



MINUTES

Cumberland County Board of Commissioners Meeting

March 11, 2019 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioners Vincent T. DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Staff Present: Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Samantha Krepps, Communications; Dana Best, Finance; Holly Sherman, Human Resources; Al Whitcomb, Controller.

Others Present: None

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler and Eichelberger were present.

Public Comment: None.

Approval of Minutes: Commissioner Hertzler made a motion to approve the Minutes of February 21 and February 25, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Public Safety Review Team Minutes: Commissioner Eichelberger made a motion to approve the Public Safety Review Team Minutes of February 27, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Cumberland County Housing Authority Consistency with Consolidated Plan: *(Reviewed at the March 6, 2019 Workshop)* Commissioner Hertzler made a motion to approve the Cumberland County Housing Authority Consistency with Consolidated Plan. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants 8.I (a.-d.) & 8.II (a.-h.): — *(Reviewed at the March 6, 2019 Workshop)* Commissioner Eichelberger made a motion to approve the following Contracts/Grants 8.I (a-d) & 8.II (a-h). Commissioner Hertzler seconded the motion and it unanimously carried.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
- a. **Aging & Community Services Agreement:**
 - Emergency Food Assistance Program (TEFAP) — Addendum
 - b. **District Attorney's Office/Victim's Services Grant:**
 - RASA/VOJO 2019-2020 Grant Award — Amount — \$403,296.00
 - c. **Sheriff's Office Agreement:**
 - TLO-TransUnion
 - d. **Public Safety Agreement:**
 - Kova Corp
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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Claremont Nursing & Rehabilitation Center Agreements:**
 - HealthDrive Podiatry Group
 - HealthDrive Eye Care Group
 - HealthDrive Dental Group
 - b. **Children & Youth Agreement:**
 - Community Services Group, Inc. – Chariots Program
 - c. **Drug & Alcohol Agreement:**
 - Substance Abuse Services Inc., d/b/a The RASE Project - Addendum
 - d. **Facilities Agreement:**
 - Direct Energy – Revenue Contract
 - e. **Human Resources Agreement:**
 - Marquette Associates
 - f. **Liquid Fuels/Finance Department Agreement:**
 - HRG – Ramp Preservation Engineering
 - g. **MH/IDD Agreements:**
 - Early Intervention FY 2018-2019*
 - Leanne Broadbent, MS, CCC-SLP - Addendum
 - Intellectual and Developmental Disabilities FY 2018-2019*
 - BOLD, Inc.
 - h. **Planning Department Agreements/Land Partnership Program:**
 - South Middleton Township – Carbine Trail Construction
 - Lower Mifflin Township – Ordinances Update – Intergovernmental Agreement
 - Lower Mifflin Township – Ordinances Update – Subcontract Agreement
 - New Cumberland Borough – Revitalization Initiative – Intergovernmental Agreement
 - New Cumberland Borough – Revitalization Initiative – Subcontract Agreement
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Authorize Advertising for Bids for the Following: — *(Reviewed at the March 6, 2019 Workshop)*

- **Recycling & Waste:**

- Re-advertise for Maintenance and Repair for Yard Waste Equipment

Commissioner Hertzler made a motion to approve re-advertising for the yard waste program.

Commissioner Eichelberger seconded the motion and the motion carried.

- **Facilities:**

- Paving of Parking Lots and Line Painting for Cumberland County
 - 1615 Ritner Highway Property
 - 1001 Claremont Road Property

Commissioner Eichelberger made a motion to approve advertising for paving and painting of County parking lots. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Credit Application: *(Reviewed at the March 6,, 2019 Workshop)*

- **District Attorney's Office/Bureau of Justice Services** — (Eric Radnovich)
 - Immunalysis Corporation - \$3,000.00

Commissioner Hertzler made a motion to approve the Credit Application for the District Attorney's Office. Commissioner Eichelberger seconded the motion and it unanimously carried.

Capital Project Requests: *(Reviewed at the March 6, 2019 Workshop)*

- **Facilities:**
 - Disigio Software Upgrade — Total Project Cost — \$85,000.00

Commissioner Eichelberger made a motion to approve Facilities Disigio software upgrade. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Claremont Nursing and Rehabilitation Center:**
 - Patient Lift Equipment — Total Project Cost — \$27,756.92

Commissioner Hertzler made a motion to approve Claremont Nursing and Rehabilitation Center lift equipment. Commissioner Eichelberger seconded the motion and it unanimously carried.

- **District Attorney's Office/Bureau of Justice Services:**
 - Replace (2) Vehicles with New Vehicles — Total Project Cost — \$84,452.42

Commissioner Eichelberger made a motion to approve two new vehicles for District Attorney's Office. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Court Administrators Office:**
 - MDJ Offices – Copier Replacements — Total Project Cost — \$22,000.00

Commissioner Hertzler made a motion to approve MDJ Offices copier replacements. Commissioner Eichelberger seconded the motion and it unanimously carried.

Cumberland Area Economic Development Corporation Board: — *(Reviewed at the March 6, 2019 Workshop)* Commissioner Eichelberger made a motion to approve of the Appointment of **Michael Shaull** to serve as Secretary to the Cumberland Area Economic Development Corporation Board. Appointment is to fill the recently vacated role of Secretary, Effective March 11, 2019 through February 2020. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Recommendation for Tabitha Koons, Benefits & Risk Manager, be appointed as the ADA Coordinator for Cumberland County and adoption of the revised following: — *(Reviewed at the March 6, 2019 Workshop)* Commissioner Hertzler made a motion for Tabitha Koons, Benefits & Risk Manager to be appointed as the ADA Coordinator for Cumberland County and Adoption of the Revised listed below. Commissioner Eichelberger seconded the motion and it unanimously carried.

- ADA Grievance Procedure
- ADA Notice
- ADA Policy
- ADA Request for Accommodation Form

Reaffirm the Issuance of Letter of Support for CCIDA's RACP Grant Application Submission for Former Lemoyne Middle School Redevelopment: — *(Reviewed at the March 6, 2019 Workshop)* Commissioner Hertzler made a motion to Reaffirm the Issuance of Letter of Support for CCIDA's RACP Grant Application Submission for Former Lemoyne Middle School Redevelopment. Commissioner Eichelberger seconded the motion and it unanimously carried.

Reaffirm the Issuance of Letter of Support for RACP Grant Application Submission for Central Pennsylvania Youth Ballet: Commissioner Hertzler made a motion to Reaffirm the Issuance Letter of Support for RACP Grant Application Submission for Central Pennsylvania Youth Ballet. Commissioner Eichelberger seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Hertzler made a motion to approve the General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	02/28/19	\$	177,023.45
b.	03/01/19	\$	3,196,888.58
c.	03/01/19	\$	93.03
d.	03/06/19	\$	2,142,669.87
e.	03/07/19	\$	122,010.87
f.	03/08/19	\$	51,076.27

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for the Register of Wills, Recorder of Deeds, Clerk of Courts and Change of Assessments — Month of February

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on March 6, 2019 @ 10:00 a.m. Re: Personnel Issues

Other Business:

- **Veteran’s Affairs Office Grant:**

- PA Veterans’ Trust Fund Grant Award – Amount - \$20,000.00

Chief Clerk Sandy Moyle explained the grant approval was received and will be used for fund raising events. Commissioner Eichelberger made a motion to approve the grant. Commissioner Hertzler seconded the motion and the motion unanimously carried.

Adjourn: There being no further business to come before the Board, Commissioner Hertzler made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist