



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

June 13, 2019 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Vincent DiFilippo and Jim Hertzler; Gary Eichelberger via conference call.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Chief Clerk; Florence Ford, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Tammy Bender, Finance; Holly Sherman, Human Resources; Samantha Krepps, R. Stewart, Communications; Lynn Grew, Controllers; Kirk Stoner, Planning; Christine Bowden, Joan Crawl; Aging and Community Services; Lisa Reider, Children and Youth; Jack Carroll, Drug & Alcohol; Rebekah Finkey, Travis Shenk, Prison; Jason Vioral, Sheriff's Office; Bob Shively, Public Safety.

**VTC:** Melissa Smith

**Others Present:** Shelby Rexrode, Colleen Terry, Cumberland County Industrial Development Authority; Jean Foshi, Commissioner Candidate.

**Media:** None

**Call to Order:** Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Budget Resolution 2019-17 Re: Budget Adjustment:** Tammy Bender explained the budget resolution reflects a budget increase for the Office of Aging – Increase \$179,437.

**Discussion of Resolution 2019-18 Re: Hexagon/Intergraph Corporation Project:** Sandy Moyle explained that the resolution was created to give Bob Shively Authority to approve change orders and modifications to projects. Single changes orders shall not be in excess of \$7,000 and as the aggregate total reaches a limit of \$35,000, the delegation authority shall terminate.

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**Contracts/Grants:** — (Florence Ford)

I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

a. **Children & Youth Services:**

- Community Services Group, Inc. – Continuation
- Diacon Children, Family and Community Ministries - Continuation
- Diversified Treatment Alternative Centers – Continuation

- Drug and Alcohol Rehabilitation Services, Inc. - Continuation
  - Families United Network Inc. – Continuation
  - George Junior Republic in Pennsylvania – Continuation
  - KidsPeace National Centers, Inc. -Continuation
  - Language Services Corporation, Inc. - Interpretalk
  - Over the Rainbow Franklin County Children’s Advocacy Center
  - Pressley Ridge - Continuation
- b. **Drug and Alcohol:**
- Alder Health Services, Inc.
- c. **MH/IDD:**
- International Corporate Training and Marketing, LLC
- d. **Prison:**
- United States Army Garrison (USAG), Carlisle Barracks
- e. **Tax Assessment:**
- Lee Publications, Inc. d/b/a/ The Sentinel
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreements:** - (Joan Crowl)
- Central PA Food Bank – Addendum - \$5,171.56
- b. **Children & Youth Services Agreements:** — (Lisa Reider)
- Alternative Behavior Consultants, LLC – 1.5% increase - visitations
  - Central PA Family Support Services, LLC – 5% increase
  - Community Specialists Corporation d/b/a The Academy
  - Family Care Services, Inc. – 5% Increase
  - Hempfield Behavioral Health, Inc. – In home service
  - Janelle Carbaugh, MSW, LSW Family Centered Services, LLC – Family group decision making to help child with placement.
  - Millersville/Shippensburg Universities Master of Social Work Program – Affiliation Agreement
  - PA Child Corporation – 5% increase
  - York County Youth Development Center – No changes
- c. **Claremont Nursing Home:** — (Melissa Smith) – Revenue Contracts
- AmeriHealth Caritas Health Plan – Ancillary Provider Services – For residents that do not qualify for Medicare
  - AmeriHealth Caritas Health Plan – CHC Addendum
  - AmeriHealth Caritas Health Plan – Medicare Advantage Addendum – pays \$100
- d. **District Attorney – BJS - Forensic Lab** (Eric Radnovich) \**Action Requested*
- Justice Assistance Continuation Grant from PCCD in the amount of \$97,563.00  
Commissioner Hertzler made a motion to approve the PCCD grant. Commissioner Eichelberger seconded the motion and the motion carried.
  - Thermo Electron North America, LLC – Sole Source – \$28,140
- e. **Drug & Alcohol Agreement:** — (Jack Carroll)
- HealthChoices Agreement with CABHC – Non-profit corporation to set up Medicaid for residents.  
Question regarding any recent changes with CABHC or any changes in legislation? Jack explained there is an amendment to the fiscal code to challenge counties in charge of this service.
- f. **Human Resources** – (Holly Sherman)
- BHS - \$25,000 savings with the vendor for wellness, which will start 1-1-2020

- Cafardi Ferguson Wyrick Weis & Stotler – Assisting with exiting civil service effective July 1, 2019
  - Campbell, Durrant & Beatty – Addendum – Extension to 12-31-2019. Commissioner Hertzler is requesting that this be extended for one year vs. six months. Holly is recommending 18 months extension to allow time to complete negotiations next year.
- g. **Planning Department:** — (Kirk Stoner)
- Central PA Conservancy – \$70,000 – Land Partnership Grant
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**Donation for the 2019 SARA Summit** — Bob Shively reviewed the following donations.

- Lancaster Oil Company – Gold Sponsor - \$1,000
- Bucks County Community College – Bronze Sponsor - \$265
- HalenHardy LLC – Bronze Sponsor - \$265

**Engagement Letter with Maher Duessel (CPA for PEMA) – 911 Program Audit for 2017 -2018:** Bob Shively explained this letter is for Certified Public Accountants for Auditing and this is at no cost to the County.

**Sample Bridge Construction Easement from Silver Spring Township:** Kirk Stoner explained the easement is the last right of way needed for the project.

**Closure of Sheepford Road Bridge over the Yellow Breeches:** Kirk Stoner explained that HRG’s study of the bridge indicates that it is very deteriorated and may need to close in the future. York County is the lead organization in this potential closure. A detour is available if needed.

**Authorize the Advertisement of RFP for Labor Counsel:** Advertising is put hold, pending the earlier mentioned 18 month extension for services.

**Applications and Plan Agreements for 457b deferred compensation plan with ICMA-RC:** Holly Sherman explained the following are standard applications to complete.

- ICMA-RC Guided Pathways Advisory Services Managed Accounts Services Agreement
- Governmental 457 Plan and Trust Optional Provisions Election Form
- Loan Implementation Package for 457/401 Plan Sponsors
- 457 Deferred Compensation Plan Data Form
- Easy Link Access Form

**Options Wait List for Cumberland County Aging & Community Services:** Christine Bowden explained that this is needed due to the high volume of residents waiting for assistance.

**Approval of Agreements for the Carlisle YMCA RACP Project:** Shelby Rexrode provided an overview of the project - \$1.5 million funding and the agreements are part of the standard process.

- Cooperation Agreement between Cumberland County and Cumberland County Industrial Development Authority and Carlisle YMCA RACP Project
- Indemnification Agreement

**Bid Results:**

- **Prison:** Inmate Transportation Contract *\*Action Requested*
  - Easton Coach – Rebekah Finkey stated that the contract expires June 18<sup>th</sup>. No cost to the County, paid by inmates and federal funding.

Commissioner Hertzler made a motion to approve the inmate transportation contract. Commissioner Eichelberger seconded the motion and the motion carried.

- **Planning Department:** Bishop Road Emergency Access Road Project - Kirk Stoner reviewed the bid results and is recommending awarding the contract to Kinsley.
  - Kinsley, York PA \$311,000.00
  - Farhat Excavating, Inc. Duncannon, PA \$348,827.50
  - Clearwater Construction, Inc. Mercer, PA \$454,497.22
  - Jay Fulkroad and Sons, Inc. McCalisterville, PA \$492,496.78

### Capital Item Requests:

- Sheriff's Department
  - Vehicle — Project Amount — \$66,631.03

Jason Vioral explained the vehicle request by reviewing their five year vehicle lifecycle, the vehicle repairs for the one requesting to trade in, and the plan for replacements.

Sheriff Anderson was contacted to discuss the possibility of leasing most of their vehicles.

Q/A: What is the warranty on vehicles? The warrant is approximately a five year warranty. Since the mileage varies with each, do they get shifted around to diversify the mileage? Yes they are moved to keep mileage even. All the additional costs for the additional installs, can the old equipment be moved to a new vehicle? Yes, they do take out the old equipment and reuse what they can in other vehicles or the new vehicle.

After warranty, possibly use a different mechanic for the large repairs for competitive prices. Commissioners suggested purchasing a different kind of vehicle.

The Board is requesting to see paperwork on the repairs made by the county maintenance garage and as they will need additional time to review the proposal and get answers to questions prior to Monday's Board meeting.

### Commissioners' Liaison Reports

#### Commissioner DiFilippo

**Library Board:** Will meet June 17<sup>th</sup>

Attended the Project Search Graduation

#### Western Cumberland Council of Governments: Met June 10<sup>th</sup>

- Municipalities are dealing with tree clean up as a result of recent flooding and storms.
- Mt Holly Springs is considering a weight restriction ordinance for Mountain Street
- Newville Borough - June 14 -15 is the Fountain Festival
- Lower Frankford – working on ordinance revisions to be adopted in August
- Shippensburg Township – there are five large land development projects
- Cooke Township – revising their comprehensive plan
- Penn Township – the barrack farm still has flooding from warehouse. The Warehouse provided a pump to remove the water
- Dickinson Township – Zoning ordinance and SALDO revisions are being reviewed by the Planning Commission.
- Big Spring School District passed budget with 2.25% increase

#### Commissioner Hertzler

**911 Advisory Board:** Met June 6<sup>th</sup>

- A pending compromise had been worked out on the reauthorization of the 2015, \$1.65 per phone line or per communication device fee. It has been providing financial support for Counties 911 public safety. Both houses of the General Assembly have passed similar bills to reauthorize the 911 fee that will expire June 30, 2019 unless reauthorized. At the 911 board meeting the leaders of the emergency services committees in both the Senate and House have agreed to amend both bills that would reauthorize the \$1.65 fee for an additional four and one half years – June 30, 2019 until January 1, 2024.

The bills would add the State Fire Commissioner and the Chair of the State Geospatial Coordinating Board as voting members of the 911 Advisory Board. Counties would be required to cooperate with one another on the development of next generation 911 emergency service boundaries and share GIS data to support next generation 911 call routing and call delivery. 15 percent of the 911 revenue remains reserved for statewide interconnectivity of all 911 systems under the proposed legislation. Without final action to reauthorize the 911 fee by June 30, there will be a \$5.7 million loss to our county budget for the operation of our 911 center.

There will not be any significant changes in the 911 fee distribution formula next year; PEMA is negotiating with a vendor to implement a statewide call accounting system. Expectation is that the volume of calls by each of the PSAPs will be one of the factors that could be a part of the distribution formula in the future.

#### **Ag Land Preservation Board: Met June 12<sup>th</sup>**

- The Board is moving forward with the adoption of a hybrid ranking system for the 2019 program year that looks for good quality soil and aims to get the biggest bang for the buck in preserving more farm acres by extending so-called “bargain sale” offers to farms that have been on the wait list for many years.
- 9 farms will be preserved in the 2019 program. Acres to be preserved will be 1,255
- 6 of the 9 farms will receive offers of 50 percent of the normal easement cost to the County.
- Farms selected for preservation in the 2017 and 2018 program years should be settled before the end of this year. Field inspections of all of the county’s 169 preserved farms have been completed and a full report is being prepared for next month.
- Discussion about the event being planned for the Fall to mark the County’s preservation of 20,000 acres of farmland in perpetuity since the inception of our County program in 1992.

#### **Commissioner Eichelberger**

##### **Cumberland Area Economic Development Corporation**

- Met with the Jamie Keener, the new Chief Executive Officer and the Board Chairman to start the process of good communication relationship with the Board of Commissioners.
- CAEDC Board met Tuesday, June 11<sup>th</sup>

#### **Planning Commission:**

- Orrs bridge construction begins June 10<sup>th</sup>
- Flood plain maps meeting will be held June 26<sup>th</sup> at 10:00 a.m. to be reviewed by staff and municipalities
- 2019 has been busy with land development plans; received 35 more plans than last year and 10 additional ordinance amendments compared to last year at this time.

#### **Recycling & Waste:**

- A recycling article was shared with Authority members
- The electronic recycling is going well for June, averaging 3,008 pounds/day
- Staff is working on reformulation of the yard waste equipment agreements with the municipalities
- There will be a recommendation for the purchase of new yard waste equipment

**Report of Executive Sessions:** Chief Clerk Sandy Moyle reported there was an Executive Session held on June 4, 2019 @ 2:00 p.m., June 12, 2019 @ 1:30 p.m. Re: Personnel Issues; June 5, 2019 @ 2:00 p.m. Re: Negotiations

**Request for an Executive Session:** Chief Clerk Sandy Moyle requested an Executive Session Re: Personnel Issues

**Other Business: Letter of Support for the National Park Service**

There is an issue regarding demolishing the Scott farm.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist