



MINUTES

Cumberland County Commissioners' Workshop Meeting

April 18, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Dana Best, Tammy Bender, Finance; Samantha Krepps, Ben Burner, Communications; Holly Sherman, Human Resources; Mary Brokans, Controllers; Jaime Reiber, Children and Youth; Bobbi Sullivan, MDJ Beckley.

VTC: Melissa Smith, CNRC; Stephanie Williams, Planning; Claudia Garner, Public Safety

Others Present: None

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized **Bobbi Sullivan** from MDJ Beckley's Office for her 25 Years of Service to Cumberland County.

Budget Resolution 2019-12 Re: Budget Adjustment: Tammy Bender reviewed the Budget Resolution 2019-12 for Criminal Justice Service increase (see attached).

Contracts/Grants: — (Florence Ford) - No additional comments from the Board.

- I. * ***Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:***
 - a. **Children & Youth Agreements:**
 - The IMPACT Project, Inc.
 - The Glen Mills Schools
 - b. **Claremont Nursing & Rehabilitation Center Agreement:**
 - ACP Lease
 - c. **Prison –Security Agreement:**
 - PA District Attorneys Institute
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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Planning Department/Land Partnership Agreement:** — (Stephanie Williams) – vtc
 - Penn Township – To update zoning and SALDO ordinance - \$15,280.00
 - b. **Children & Youth Services Agreements:** — (Jaime Reiber)
 - Diversified Treatment Alternative Centers – Addendum – Psychiatric Evaluations
 - Pennsylvania Counseling Services, Inc. – Addendum – Letter of agreement for communications
 - Outside-In School of Experiential Education, Inc. – Two Group Home services
 - Northampton County Juvenile Justice Center – Detention Facility
 - Winding Creek Counseling Services – Addendum – For a child to continue counseling services
 - c. **Claremont Nursing & Rehabilitation Center Agreements:** - (Melissa Smith)
 - Cerner Corporation – Care Tracker Software - decrease in cost, but increase in term years.
A question was asked what happened to their other maintenance contract. Melissa stated this agreement replaces the other one.
 - Contata Health - Addendum – Software Interface with Therapy - \$1,000 for the bridge, and \$20 service fee.
 - UPMC Health Plans – Revenue Contract – Medicare Advantage – 100%, commercial services – 120%, Medicaid services - 120%, high cost services will also be reimbursed.
 - Noelker & Hull Associates, Inc. – Engineering services to prepare the construction documents, bid documents, certificates
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Capital Project Request: - (Melissa Smith)

- **Claremont Nursing and Rehabilitation Center:**
 - Tower Building FSES Proof Work Project — Total Project Cost: — \$900,000.00 (see attached)

This is for replacement of ceiling tile and reapplying steel columns, and ceiling light fixtures.

Commissioner Hertzler questioned the higher cost of the project from the original \$500,000 estimate budgeted. John Lopp will be available to discuss further on Monday.

Credit Application for CNRC: Melissa Smith reviewed the credit application.

- Baltimore Door and Frame, Inc. & Supplies Unlimited

Donation for the 2019 SARA Summit: Claudia Garner updated the Board of the following sponsors for the 2019 SARA Summit to help offset the cost.

- Lewis Environmental – Silver Sponsor – \$515.00
- ACV Enviro – Silver Sponsor - \$515.00

Cumberland County Commission for Women Appointments: Chief Clerk Sandy Moyle updated the Board regarding two appointment recommendations of the following individuals:

- **Heather Hart** and **Carrie Perry** Appointment Recommendations are for a Three (3) Year Term, Effective: - April 22, 2019 and Expiring: - April 21, 2022.

Commissioners' Liaison Reports:

Commissioner DiFilippo

Library System: Met Monday, April 15th

- Internet filter has reached its useful life; replacement is being priced.
- Testing Program Administration software is being tested for registration and payment
- New office headquarters Bent Creek is in construction and will be complete by mid-May
- County funding has been distributed to all member Libraries

Western Cumberland Council of Governments: Met Monday, April 8th

- Cooke Township is working on updating their Comp Plan working with County Planning
- Dickinson Township zoning and SALDO ordinance will be reviewed by County Planning
- Lower Frankford Planning Commission is hold a public meeting regarding their zoning ordinance
- Penn Township is updating their Comp Plan and SALDO ordinance through the Land Partnership Grant Program

Commissioner Hertzler

Affordable Housing & Trust Fund Board: Met Tuesday, April 9th

- Seven families purchased their first home this year.
- To date 714 families have purchased their first home.
- There is an article in the sentinel and on WITF Smart Talk regarding the homebuyers program. Four families who were awarded funding; however, they cannot find an affordable home to purchase their funding will expire.
- Tim Whelan and Kirk Stoner participated in the WITF Smart Talk and discussed the need for more housing options for residents. A solution will be necessary, such as zoning changes to permit higher density residential development.

Capital Region Council of Governments: Met Monday, April 15th

- Guest speaker was Representative Andrew Lewis from Dauphin County. The State House has passed a package of workforce development bills, and now at the Senate. These are also a priority of Governor Wolf's budget.
- The Surplus Equipment Auction is in its final planning, scheduled for July 3rd
- There are discussions of a model ordinance design for wireless towers
- A storm water round table is scheduled at South Middleton Township building regarding MOU's with Conservation Districts.

Housing & Redevelopment: Will meet today

Commissioner Eichelberger

Cumberland Area Economic Development Corporation: Met Tuesday, April 16th

- They are in the final stages of the selection of a new CEO

Planning Commission: Met today, April 18th

- Received the dashboard and will provide to the Board.
- Land Partnership Grant applications are being received. Zoning and planning are some of the requests.
- Annual Growth Report for 2018 - 418 building permits
- Housing & Transportation work

Recycling & Waste Authority: Met Monday, April 15th

- There was discussion regarding Waste Management Inc. planning to acquire Advanced Disposal. This may cause issues with contracts.

- The County is required to have a Waste Management Plan. Staff has begun the process to update the Plan.
- Household Hazardous Waste Program is a new process this year with online sign-up and a fee based program.
- Electronic Recycling – first quarter 72,274 pounds, Year to Date: 710,339 pounds, 7,629 transactions, average charge is \$46.50.

Commissioner Hertzler questioned that residents may not want to sign-up online and will show up the day of an event to dispose of their household hazardous waste. Commissioner Eichelberger stated that it was discussed at the Authority meeting. There have been no issues so far with sign-up and staff does have a plan if someone shows up on the day of a collection event with no pre sign-up.

Chief Clerk Sandy Moyle

Commission for Women: Met on April 11th

- 2019 Spring Event – Sandwich Generation review - 40 people attended
- Fall Event – Impact of the opioid crisis, grandparents caring for grandchildren, family members caring for family members
- The Commission approved unused funding from the sandwich event to be transferred to the Lyme Disease program
- Opportunity for a Scholarship Award to support education to attend a conference, camp or a course in the STEM or other area of interest. Approximate amount of the award would be \$500.00. Various camps are available to attend and the Scholarship awardee would be required to provide a report from their experiences.

A question was asked to the Solicitor, if they use county funding for scholarship is that ok. Solicitor Brenneman stated yes.

Commissioner Hertzler asked that the Commission could coordinate their Family caregivers support Initiative with the office of aging.

Report of Executive Sessions: Chief Clerk Sandy Moyle reported there were executive sessions held on April 8, 2019 @ 2:30 p.m.; April 10, 2019 @ 2:30 p.m.; April 11, 2019 @ 1:00 p.m. and 3:00 p.m., April 17, 2018 @ 1:00 p.m. Re: Personnel

Request for an Executive Session: Chief Clerk Sandy Moyle requested an executive session be held Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist