



MINUTES

Cumberland County Commissioners' Workshop Meeting

May 2, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Nancy Snyder, Travis Shenk, Prison; Carl Goshorn, Conservation District; Jaime Reiber, Children & Youth; Michelle Sibert, District Attorney's Office; Ryan Simon, Drug & Alcohol; Sue Carbaugh, MH/IDD; Holly Sherman, Human Resources; Keri Fahnestock, Brandon Yeager Tammy Bender, Finance Department; Melissa Calvanelli, Court Administration; Mark Adams, IMTO; Ben Burner, Samantha Krepps, Communications.

VTC: Claudia Garner, Public Safety; Melissa Smith, Claremont Nursing & Rehabilitation Center

Outside Agencies: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized **Nancy Snyder** from the Prison for her 25 Years of Service to Cumberland County.

Proclamation Re: In Recognition of Conservation District Week May 5-11, 2019: On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Conservation District Week.

Discussion of 2019/2020 Preliminary Fiscal Budget: Tammy Bender said Finance is requesting to lay the 2019/2020 Fiscal Budget on view. The budget was developed based on estimates since not all state allocations have come in at this time. Total revenue budget of \$109,324,793. The expense is \$109,338,615. The grant revenue from fiscal budget can make up 89.21% of the total revenue.

Contracts/Grants: — (Sandy Moyle) No additional comment from the Board

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging & Community Services Agreements:**
 - The Salvation Army — Addendum

- Project SHARE — Addendum
 - New Hope Ministries – West Shore — Addendum
 - New Hope Ministries – Mechanicsburg — Addendum
 - Jesus Loves You Ministries Inc. — Addendum
 - Mt. Holly Springs Church of God Food Bank — Addendum
 - Christian Life Assembly Food Bank — Addendum
 - Big Spring Area Food Bank — Addendum
- b. **Children & Youth Services Agreement:**
- Merakey Pennsylvania
- c. **District Attorney/Forensic Lab Agreement:**
- Thomas Trusal
- d. **GIS Agreement:**
- Governor’s Office of Administration
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Children & Youth Services Agreement:** — (Jaime Reiber)
- Families United Network, Inc.
- b. **District Attorney/Bureau of Justice Agreement:** — (Eric Radnovich)
- RS&A/Ron Smith & Associates, Inc. – Consulting Division — Required for Accreditation Process — Michele Sibert was going to provide more information to the Commissioners.
- c. **Drug & Alcohol Agreement:** — (Ryan Simon)
- Discovery House CC, LLC — Addendum – Add outpatient rates onto the contract.
- d. **MH/IDD Agreements:** — (Sue Carbaugh)
- Mental Health FY 2018-2019*
- PA Counseling Services Inc. — Addendum — Increase \$5,215.00 — Additional services being provided at the prison.
- Intellectual and Developmental Disabilities FY 2018-2019*
- The Devereux Foundation — Addendum — Increase \$1,688.00 — Additional services
- e. **Public Safety EGrant:** — (Claudia Garner) - vtc
- PEMA — Hazardous Materials Emergency Preparedness (HMEP) — Grant Amount — \$10,000.00 — Commissioner Eichelberger said the last time we did this was in 2009 that is a ten year interval. He asked if that was standard is that what it would normally be? Claudia said actually it should be done every five years. Claudia said no RFP is needed because it is a professional service.
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Donation for the 2019 SARA Summit: Claudia Garner updated the Board of the following sponsor for the 2019 SARA Summit to help offset the cost.

- Tuckey Restoration, Inc. – Silver Sponsor – \$515.00

Donation for Cumberland-Perry Drug & Alcohol Commission: Ryan Simon said Big Spring Area Community Chest has donated to the county in the past and we use the donation for prevention or other services that are provided in the area.

- Big Spring Area Community Chest — Donation Amount — \$300.00

Cumberland County Authorized signers for the County’s Deferred Compensation: Holly Sherman said this establishes the Board of Commissioners as authorized signers for all things plan related other than the day-to-day participant distributions, which are signed by either the Human Resource Director or the Human Resource Benefits & Risk Manager.

Cumberland Amendment to 457 Plan to Facilitate Transfer from VALIC: Holly Sherman said this is an amendment to the VALIC plan which shifts the ability to terminate the VALIC plan from the participant level to the plan administrator level and is essential to us moving forward as planned with transitioning two of the current 457 plans to ICMA-RC.

Capital Project Requests:

- **Claremont Nursing and Rehabilitation Center** — (Melissa Smith) - vtc
 - New Resident Beds — Total Project Cost — \$18,576.12 — Total of ten beds that can be made wider simply by repositioning built in sliding side frames. The feature will make it easier to accommodate the need for our residents.
- **Court Administrators Office** — (Melissa Calvanelli)
 - Courtroom 5 - Furniture — Total Project Cost — \$39,528.50 — The current chairs and furniture are the original from when the courtroom was built in 1998.
- **IMTO** — (Mark Adams)
 - County Badging System — New Courthouse/Claremont — Total Project Cost — \$26,920.00 — Multidepartment initiative to replace the counties current badge system. Project costs will be shared between three departments CNRC, Human Resources and the Sheriff's Office.
- **Public Safety Department** — (Claudia Garner) - vtc
 - Audiolog Operating System Upgrade — Total Project Cost — \$16,750.80 — Records the phones and radio transmissions within the communication center — Operating on Microsoft operating system that will be end of life effective in 2020 — Eligible for 911 Uniform Funding.

Housing Authority Board Reappointment Recommendation of the Following Individual:

Commissioner Hertzler discussed the reappointment recommendation for Penny Palmer.

- **Penny Palmer** — Reappointment is for a Five (5) Year Term, Effective May 26, 2019 and Expiring May 25, 2024

Commissioners' Liaison Reports:

Commissioner DiFilippo

Penn State Ag Extension 4H event: Thursday, April 25, 2019.

They had young people from ages eight to eighteen; they did presentations and then were judge based on variety of things. State Representative Barbara Gleim as well as others were in attendance as judges. The event covered kids in the counties of Dauphin, Cumberland and Perry. The competition was intense but friendly all the kids were great in their presentations.

Commissioner Hertzler

Housing & Redevelopment Authority Board: Met on Thursday, April 18, 2019.

- Novogradac & Company the authority's' independent auditor presented their audits of both the Housing Authority and the Redevelopment Authority for the fiscal years ended June 30, 2018 and June 30, 2017. There were clean opinions with both audits and no deficiencies identified regarding internal controls.
- On the Housing Authority side, they tested our housing choice voucher program which we were told is the toughest program to operate. According to the auditor 40-50 percent of the housing choice voucher programs operated across the nation have problems.
- The auditors tested the CDBG program on the Redevelopment side. They found processes are strong and no issues or findings.
- On the affordable housing front, the authority continues to work on the development of a new five year consolidated plan. Hiring is underway to fill a number of vacancies including the community development directors' position most recently held by Kate Molinaro.
- As of April there were 1,233 families in Cumberland County receiving housing choice voucher assistance towards payment of their rents with a waiting list of roughly 800 from within the county.

- One item discussed that needs to be addressed at the federal level is the governments' ongoing failure to recognize state laws that have permitted medical marijuana. The way it stands now is that federal housing choice vouchers are terminated for any persons found to be legally using medical marijuana in Pennsylvania and a majority of the states that have legalized marijuana for medical purpose. This is because marijuana in any form for any use remains illegal under the federal Controlled Substances Act.

Cumberland County Conservation District Board: Met Tuesday, April 23, 2019

- The district's annual tree sale occurred last Thursday and Friday. There were 300 customers this year and 8,000 seedlings were sold; an increase of about 1,000 over last year.
- A tree has been planted at the District's Allen Road headquarters in memory of Wilbur Wolf and a memorial sign has been ordered for a dedication later this month.
- The District Board has accepted a recommendation to designate one of the environmental college scholarships awarded to eligible students each year as the Wilbur E. Wolf, Jr. Memorial Scholarship in honor of Wilbur's nearly three decades of service on the Conservation Districts Board of Directors.
- May 5th through the 11th is Conservation District week in Cumberland County and across Pennsylvania in recognition of the work performed by our state's 66 conservation districts in protecting and preserving our water and natural resources.
- A hundred and forty-five students from all the county's school districts are expected to participate in the district's annual Envirothon that is scheduled for Tuesday, May 7th at Kings Gap.
- Conservation District Board approved the nomination of the South Mountain Partnership as recipient of the 2019 Conservation Organization of the Year award and nominated JVH Excavating of Lemoyne to receive the 2019 Clean Water Award.

The Harrisburg Area Transportation Study Coordinating Committee: Met Friday, April 26, 2019

- Michel Crowley, executive director of the Carlisle Chamber of Commerce and Crystal Clinton, chair of the Cumberland Area Economic Development Corporation, detailed their support of efforts by our transportation partners in addressing the dire need for capacity expansion and interchange improvements on Interstate 81 through our county and in the Carlisle area in particular.
- As emphasized by Mike Keiser, PennDOT District 8 Executive Director and myself, the federal government needs to provide the resources necessary since much of the increase in traffic and congestion is the result of interstate commerce. There may be a glimmer of hope a there was a meeting at the White House this week where there was talk about a \$2Trillion dollar national infrastructure improvement plan.
- Route 114 in Cumberland County will be resurfaced to the tune of \$2 million dollars this year. The \$7 million dollar Erford Road Bridge replacement project is expected to be completed this fall and the \$3.5 million dollar Creekview Road and 581 Interchange project in Hampden Township with traffic signalization is expected to be completed by November.

Commissioner Eichelberger

Planning Commission:

- The new flood plain maps that we are expecting have been delayed until May 14th. PEMA had some delays.
- Planning launched their web application that shows all the subdivision and land development plans in the county. It has search capabilities and this is another example of the excellent work GIS department has done.
- There has been a surge in subdivision in land development plans in March there was 24 plans, and April had 21 plans.

Recycling & Waste:

- Justin said the office trailer and scale is moved because the paving project will be underway soon.
- Electronic Recycling for April totals were 2828 pounds per day, with March having 2412 pounds per day and February being 1876 pounds. This continues to validate the need for this service.

- Yard waste program is busy this time of year. They have been training the new crewman from Carlisle Borough on the wood grinder and other equipment.

MH/IDD:

- Friday, May 3rd is the kick-off for Mental Health awareness month. The Mental Health walk begins at the LeTort Park at 10:00 a.m. and then we will be presentation of a proclamation at 11:00 a.m.
- The suicide prevention task force continues to be active. They had another train the trainer event Tuesday, April 16th there were 24 people in attendance including some of our Human Resource employees.
- The families continue to engage with our area legislators regarding the quest on the allocation of Waivers. This has been an ongoing issue.

Report of Executive Session: Chief Clerk, Sandy Moyle reported there was an executive session held on April 24, 2019 @ 2:30 p.m., Re: Personnel Issues

Request for an Executive Session: Chief Clerk, Sandy Moyle requested an executive session be held Re: Land Negotiations; Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician