

PRISON BOARD MEETING

March 18, 2019 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioner DiFilippo, Commissioner Hertzler, Commissioner Eichelberger, Al Whitcomb, Controller; Skip Ebert, District Attorney; Ronald Anderson, Sheriff; Travis Shenk, Warden; Mike Eickhoff – Deputy Warden - Security; Rebekah Finkey – Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner DiFilippo made a motion to approve the Minutes of the February 19, 2019. District Attorney Ebert seconded the motion and it unanimously carried.

Commissary Report: Sheriff Anderson made a motion to accept the February 2019 Commissary Report. Commissioner Eichelberger seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Commissioner Hertzler made a motion to accept the February 2019 Prison Expenditures. District Attorney Ebert seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the February report (see attached):

Population Report:

- Average daily Prison population for the month of February was 369 with 357 being in house.
- Current population is 370 with 364 being in-house.
- There are currently 301 males and 63 females.

Work Release Report:

- 39 inmates were enrolled in the Work Release Program.
- 3 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 28 Inmates were enrolled in the Inmate Worker Program.
- 16 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for February were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, rabbittransit, and PA game Commission.

Earned Time Report:

- 15 inmates screened and placed, and 1 removed for non-compliance with their agreements. 9 releases.
- 257 bed days saved.

Treatment Plan Report:

- 105 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates received their GED in February. There are 11 inmates currently taking the GED course.

Risk Assessment Report:

- There were 46 Risk Assessments completed in the month of February.

Extraordinary Occurrences Report:

- There were 7 extraordinary occurrence.
- 7 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 8 females and 2 male for Perry County, 3 males for the US Marshal Service.

Deputy Warden Treatment – Update:

Rebekah Finkey mentioned that March 2nd PCCD sent a notice regarding a Vivitrol grant in the amount of \$499,992.00 . The grant application is due March 22nd so this will be on the Commissioners workshop for action requested on March 21st. \$300,000 is for the vivitrol shots and the remaining balance will be for staff salaries.

Sheriff Anderson made a motion to accept the Warden's Report. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Executive Session to Discuss Security and Personnel Issues:

District Attorney Ebert made a motion to go into executive session at 10:08 a.m. Sheriff Anderson seconded the motion and the motion unanimously carried.

Sheriff Anderson made a motion to reconvene the meeting at 10:18 a.m. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Sheriff Anderson made a motion to promote Sgt. Line and Sgt. Leuck, both promote to Lieutenant positions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Other Business: None

Adjourn: There being no further business to come before the Board the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, April 22, 2019 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist