prison (General Fund) at year end; 50/50.

STOP grant: increasing revenues and expenses by \$10,000.00; due to additional allocation that was awarded for use in the Victim Services Department.

Contracts/Grants: — (Sandy Moyle)

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Aging & Community Services Agreement:**

- Lifeline Systems Company d/b/a Philips Lifeline, Inc.

b. **Children & Youth Agreements:**

- Children's Home of York, Inc. — Continuation
- Merakey Pennsylvania — Continuation
- Merakey Pennsylvania

c. **Claremont Nursing & Rehabilitation Center Agreements:**

- Health Network Labs — Continuation
- Physicians Mobile X-Ray

d. **Conservation District Grant:**

- Pennsylvania Association of Conservation Districts Grant — Amount — \$1,500.00

e. **IMTO Agreement:**

- CenturyLink

f. **Recorder of Deeds Agreement:**

- Optical Storage Solutions (OSS)
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Services Agreement:** — (Joan Crowl)

- Aging Well PA, LLC — Addendum – Increase - \$36.99

b. **Children & Youth Agreements:** — (Jaime Reiber)

- Summit School Inc., d/b/a Summit Academy- Increase 2-3%
- Children's Home of York, Inc. – 17/18 contract- decrease- 500.00 reimbursement

c. **Claremont Nursing & Rehabilitation Center Agreements:** — (Melissa Smith)

- Kairos Health Systems – Data Support/Services – \$12,500.00
- Planet Home Healthcare LLC – Nursing Temp Labor – \$25,000.00
- Favorite Healthcare Staffing — Addendum – Agency Staffing – Increase – \$24,500.00
- Hospice for All Seasons, LLC – No Change

d. **Facilities Management Agreement:** — (Yvonne Swarner) - vtc

- KINT — Addendum – Fire Extinguisher inspections - Increase – \$16,095.00

e. **Finance Agreement:** — (Tammy Bender)

- Maximus — Addendum – 3 years, \$31,500.00 – Increase \$350.00

f. **MH/IDD Agreement:** — (Annie Strite)

Mental Health FY 2018-2019

- New Visions Inc. – Long Term Structured Residence – Fund purchase and renovation of new site Fund purchase and renovation of new site – \$937,454.00.

g. **Prison Agreement:** — (Earl Reitz)

- Sweeney Corrections Consulting, LLC – PREA Audit- \$6000.00

h. **Public Safety Grant & Agreement:** — (Claudia Garner) - vtc

- Pennsylvania Emergency Management Agency — Hazardous Material Response Fund Grant — Amount — \$47,263.23 **Action Requested*

Requesting Commissioners approval to accept this award. Funding will be used to enhance ongoing county efforts to develop and maintain a hazardous materials safety program.

Commissioner DiFilippo made a motion to accept the grant request. Commissioner Hertzler seconded the motion and it unanimously carried.

- Commonwealth of Pennsylvania – Interoperability with PA State Police.
- i. **Sheriff’s Office Agreement:** — (Jason Vioral)
 - PA Department of Transportation – Federal Highway Safety Grant – \$308,700.00 – Increase \$2,200.00.

Encroachment Agreement with Columbia Pipeline Re: Wolf Bridge Project

Buckeye Partners Conditional Approval Letter and Agreement Re: Wolf Bridge Project:

Kirk Stoner reviewed agenda items #9 and #10. No major impacts to pipeline; they require agreements with Planning. Conditions need to be incorporated into contract with the contractor. Requirements will be included in construction contract once that point is reached.

Resolution 2019-4 Re: Authorizing the Acquisition and Condemnation Authority to Take Property for a Public Purpose Under the Eminent Domain Code Related to the Acquisition of Rights of Way or Other Property Interests for the Sample Bridge Project

Resolution 2019-5 Re: Authorizing the Acquisition and Condemnation Authority to Take Property for a Public Purpose Under the Eminent Domain Code Related to the Acquisition of Right of Way or Other Property Interests for the Wolf Bridge Project

Resolution 2019-6 Re: Authorizing the Acquisition and Condemnation Authority to Take Property for a Public Purpose Under the Eminent Domain Code Related to the Acquisition of Rights of Way or other Property Interests for the Kunkle Bridge Project

Kirk Stoner reviewed agenda items #11, #12, and #13. Administrative loose ends for Sample Bridge, Wolf Bridge, and Kunkle Bridge. County is required to have a resolution authorizing the acquisition of the right of way and condemnation through eminent domain if needed.

Certification of Funding for the 2019 Farmland Preservation Program

Stephanie Williams explained that \$641,832.00 is proposed to be certified for 2019. \$1,697,432.00 in State funding; estimated funds for 2019 program - \$2,339,174.00. Funds will preserve approximately 750 acres.

Motion to Reject All Bids Responsive to the RFP for Telephone Services

Mark Adams reviewed the bids: They received 1 bid: bid not responsive, did not meet RFP requirements. Requesting to reject all bids with respect to telephone services.

Blighted Property Reinvestment Board Reappointment Recommendations of the Following Individuals:

- **Diane Voda and Tracey Vernon** — Reappointments are for a Three (3) Year Term, Effective: — January 1, 2019 and Expiring: — December 31, 2021

Commissioner Eichelberger recommended the reappointments of Diane Voda and Tracey Vernon to the Blighted Property Reinvestment Board.

- **Commissioner Gary Eichelberger** — Reappointments are for a Three (3) Year Term, Effective: — January 1, 2019 and Expiring: — December 31, 2021

Commissioner Hertzler recommended the reappointment of Commissioner Gary Eichelberger to the Blighted Property Reinvestment Board.

Susquehanna Area Regional Airport Authority Board (SARAA) Reappointment Recommendation of the following Individual:

- **James Helsel, Jr.** — Reappointment is for a Five (5) Year Term, Effective: — January 1, 2019 and Expiring: — December 31, 2023

Commissioner Eichelberger recommended the reappointment of James Helsel, Jr. to the Susquehanna Area Regional Airport Authority Board (SARAA).

Redevelopment Authority Board Reappointment Recommendation of the Following Individual:

- **Mark E. Bishop** — Reappointment is for a Five (5) Year Term, Effective: — January 1, 2019 and Expiring: — December 31, 2023

Commissioner Hertzler recommended the reappointment of Mark E. Bishop to the Redevelopment Authority Board.

Affordable Housing Trust Fund Board Reappointment Recommendations of the Following Individuals:

- **Kelly Neiderer, Ted Herold, Melissa McGowan, David Baric and Michelle Crowley** — Reappointments are for Two (2) Year Terms, Effective: — January 1, 2019 and Expiring: — December 31, 2020

Commissioner Hertzler recommended the reappointments of Kelly Neiderer, Ted Herold, Melissa McGowan, David Baric, and Michelle Crowley to the Affordable Housing Trust Fund Board.

Commissioners' Liaison Reports:

Commissioner DiFilippo:

Library Board: Met Monday, December 17.

- Improved and revised selection policy.
- Created a skeleton website in preparation for a move to propol 8. Part of Conditional grant fund.
- Staff participating in second part of training. Met with Jeffrey Swope; working together with Probation and Parole. Judge Guido has agreed.
- Installation and implementation of signature pads have been installed at all libraries, conditional grant requests for 2018. January 28 is next scheduled meeting.

Commissioner Hertzler:

Harrisburg Area Transportation Authority: Met Friday, December 14.

- Long Range, 2040 updated Regional Transportation Plan approved; with the establishment of an RTP implementation working group for the purpose of establishing a fair process for transportation project ranking.
- Dan Flynt of Lower Allen Township will serve as the Cumberland County representative on the work group.
- HATS approved a \$1.4 million increase in revenue to provide the funds necessary for the majority of costs related to the \$7.5 million Orrs Bridge replacement project in Hampden Township; construction slated to begin Spring 2019.
- Safety Cable to median barrier project in Cumberland County has been delayed by contractor failure on the project; have received reassurances the project will get done.
- Eric Bugaille, Chairman of the Capital Area Transit Authority Board announced CAT is expected to schedule a public hearing in May regarding a Transit Service Reduction plan. CAT is facing a \$1.3 million budget deficit this year.

Cumberland County Housing and Redevelopment Authority: Met Thursday, December 20.

- Following acceptance by the Advisory Council; 203 Main Street in Mechanicsburg has now been transferred from the Cumberland County Housing and Redevelopment Authority to the Mechanicsburg Museum Association; to be used for a community garden development located beside the historic Frankenberger Tavern in the borough.
- Authority is continuing work on updates to its information management systems; review of contracts to be awarded prior to the end of the month.

- Employees of Cumberland County Housing and Redevelopment Authority will have new health insurance as of January 2019 with Cigna; Vision and Dental insurance will be with Capital Blue Cross and United Concordia.
- Field work has been completed for audits of both Housing and Redevelopment Authorities.

Cumberland County Affordable Housing Trust Fund Board: Met Tuesday, January 8.

- Board recommend the reappointment of several members, and reorganized for 2019.
- Melissa McGowan has been elected Chair of the Board; Rick Smith has been elected Vice-Chair.
- Ratification on a revision to the 2018 budget; authorizing \$5000.00 in funds for an Affordable Housing study being undertaken in coordination with Cumberland County Planning Department, The Greater Harrisburg Association of Realtors, and Shippensburg University.
- Lack of housing inventory in the \$150,000 to \$250,000 price range is becoming more of an issue; hopeful the study will help address this issue.
- Housing shortage is delaying the ability of six (6) families to utilize the closing cost assistance they have been awarded this past year; due to insufficient affordable housing on the market.
- Down payment and closing cost assistance program has helped thirty (30) families, first time home buyers, purchase their homes in 2018.
- Since program inception twenty (20) years ago; 707 Cumberland County families have been helped to purchase their first home.

Agricultural Land Preservation Board: Met Wednesday, January 9.

- Ag Land Preservation Board reorganized for 2019; recommending Commissioner DiFilippo's reappointment of Boyd Weary as Chairman.
- At Board of Commissioners meeting scheduled for Monday, January 14; will make a motion authorizing Commissioner DiFilippo's reappointment of Boyd Weary as Chairman of the Ag Land Preservation Board.
- Board re-elected Diane Stamey as Vice-Chair; Adam Denlinger as Secretary.
- One (1) farm from the 2017 program remains; settlement is expected in the first quarter of 2019.
- One (1) farm from the 2018 program has been settled; the Yeager farm, preserved in conjunction with the Silver Spring Township program.
- Program is expected to reach the milestone of preserving over 20,000 acres of prime farmland in perpetuity by the end of 2019.
- Ranking process has begun for 2019; 35 applications on hand. Highest number of applicants during the past five (5) years. 20 applications are new.
- Significant discussion surrounding funding options for the program moving forward; funding to be discussed at a Finance meeting before the Board of Commissioners on January 30. Members of the Ag Land Preservation Board have been invited to attend.

Commissioner Eichelberger:

No report.

Report of Executive Session: January 7, 2019 @ 2:10 p.m. Re: Personnel Issues

Request for an Executive Session Re: Personnel Issues

Other Business:

West Nile Mosquito Grant Award from DEP; Grant amount: \$101,146.05. Grant was on the November 29, 2018 Workshop for application to apply for the grant. BOC approved the application on December 3, 2018. Seeking Commissioner approval to accept the grant award. Grant is due to be e-signed; due back by January 24, 2019.

Commissioner Hertzler made a motion to accept the grant funding in the amount of \$101,146.05
Commissioner DiFilippo seconded the motion and it unanimously carried.

ADJOURN. There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Michelle Rhone
Administrative Assistant