

## PRISON BOARD MEETING

May 20, 2019 10:00 AM  
Cumberland County Courthouse  
Carlisle, PA

**Present:** Commissioner DiFilippo, Commissioner Hertzler, Commissioner Eichelberger; Al Whitcomb, Controller; Skip Ebert, District Attorney; Travis Shenk, Warden; Rebekah Finkey, Deputy Warden Treatment; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** Controller Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the Minutes of the April 22, 2019. District Attorney Ebert seconded the motion and it unanimously carried.

**Commissary Report:** Sheriff Anderson made a motion to accept the April 2019 Commissary Report. Commissioner Hertzler seconded the motion and it unanimously carried.

**Prison Expenditures/Central Processing Expenditures:** District Attorney Ebert made a motion to accept the April 2019 Prison Expenditures. Sheriff Anderson seconded the motion and it unanimously carried.

**Warden's Report:** Warden Shenk presented the April report (see attached):

Population Report:

- Average daily Prison population for the month of April was 360 with 354 being in house.
- Current population is 348 with 339 being in-house.
- There are currently 271 males and 68 females.

Work Release Report:

- 38 inmates were enrolled in the Work Release Program.
- 3 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 13 Inmates were enrolled in the Inmate Worker Program.
- 1 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for April were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, Historical Society, and Boy Scout Troop 185.

Earned Time Report:

- 9 inmates screened and placed, and 1 removed for non-compliance with their agreements. 8 releases.
- 290 bed days saved.

Treatment Plan Report:

- 118 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates received their GED in April.

Risk Assessment Report:

- There were 59 Risk Assessments completed in the month of April.

Extraordinary Occurrences Report:

- There were 7 extraordinary occurrence.
- 7 use of force with no injuries to inmates or staff. All seven were from two different inmates.

Holdings for other Jurisdictions:

- They are currently holding 13 females and 2 male for Perry County, 2 males for the US Marshal Service.

Rebekah Finkey reported that PCCD is recommending the vivitrol grant for the next two years which totals \$499,992.00. The RASE project will be able to hire an additional case manager for the additional work.

Commissioner Eichelberger made a motion to approve the Warden's Report. Commissioner DiFilippo seconded the motion and the motion carried.

**PA Department of Corrections Inspection on April 18, 2019. – No deficiencies noted.**

Warden Shenk reported that the opioid, alcohol and benzo detoxes have gone down since last year.

**1<sup>st</sup> Quarter Report from PrimeCare Medical** (See attached)

**Other Business:** District Attorney Ebert mentioned this issue with a police officer going into the prison to seize clothing from inmates. The Warden discussed the situation with Lieutenant Latshaw and resolved the issue. District Attorney Ebert is addressing the issue at the Chief of Police meeting.

The case of Richard Thorson vs. Cumberland County is still ongoing.

**Executive Session to Discuss Security and Personnel Issues:**

Sheriff Anderson made a motion to go into executive session at 10:10 a.m. District Attorney Ebert seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:13 a.m.

Sheriff Anderson made a motion to promote Dustin Pague to Corporal position. District Attorney Ebert seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to hire three Corrections Officers, Deb Stone, Jeffrey Ivers, and Kathlet Bartlett. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Commissioner DiFilippo made a motion to continue with the interview process reviews. Sheriff Anderson seconded the motion and the motion carried.

**Adjourn:** There being no further business to come before the Board the meeting adjourned.

The next Prison Board Meeting is scheduled for Monday, June 17, 2019 10:00 AM, at the Cumberland County Prison.

Respectfully submitted,

Jennifer Crum  
Administrative Specialist