



MINUTES

Cumberland County Board of Commissioners' Meeting

February 11, 2019 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler and Gary Eichelberger.

Staff Present: Sandy Moyle, Deputy Chief Clerk; Florence Ford, Deputy Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Samantha Krepps, Ben Burner, Communications; Dana Best, Finance; Holly Sherman, Human Resources; Bob Shively, Connie Heckard, Mike Taylor, Justin Shaulis, Claudia Garner, Public Safety; Steve Spangler, Jim Stickney, Taylor Griffiths, Daniel Berndt, LEPC .

Others Present: None

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler and Eichelberger.

Public Comment: None

Certificates of Special Recognition: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized the individuals who organized the 2018 Local Emergency Planning Committee (LEPC) Superfunds and Reauthorization Act (SARA) Summit Planning Team.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the Minutes of January 10, January 14, January 24, and January 28, 2019. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the minutes of January 10, January 14, January 24, and January 28, 2019. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Resolution No. 2019-8 Re: (Yr. 2019) Budget Adjustment: *(Reviewed at the February 7, 2019 Workshop)* Commissioner Eichelberger made a motion to approve Budget Resolution 2019-8. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Contracts/Grants 8.I.(a-c) & 8.II. (a-f): *(Reviewed at the February 7, 2019 Workshop)* Commissioner Hertzler made a motion to approve the following Contracts and Grants. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging & Community Services Agreements:**
 - The Center for Independent Living of Central PA – Addendum
 - The Salvation Army
 - b. **Children & Youth Services Agreements:**
 - Alternative Rehabilitation Communities, Inc.
 - Drug and Alcohol Rehabilitation Services, Inc.
 - c. **Drug and Alcohol Agreement:**
 - Substance Abuse Services Inc., DBA The RASE Project

 - II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Children & Youth Agreements:**
 - Avanco International, Inc.
 - Cornell Abraxas Group, Inc.
 - Family Care Services, Inc.
 - George Junior Republic in Pennsylvania
 - b. **Claremont Nursing & Rehabilitation Center Agreements:**
 - ADARA Healthcare Staffing
 - Ready to Help
 - Trane
 - c. **District Attorney/Bureau of Justice/Forensic Lab Grant**
 - Acceptance of Grant from the Pennsylvania Commission on Crime and Delinquency
 - d. **Drug and Alcohol Agreement:**
 - Positive Recovery Solutions, Inc. – Addendum
 - e. **ERP Agreement:**
 - Infor, Inc.
 - f. **MH/IDD Agreements:**
Early Intervention FY 2018-2019
 - International Corporate Training and Marketing, LLC
 - Feeding Little Bellies — Addendum
 - My Therapy Tree LLC — Addendum
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Declaration of Covenant for the East Pennsboro Township LERTA: *(Reviewed at the February 7, 2019 Workshop)* Commissioner Eichelberger made a motion to approve the Declaration of Covenant of the East Pennsboro Township LERTA. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Authorize Advertising Bids for the following: *(Reviewed at the February 7, 2019 Workshop)*

- **Elections**
 - Polling Place Accessibility Survey

Commissioner Hertzler made a motion to approve the Ad for bids for Polling Place Accessibility Survey. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

- **Recycling and Waste**

- Maintenance and Repair for Yard Waste Equipment

Commissioner Eichelberger made a motion to approve the Ad for bids for Maintenance and Repair for Yard Waste Equipment. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Bid Awards for the following: *(Reviewed at the February 7, 2019 Workshop)*

- **CNRC**

- Purchase of Food for the Cumberland County State Food Purchase Program and Claremont Nursing and Rehabilitation Center

1. Sysco Central PA
2. Feesers, Inc.
3. Bimbo Bakeries
4. M. Fellingner Company

Commissioner Eichelberger made a motion to approve the four vendors for the food program. Commissioner Hertzler seconded the motion and the motion unanimously carried.

- **Facilities**

The lowest bidder recommendations are as follows:

- **Coldsmith Lawn Care**

- Allen Road - \$16,200.00
- Fire Training Center - \$9,600.00
- 1601 Ritner Hwy Bldg - \$13,800.00

Commissioner Hertzler made a motion to approve the following vendors for lawn care for County facilities. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

- **Myers Landscaping & Lawn Care**

- CNRC -\$43,800.00

Commissioner Eichelberger made a motion to approve the following vendors for lawn care for County facilities. Commissioner Hertzler seconded the motion and the motion unanimously carried.

- **J&A Lawn Care**

- Aging Office Bldg - \$10,440.00
- Prison - \$34,080.00
- Public Safety Bldg - \$18,480.00
- 1615 Ritner Hwy Bldg - \$6,120.00

Commissioner Hertzler made a motion to approve the following vendors for lawn care for County facilities. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Assessment Policy: *(Reviewed at the February 7, 2019 Workshop)* Commissioner Hertzler made a motion to approve the Assessment Policy. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Letters of Support: *(Reviewed at the February 7, 2019 Workshop)*

- DHS Medical Assistance Transportation Program (MATP)

Commissioner Eichelberger made a motion to approve the letter of support for the MAT Program. Commissioner Hertzler seconded the motion and the motion unanimously carried.

- Lemoyne Middle School – LOS - Item Tabled until action from School Board.

Commissioner Hertzler mentioned that it would be best to hear from Lemoyne Borough Elected Officials.

Industrial Development Authority Board: *(Reviewed at the February 7, 2019 Workshop)* Commissioner Eichelberger made a motion to approve the **Cumberland County Industrial Development Authority Board** Reappointment Recommendations of **John Durbin and Kenneth Tuckey** for Two (2) Year Terms, Effective January 1, 2019 – December 31, 2020 and **Diane Neiper and Luke Bernstein** for Three (3) year terms, Effective January 1, 2019 – December 31, 2021. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Conservation District Board: *(Reviewed at the February 7, 2019 Workshop)* Commissioner Hertzler made a motion to approve **Mike Ward** to the **Cumberland County Conservation District** – Public Director Position to fulfill term of the late Wilbur Wolf, Effective February 11, 2019 and expiring on December 31, 2019. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and the motion unanimously carried.

a.	01/24/19	\$	158,106.90
b.	01/31/19	\$	10.00
c.	01/31/19	\$	121,903.55
d.	02/01/19	\$	206.66
e.	02/01/19	\$	3,175,040.78
f.	02/06/19	\$	528,932.61
g.	02/06/19	\$	2,179,415.18
h.	02/07/19	\$	348,547.65
i.	02/08/19	\$	70,476.23

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for - Change of Assessments; Clerk of Courts; Register of Wills; Recorder of Deeds – Month of January 2019.

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on February 7, 2019 @ 10:10 a.m. Re: Real Estate Transaction and Personnel Issues; Executive Session held February 11, 2019 @ 11:00 a.m. Re: Personnel Issues.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist