

PRISON BOARD MEETING

June 17, 2019 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioner DiFilippo, Commissioner Hertzler, Al Whitcomb, Controller; Skip Ebert, District Attorney; Ron Anderson, Sheriff; Travis Shenk, Warden; Mike Eickhoff – Deputy Warden – Security; Rebekah Finkey, Deputy Warden Treatment; Janet Scott, Deputy Warden Operations; Jennifer Hipp, Assistant Solicitor; Jean Foschi, Commissioner Candidate

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner DiFilippo made a motion to approve the Minutes of the May 20, 2019. District Attorney Ebert seconded the motion and it unanimously carried.

Commissary Report: Commissioner Hertzler made a motion to accept the May 2019 Commissary Report. District Attorney Ebert seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Commissioner DiFilippo made a motion to accept the May 2019 Prison Expenditures. District Attorney Ebert seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the May report (see attached):

Population Report:

- Average daily Prison population for the month of May was 350 with 341 being in house.
- Current population is 370 with 364 being in-house.
- There are currently 292 males and 72 females.

Work Release Report:

- 34 inmates were enrolled in the Work Release Program.
- 5 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 20 Inmates were enrolled in the Inmate Worker Program.
- 1 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for May were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, Historical Society, Board of Elections.

Earned Time Report:

- 10 inmates screened and placed, and 1 removed for non-compliance with their agreements. 9 releases.
- 435 bed days saved.

Treatment Plan Report:

- 134 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 1 male inmate received their GED in May.

Risk Assessment Report:

- There were 34 Risk Assessments completed in the month of May.

Extraordinary Occurrences Report:

- There were 5 extraordinary occurrence. One was a work release walk-off.
- 4 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 9 females and 1 male for Perry County, 2 males for the US Marshal Service. Friday, June 14th was the U.S. Marshall Service inspection and the Prison passed 100%.

Commissioner Hertzler mentioned the lower prison population is lower than last year at this time and credited that to the new programs. Rebekah Finkey mentioned the opioid court and releasing inmates sooner into out-patient treatment, Tom's court, and for mental health issues – 302 commitments.

Rebekah mentioned that PCCD Board met last Wednesday and she expects the Vivitrol Grant to be approved and a notification sent to the County.

District Attorney Ebert made a motion to approve the Warden's Report. Sheriff Anderson seconded the motion and the motion carried.

Other Business: None

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:15 a.m. Commissioner DiFilippo seconded the motion and the motion unanimously carried.

Sheriff Anderson made a motion to reconvene at 10:20 a.m. District Attorney Ebert seconded the motion and the motion carried.

Commissioner Hertzler made a motion to hire Jeff Ivers and Michael Garrison as Corrections Officers, effective July 8, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

District Attorney Ebert made a motion to hire Donald Olley, Joseph Pariso, and Tyler Burgard as Corrections Officers, effective July 8, 2019. Sheriff Anderson seconded the motion and the motion unanimously carried.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:22 a.m.

The next Prison Board Meeting is scheduled for Monday, July 15, 2019 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist