

**Cumberland County Planning Commission
Meeting Minutes
February 21, 2019
7:30 AM – 310 Allen Road, Carlisle PA**

Roll Call

CCPC Members:

<input checked="" type="checkbox"/>	John Epley (Chairman)	<input checked="" type="checkbox"/>	Brenda Landis
<input checked="" type="checkbox"/>	Jim Ross (Vice Chairman)	<input checked="" type="checkbox"/>	Jack Showley
<input checked="" type="checkbox"/>	RJ Fisher	<input checked="" type="checkbox"/>	Heather Sweitzer
<input checked="" type="checkbox"/>	Ed Franco	<input checked="" type="checkbox"/>	Rick Trynoski
<input checked="" type="checkbox"/>	Tim Johnson	<input type="checkbox"/>	Isabella Pittman (Student Member)
<input type="checkbox"/>	Gary Eichelberger (Commissioner Liaison)		

CCPD Staff:

<input checked="" type="checkbox"/>	Kirk Stoner	<input checked="" type="checkbox"/>	Elizabeth Grant
<input checked="" type="checkbox"/>	Steve Hoffman	<input type="checkbox"/>	Stephanie Williams

Applicants and Representatives: Mike Skelly, Carlisle Borough

Public: None.

Agenda

1. Approval of Minutes.	
Jim Ross made a motion to approve the January minutes and Ed Franco seconded the motion. The vote was unanimous.	
2. Action Items	
New Carlisle Borough Comprehensive Plan	<p>Mike Skelly, Director of Planning for Carlisle Borough provided an overview of the comprehensive plan. A committee of staff, stakeholder organizations and residents guided the development of the plan. The plan follows an implementable comprehensive plan approach. It includes 6 focus areas that represent the most important issues facing the Borough in the future. Action items are provided for each of the focus areas to guide the Borough’s implementation efforts.</p> <p>Kirk Stoner provided the CCPC with highlights from the staff review of the plan. The plan does not include a future land use map, which is necessary to for consistency determinations of ordinance changes in the future. The Borough should consider collecting updated Census data to insure that trends in the 2015 ACS data are confirmed by the more recent 2017 ACS data.</p> <p>Mike noted that a future land use map was not included in this scope as the Borough is essentially built out and the plan focused on other issues than a future land use plan. The future land use map from the 2002 plan could serve as the future land use map in the 2019 plan.</p> <p>The Commission discussed various aspects of the plan including editorial updates, explaining acronyms, and improving the readability of tables/charts.</p> <p>ACTION: RJ Fisher made a motion to recommend approval of the plan pursuant to comments in the CCPC review report and Rick Trynoski seconded the motion. The motion passed 8-0. Brenda Landis recused herself from the vote as she is a Carlisle Borough Council member.</p>

3. Informational Items	
Subdivision and Land Development Plans	<p>Steve Hoffman reviewed the January plan list (see attached). Staff reviewed fourteen plans in January. He noted that moving forward the report will include plans received for the entire previous month. In the past the report has included plans received between the last meeting date and the cutoff date for the current meeting.</p> <p>The CCPC had discussion over connectivity of the Winding Hills and surrounding residential developments. CCPD staff comment on connectivity issues of municipal subdivision and land development plans where appropriate.</p>
Sewage Modules	Staff reviewed one sewage module for an on-lot system in Monroe Township in January.
2019 Planning Program Report	<p>Kirk Stoner reviewed the 2019 Planning Program report. Staff have been working on a number of municipal comprehensive plans, SALDOs and zoning ordinances. Additional new municipal requests have come in already in 2019. The annual report is nearing completion and will be available for CCPC review in March. Elizabeth Grant was hired as the new Countywide Planning Specialist on February 4. CCPD staff launched an analysis of housing affordability with Shippensburg University, the Housing and Redevelopment Authority, and the Cumberland Area Economic Development Corporation. Initial study results should be completed in June. The CCPC discussed the PA944 study and the associated safety concerns along Wertzville Road. Single points of access for large developments and lack of alternative roads were cited as key concerns.</p>
4. Other Business	
None.	
5. Adjournment	
With no further business, John Epley adjourned the meeting at 8:10 am.	

Minutes Submitted By:
Kirk Stoner, AICP