

PRISON BOARD MEETING

September 16, 2019 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioner Eichelberger, Al Whitcomb, Controller; Ron Anderson, Sheriff; Skip Ebert, District Attorney; Travis Shenk, Warden; Janet Scott, Deputy Warden – Operations; Mike Eickhoff – Deputy Warden – Security; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk; Holly Sherman, Human Resources.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of the August 19, 2019. District Attorney Ebert seconded the motion and it unanimously carried.

Commissary Report: District Attorney Ebert made a motion to accept the August 2019 Commissary Report. Sheriff Anderson seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Sheriff Anderson made a motion to accept the August 2019 Prison Expenditures. Commissioner Eichelberger seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the August report (see attached):

Population Report:

- Average daily Prison population for the month of August was 345 with 337 being in house.
- Current population is 350 with 336 being in-house.
- There are currently 280 males and 56 females.

Work Release Report:

- 27 inmates were enrolled in the Work Release Program.
- 4 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 18 Inmates were enrolled in the Inmate Worker Program.
- 4 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for July were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, Historical Society, Boy Scout Troop 185.

Earned Time Report:

- 7 inmates screened and placed, and 3 removed for non-compliance with their agreements. 12 releases.
- 336 bed days saved.

Treatment Plan Report:

- 124 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates received their GED in August.

Risk Assessment Report:

- There were 69 Risk Assessments completed in the month of August.

Extraordinary Occurrences Report:

- There was 1 extraordinary occurrence.
- 1 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 11 females and 1 male for Perry County, 3 males for the US Marshal Service, and 4 for the Federal Bureau Prisons.

Commissioner Eichelberger made a motion to approve the Warden's Report. District Attorney Ebert seconded the motion and the motion carried.

Second Quarter Medical Department Review with PrimeCare Medical: Warden Shenk referred to the report for detailed information. Highlighted: Alcohol, Opioid and Benzo detox – there were more detoxes in the 2nd quarter; however, lower than year 2018's second quarter.

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:08 a.m. District Attorney Ebert seconded the motion and the motion unanimously carried.

Commissioner Eichelberger made a motion to reconvene the meeting at 10:30 a.m. District Attorney Ebert seconded the motion and the motion carried.

Sheriff Anderson made a motion to move forward with GTL System and tablets. District Attorney Ebert seconded the motion and it unanimously carried.

District Attorney Ebert made a motion to move forward with Text Behind mail system. Commissioner Eichelberger seconded the motion and the motion carried.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:35 a.m.

The next Prison Board Meeting is scheduled for Monday, October 21, 2019 10:00 AM, at the Courthouse.

Respectfully submitted,

Jennifer Crum
Administrative Specialist