



MINUTES

Cumberland County Commissioners' Workshop Meeting

March 21, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

PUBLIC HEARING

RE: FY 2018 PROGRAM – CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) — (Kate Molinaro)

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Samantha Krepps, Communications; Holly Sherman, Human Resources; Mark Adams, IMTO; Mary Brokans, Controllers; Eric Radnovich, DA/Forensic Lab; Bethany Salzarulo, Elections; Michelle Sibert, Victim Services; Jaime Reiber, Children and Youth; Rebekah Finkey, Prison; John Bitner, Vector Control.

VTC: Sue Carbaugh, MH/IDD; Claudia Garner, Public Safety

Others Present: None

Outside Agencies: Kate Molinaro, Tim Whelan, Corinn Gleim, Housing and Redevelopment Authority

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

FY 2018 Housing and Community Development Programs Consolidated Annual Performance and Evaluation Report (CAPER): Kate Molinaro asked the Board if they had any additional questions and requested approval at the Monday, Board of Commissioners meeting.

Contracts/Grants: — (Florence Ford) – No additional comments from the Board.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Aging & Community Services Agreement/Grant:**
 - Christopher Royer, Psy.D.
 - Partnership for Better Health — Grant Amount — \$2,400.00
 - b. **Claremont Nursing and Rehabilitation Center Agreement:**
 - SODEXO — Addendum

- c. **Coroner's Office Agreement:**
 - Wayne Ross
 - d. **Liquid Fuels/Finance Agreement:**
 - HRG — Addendum
 - e. **Prison - Operations Agreement:**
 - CLEAN — Continuation
 - f. **Public Safety EGrant:**
 - PEMA — Radiation Emergency Response Fund — Grant Amount — \$21,489.00
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Claremont Nursing & Rehabilitation Center Agreement:** — (Holly Sherman)
 - American Insurance Administrators – Property/liability and Cyber Liability Insurance
- b. **Children & Youth Agreement:** — (Jaime Reiber)
 - Winding Creek Counseling Services – Specifically for one child - \$150/hr session
- c. **District Attorney/Forensic Lab Grant:** — (Eric Radnovich)
 - PCCD — Coverdell Forensic Science — Grant Amount — \$71,864.00 Application – for equipment for the lab.
- d. **District Attorney/Victim Services Grant:** — (Michelle Sibert)
 - PCCD — VOCA 2019-2020 Non-Competitive Extension — Grant Amount — \$205,201.00
- e. **GIS Agreement:** — (Mark Adams)
 - ESRI — Continuation – Annual maintenance - used to produce maps
- f. **Human Resources Agreements:** — (Holly Sherman)
 - Bloomsburg University – no cost to County – 5 years – for interns
 - Concentra Medical Center
- g. **MH/IDD Agreement:** — (Sue Carbaugh) - vtc
Early Intervention FY 2018-2019
 - Merle J Crawford, MS OTR/L LLC — Addendum – Increase - \$5,445
- h. **Planning Department/Land Partnership Agreement:**
 - Hampden Township — Creekview Park South Playground Rehabilitation - \$25,000
- i. **Prison/CJ Planning & IP Program Grant:** — (Rebekah Finkey)
 - PCCD — Jail Vivitrol Program — Grant Amount — \$499,992.00 – For injections

Commissioner Hertzler made a motion to approve the grant. Commissioner Eichelberger seconded the motion and the motion carried.

- j. **Public Safety Grant:** (Claudia Garner) - vtc
 - PEMA — Hazardous Material Response Fund (HMRF) – application – non-matching grant – Hazmat material safety training. – Amount awarded depends on how many apply.
 - k. **Vector Control Weights & Measures Agreement:** (John Bitner)
 - PA Cleanways of Cumberland County and Keep PA Beautiful – Memorandum of Understanding – Liability limit is \$1,000
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Bid Award for Elections:

- Polling Place Accessibility Survey

Bethany Salzarulo reviewed the bid results for the survey. Bethany is recommending Election IQ.

Two bids received:

- Election IQ - \$38,391
- Dawood - \$39,840

Public Utility Commission Complaint Filed by Dickinson Township — Re: Gettysburg & Northern Railroad: Solicitor Keith Brenneman explained the complaint by Dickinson Township to the PUC. This involves the condition of roadway crossings of Gettysburg railroad. Solicitor Brenneman states that we have nothing in this. Solicitor Brenneman is still reviewing why we are involved.

Transition of All 457b Assets from the Nationwide and VALIC Plans to the ICMA-RC Plan: Holly Sherman explained the Transition of All 457b Assets from the Nationwide and VALIC Plans to the ICMA-RC Plan as Recommended by the Retirement Board at the March 13, 2019 Meeting.

Commissioners' Liaison Reports

Commissioner DiFilippo

WCCOG

- The new State Senator Judy Ward and Representative Barbara Gleim will be providing better services to residents by having Kathleen Gunnell available at the Newville Borough office from 10:00 a.m. to 3:00 p.m. on the first Tuesday of each month.
- Kirk Stoner mentioned that FEMA will be releasing new flood insurance rate maps April 26, 2019.
- Dickinson Twp updated their SALDO and Zoning.
- Mt Holly Borough is having truck traffic issues. They completed their SALDO update. May 4th is their clean-up day
- Newburg Borough appointed a Tax Collector. Updating Zoning Ordinance
- Newville Borough – Fountain Festival in June
- Penn Twp considering purchasing a 4 acre lot near the Fish Hatchery to create a Park
- New business – a North Newton Twp resident provided a letter against the mini casino in Shippensburg
- Lower Frankford Twp updating their Comprehensive Plan

LEPC

- Five Haz Mat incidents since last meeting. The largest one is oil spill on I-81 Carlisle
- Blair County is hosting a SARA Summit on April 16th
- Energy Transfer communications are going out to residents in Cumberland County
- SARA Summit will be at Messiah College this year

Library System Board: Met on 3-18-2019

- March 10th - Kanopy software was implemented for video services
- Request to write to Scott Perry and Congressman John Joyce concerning the budget cuts
- Bent Creek Property is on schedule, to be completed on May 15th .

Commissioner Hertzler

9-1-1 Board: Met on 3-7-2019

- Commissioner Hertzler was reappointed to the advisory panel.
- Urgent need to reenact Act 12 of 2015 – Reauthorize the \$1.65 fee added to cell phone service for 911 operations.
- Mike Regan is leading with SB127 to reauthorize the fee for an additional 2 years. The House is considering reauthorizing for a 4 year extension.

Housing Summit: Event held on 03-08-2019

- Held at Dickinson College – discussion regarding the need for action on the housing shortage in the County while the population continues to grow. The Federal Housing and Urban Development requires a 5 year Consolidated Housing Plan. This initiative is identified in the county comp plan.

Aging Advisory Board: Met on 03-15-2019

- There is one vacancy available and the Board is looking for someone in the Carlisle area
- Increase in reports regarding the need for protective services for the elderly of self-neglect

Commissioner Eichelberger

MH/IDD: Meeting will be held today.

Planning Commission: Met this morning 03-21-2019

- The 2018 Annual report for the Planning Commission is available online.
- Dashboard – plan reviews increase, technical assistance with municipalities, PA 944 safety study – met with PennDOT regarding I-81 issues, Conservation District – held a Storm Water Mitigation workshop, met with DEP regarding the Act 167 Countywide Storm Water Plan
- Lemoyne project – real estate collaborative
- Housing summit was discussed and well attended. Working with Shippensburg Borough housing study

Economic Development: Met 3-19-2019

- There was a second interview with a potential CEO candidate. A special meeting may be scheduled regarding final vote on a new CEO.

CAPCOG: Met on 03-18-2019

- Pursuing a Grant application

CCAP: Starts Sunday March 24, 2019

- Will attend the Governance Committee meeting

Report of Executive Sessions: Chief Clerk Sandy Moyle reported there were Executive Sessions held on March 13, 2019 @ 3:00 p.m., March 14, 2019 @ 9:00 a.m., March 19, 2019 @ 12:00 p.m., March 20, 2019 @ 3:00 p.m. Re: Personnel Issues

Request for an Executive Session: Chief Clerk Sandy Moyle requested an Executive Session Re: Real Estate Transaction, Personnel Issues

Other Business: Resolution 2019-10 Re: Vehicle Authorization Signatures

To include the new Deputy Chief Clerk authorizing signature on vehicle documents.

Commissioner Eichelberger made a motion to approve the resolution. Commissioner Hertzler seconded the motion and the motion carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist