

PRISON BOARD MEETING

July 15, 2019 10:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioner DiFilippo, Commissioner Hertzler, Commissioner Eichelberger, Al Whitcomb, Controller; Ron Anderson, Sheriff; Christylee Peck, Judge; Travis Shenk, Warden; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk; Flo Ford, Deputy Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Judge Peck made a motion to approve the Minutes of the June 17, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissary Report: Commissioner Hertzler made a motion to accept the June 2019 Commissary Report. Judge Peck seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Commissioner DiFilippo made a motion to accept the June 2019 Prison Expenditures. Judge Peck seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the June report (see attached):

Population Report:

- Average daily Prison population for the month of June was 356 with 348 being in house.
- Current population is 354 with 346 being in-house.
- There are currently 282 males and 64 females.

Work Release Report:

- 34 inmates were enrolled in the Work Release Program.
- 6 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 60 Inmates were enrolled in the Inmate Worker Program.
- 3 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for June were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, Historical Society.

Earned Time Report:

- 10 inmates screened and placed, and 5 removed for non-compliance with their agreements. 13 releases.
- 422 bed days saved.

Treatment Plan Report:

- 134 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 male inmate received their GED in June.

Risk Assessment Report:

- There were 71 Risk Assessments completed in the month of June.

Extraordinary Occurrences Report:

- There were 2 extraordinary occurrence. There were no walk-offs for June.
- 2 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 8 females and 1 male for Perry County, 2 males for the US Marshal Service, and 2 for the Federal Bureau Prisons.

Commissioner Hertzler asked if more municipalities could use the inmate community services. Warden Shenk stated that municipalities may not use the service due to supervision of the inmates.

Judge Peck asked where the pre-trial tools go. Warden Shenk stated that it goes to Probation.

Sheriff Anderson made a motion to approve the Warden's Report. Commissioner Hertzler seconded the motion and the motion carried.

Other Business: 2018 Annual Report

Warden Shenk reviewed the year to year differences in the 2018 Annual Report with the Board (see attached report for details).

Executive Session to Discuss Security and Personnel Issues:

Commissioner DiFilippo made a motion to go into executive session at 10:22 a.m. Commissioner Hertzler seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:25 a.m.

Sheriff Anderson made a motion to hire Jaime Rich, Hayden Rivera, and Samantha Moyer as Corrections Officers, effective July 22, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:25 a.m.

The next Prison Board Meeting is scheduled for Monday, August 19, 2019 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist