



MINUTES

Cumberland County Commissioners' Workshop Meeting

March 6, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Dana Best, Finance; Ben Burner, Samantha Krepps, Communications; Holly Sherman, Human Resources; Lynne Grew, Lisa Weaver Bill Fulton, Mike Clapsadl, Bob Dagrosa, Kathy Himes, Miranda Melton, Toye Smith, Al Whitcomb, Controllers; Lisa Grayson, Margie Wevodau, Wanda Zeigler, Register of Wills; Bob Aims, Claremont Nursing & Rehabilitation Center; Joan Crawl, Aging & Community Services; Mark Adams, IMTO; Ryan Simon, Drug & Alcohol; Jaime Reiber, Children & Youth; Brian Ward, Noah Cline, Sheriff's Department; Sue Carbaugh, MH/IDD; Eric Radnovich, District Attorney

VTC: Kirk Stoner, Stephanie Williams, Planning; Brad King, Claremont Nursing & Rehabilitation Center; John Lopp, Facilities;

Outside Agencies: Becky Shull, Cumberland Housing Authority.

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Wanda Zeigler — (Register of Wills) — 30 Years of Service – on behalf of the Board of Commissioners, Commissioner DiFilippo recognized Wanda Zeigler for her 30 years of service to Cumberland County.

Employee Recognition: William Fulton – (Controller's Office) – 20 Years of Service – on behalf of the Board of Commissioners, Commissioner DiFilippo recognized William Fulton for his 20 years of service to Cumberland County.

Cumberland County Housing Authority Consistency with Consolidated Plan: Becky Shull explained the plan and asked the Board of Commissioners to certify that the Housing Authority's Annual Plan is consistent with the County's Consolidated Plan. (see attached)

Contracts/Grants: — (Florence Ford)

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

- a. **District Attorney's Office/Victim's Services Grant:**
 - RASA/VOJO 2019-2020 Grant Award — Amount — \$403,296.00
 - b. **Sheriff's Office Agreement:**
 - TLO-TransUnion
 - c. **Public Safety Agreement:**
 - Kova Corp
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Claremont Nursing & Rehabilitation Center Agreements: — (Bob Aims)**
 - HealthDrive Podiatry Group — These three Agreements will give the residents more vendors to choose from.
 - HealthDrive Eye Care Group
 - HealthDrive Dental Group
 - b. **Children & Youth Agreement: — (Jaime Reiber)**
 - Community Services Group, Inc. – Chariots Program
 - c. **Drug & Alcohol Agreement: — (Ryan Simon)**
 - Substance Abuse Services Inc., d/b/a The RASE Project - Addendum
 - d. **Facilities Agreement: — (John Lopp) - vtc**
 - Direct Energy – Revenue Contract
 - e. **Human Resources Agreement: — (Holly Sherman)**
 - Marquette Associates
 - f. **Liquid Fuels/Finance Department Agreement: — (Kirk Stoner) - vtc**
 - HRG – Ramp Preservation Engineering
 - g. **MH/IDD Agreement: — (Sue Carbaugh)**
Early Intervention FY 2018-2019
 - Leanne Broadbent, MS, CCC-SLP – Addendum — Speech Therapist*Intellectual and Developmental Disabilities FY 2018-2019*
 - BOLD, Inc.
 - h. **Planning Department/Land Partnership Agreements: — (Stephanie Williams) - vtc**
 - South Middleton Township – Carbine Trail Construction
 - Lower Mifflin Township – Ordinances Update – Intergovernmental Agreement
 - Lower Mifflin Township – Ordinances Update – Subcontract Agreement
 - New Cumberland Borough – Revitalization Initiative – Intergovernmental Agreement
 - New Cumberland Borough – Revitalization Initiative – Subcontract Agreement
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Authorize Advertising for Bids for the Following:

- **Recycling & Waste — (Kirk Stoner) - vtc**
 - Re-advertise for Maintenance and Repair for Yard Waste Equipment — Put a bid out previously and did not receive any responses, would like to re-advertise.
- **Facilities — (John Lopp) – vtc**
 - Paving of Parking Lots and Line Painting for Cumberland County
 - 1615 Ritner Highway Property
 - 1001 Claremont Road Property

Credit Application:

- **District Attorney's Office/Bureau of Justice Services — (Eric Radnovich)**
 - Immunalysis Corporation - \$3,000.00

Capital Project Requests:

- **Facilities** — (John Lopp) - vtc
 - Disigio Software Upgrade — Total Project Cost — \$85,000.00
- **Claremont Nursing and Rehabilitation Center** — (Brad King) - vtc
 - Patient Lift Equipment — Total Project Cost — \$27,756.92
- **District Attorney's Office/Bureau of Justice Services** — (Eric Radnovich)
 - Replace (2) Vehicles with New Vehicles — Total Project Cost — \$84,452.42
- **Court Administrators Office**
 - MDJ Offices – Copier Replacements — Total Project Cost — \$22,000.00

Cumberland Area Economic Development Corporation Board: Commissioner Eichelberger recommended the appointment of Michael Shaull to serve as Secretary to the Cumberland Area Economic Development Corporation Board to fill the recently vacated role of Secretary, Effective March 11, 2019 through February 2020.

Cumberland County ADA Requirements: Holly Sherman explained the following documents and is recommending that **Tabitha Koons**, Benefits & Risk Manager, be appointed as the ADA Coordinator for Cumberland County and the adoption of the revised.

- ADA Grievance Procedure
- ADA Notice
- ADA Policy
- ADA Request for Accommodation Form

Letter of Support for CCIDA's RACP Grant Application Submission for Former Lemoyne Middle School Redevelopment: Deputy Chief Clerk, Florence Ford stated that the letter has been revised, this was tabled back in February 7th we were waiting to hear from Lemoyne council.

Commissioners' Liaison Reports

Commissioner DiFilippo

Library System Board: Met Monday, February 25, 2019

- Governors proposed budget for library systems, they can expect money for State Aid Libraries and to the Capital Area Library districts. Cumberland County Library System is projected to receive one million fifty-eight thousand dollars from the state.
- Lease for the Library's move has been signed by all parties. Build out plans have been approved and will be completed by May 15, 2019. Contractor will be RS Mowery & Sons.

Commissioner DiFilippo reported he represented Cumberland County Board of Commissioners on Saturday, March 2, 2019 at the Cumberland Valley School District Board Intergovernmental Meeting. It was a well-attended meeting by the Townships and School Districts. There were representatives from Silver Spring, Hampden, Middlesex and Monroe Township. State Representative Gleim was in attendance. Everyone gave updates to what was going on in their respective municipalities and county. The school district did a report on their current projects, new schools under construction and financial condition. Dr. Withum did a presentation on the Cumberland County Workforce Initiative. He recognized the County and the Economic Development Corporation for their efforts.

Commissioner Hertzler

Harrisburg Area Transportation Coordinating Committee: Met Friday, February 22, 2019

- Update on a number of transportation projects in Cumberland County.
- PennDOT again promised there is forward movement on the request for the installation of the cable median barriers to guard against deadly cross-over crashes on I-81. We were told the work should be completed by August.

- The next steps on the development of an I-81 improvement strategy have begun now that the latest PennDOT widening study has been completed.
- The Erford Road Bridge replacement project is slated for completion in September.
- Rich Farr from CAT announced the transit agency is planning to roll out more fare types including mobile passes and smart cards.
- Finishing touches are being put on the Capital Corridor, Camp Hill, Route 15 and 32nd Street traffic safety study. This corridor is one of the most heavily traveled in our county and deserves renewed focus on the need for safety improvements.

Cumberland/York Area Local Defense Group Steering Committee: Met Thursday, February 28, 2019

- There was discussion about the next steps with respects to the completed Joint Land Use Study surrounding the Naval Support Activities facility.
- A subcommittee is being formed to look at prioritizing infrastructure related initiatives.
- It was reported our local defense group secured \$83,000 in grant support from the state; this is one of the largest grant awards of any county in the state.
- There was discussion on the status of finalization of the Carlisle Airport feasibility study. Jonathan Bowser suggesting that there should be more availability regarding potential future usage by the military operations in the area, most notably the Army War College and AHEC.

On Thursday, March 7th I will be attending the quarterly 911 Statewide Advisory Board meeting at PEMA.

On Friday, March 8th I will give some opening welcoming remarks to the Housing Summit that the County's Housing and Redevelopment Authority are holding at Dickinson College. This is part of its development of a new five year consolidated plan as required by the Federal Department of Housing and Urban Development. The summit is being co-hosted by the Partnership for Better Health and Fulton Mortgage Company with the focus on housing laws, anti-discrimination efforts and solutions to the issue of affordable housing. Kirk Stoner, director of Planning will be one of the panelists.

Commissioner Eichelberger

Cumberland Area Economic Development Corporation: Met

- Continuing the search for a new CEO.
- Met with the new chairman of the Board of Directors, Crystal Quintin.
- Going to meet with Solicitor Keith Brenneman on the bylaws revision.

MH/IDD: Met on Thursday, February 21, 2019

- There was discussion regarding the behavior health carve out issues featured today in the local media. There was also discussion on what the impasse would be. The programs that are in need are Crisis Intervention and Psychiatric Riverdale Rehabilitation as they would be very vulnerable under that proposal.
- The Cumberland-Perry Suicide Prevention Task Force continues to meet monthly; the Youth Advisory Board has been trained in Question Persuade and Referral (QPR) methodology. This is an outreach tool to try and help young people in addressing suicides. There is a train-the-trainer course scheduled for April 16, 2019.
- The implementation of the block grant provided for agencies to retain a percentage of unallocated dollars for program moneys. That was put into use this year with some left over money on the IDD side they received permission to apply those dollars. They are going to be applied to additional risk at home for individuals with IDD autism and also expand Halfway Academy Program.
- The IDD Autism Task Force recently met with legislators to discuss the equitable allocation of consolidated and community building waivers.
- There was a brief summary provided on the Governor's Budget Proposal for the IDD. The budget was 15 million dollar initiative that will provide services for individuals with autism this will allow for 65 individuals on the emergency waiting list.

Report of Executive Session: Chief Clerk Sandy Moyle reported that there was an Executive Session held on February 27, 2019 @ 2:30 P.M. Re: Personnel Issues

Request for an Executive Session Re: Personnel Issues: Chief Clerk Sandy Moyle requested an Executive Session be held regarding Personnel.

Other Business

- Letter Agreement Interim Addendum to the Program Management Agreement for the Emergency Food Assistance Program (TEFAP) – Joan Crowl said in September 2017 the USDA conducted a management evaluation and noticed lack of provision that is required. This is just a letter agreeing to the Addendum to the current contract that is not to expire until 2021.
- Commissioner Hertzler stated that a dispute or question with respect to rezoning parcel in the Borough of Camp Hill has created some controversy. The issue has to do with whether the parcel in question was rezoned properly; and if the Borough followed the law with respect to submitting its proposal to the County Planning Department.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician