



MINUTES

Cumberland County Commissioners' Workshop Meeting

September 4, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Brian Hamilton, Michele Parsons, John Quirk, Troy Russel, Shawn Melhorn, Bob Shively, Public Safety; Ron Snow, Tammy Bender, Dana Best, Finance; Bethany Salzarulo, Elections; Joan Crowl, Aging & Community Services; Jaime Reiber, Children & Youth; Eric Radnovich, Skip Ebert District Attorney/Forensic Lab; Holly Sherman, Human Resources; John Lopp, Facilities; Mark Adams, IMTO; Jack Carroll, Drug & Alcohol; Lynne Grew, Controller's Office, Ben Burner, Communications.

VTC: Melissa Smith, Claremont Nursing & Rehabilitation Center; Annie Strite, MH/IDD; Justin Miller, Recycling & Waste.

Outside Agencies: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Brian Hamilton — (Public Safety) — 25 Years of Service — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Brian Hamilton for 25 years of service to the county.

Press Release & Proclamation in Recognition of September 2019 as National Preparedness Month: On behalf of the Board of Commissioners, Commissioner DiFilippo proclaimed September 2019 as National Preparedness Month.

Budget Resolution 2019-23 Re: Budget Adjustment: Tammy Bender reviewed the Budget Adjustment for voting machines for Elections (see attachment).

Discussion of Election Machine Purchase: Bethany Salzarulo said for the last year we have been going over voting machine vendors, quotes, hundreds of emails, phone calls, choices and demonstrations. We choose what we felt was the best voting machine option for the county. Unfortunately during that process there was a miscommunication on my part of what the interest rate would be on a payment plan. She said that if we choose the five year payment plan we would be required to pay interest. Commissioner Hertzler

said he was shocked when he learned about this. He said we were always under the impression that we would have the option of 0% financing over a five year period. Commissioner Hertzler asked why are we learning about this now as opposed to previously? He said he is ready to propose that the election machines go out to bid. Commissioner DiFilippo asked the Solicitor if we had any options and do we have to go through Costars? Keith said the benefit with Costars is presumably you would have a lower price because it has been vetted by the state. Commissioner Eichelberger asked if we would chose to bid, what are the time constraints? Dana Best, CFO for the county said that her recommendation is to always wait until you see it in writing because there is usually small print. Chief Clerk, Sandy Moyle stated that during the initial stages when all the emails were going around regarding the election machines that the vendor along with the county was trying to work out all the details related to financing. I believe that it was a miscommunication and possible assumption that we would have the option of 0% financing. I do not think it was intentional or anyone is at fault. Commissioner DiFilippo said with the approval of my colleagues, lets contact the vendor and look at other methods of financing.

Contracts/Grants: — (Sandy Moyle) No additional comments from the Board

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Children & Youth Services Agreements:**

- National Mentor Healthcare, LLC. d/b/a/ Pennsylvania Mentor — Continuation
- University of Pittsburgh
- Summit School Inc., d/b/a Summit Academy — Continuation
- YWCA Carlisle
- Outside-in School of Experiential Education, Inc.
- National Mentor Healthcare, LLC. d/b/a Pennsylvania Mentor

b. **MH/IDD Agreements:**

Mental Health FY 2019-2020

- Redevelopment Authority of the County of Cumberland

Intellectual and Developmental Disabilities FY 2019-2020

- Lebanon County MH/IDD/EI Program
- Lancaster County BH/DS
- York/Adams Counties MH/IDD program

c. **Public Safety Agreements:**

- Franklin County Department of Emergency Services
 - Adams County Department of Emergency Services
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Services Agreements:** — (Joan Crowl)

- Safe Harbour, Inc. — Decrease — \$5,000.00
- Safe Harbour, Inc. — Addendum — Increase — \$5,000.00
- Domestic Violence Services of Cumberland & Perry Counties — Addendum — Increase \$2,500.00

b. **Children & Youth Services Agreement:** — (Jaime Reiber)

- The IMPACT Project, Inc. — No Increases — Adding five addition level of Foster Care

c. **Claremont Nursing & Rehabilitation Center Agreement:** — (Melissa Smith) - vtc

- Prominent Medical Staffing — Nursing Temp Staff

d. **District Attorney/CID Agreement:** — (Eric Radnovich)

- Thierwechter Collision Forensics/TCF Consulting

e. **Drug & Alcohol Agreement:** — (Jack Carroll)

- Perry County — Reimburse Perry County Prison for Vivitrol injections

- f. **MH/IDD Agreements:** — (Annie Strite) - vtc
Intellectual and Developmental Disabilities FY 2019-2020
- The Devereux Foundation — Increase — \$5,220.00
 - Harrisburg Home Health Holdings LLC. d/b/a Angels on Call — Increase — \$25,840.00
- Early Intervention FY2018-2019
- United Cerebral Palsy of Central PA Inc. — Addendum — Increase — \$2,369.00
- Early Intervention FY 2019-2020
- United Cerebral Palsy of Central PA Inc. — Addendum — Increase — \$2,369.00
- g. **Public Safety Agreement:** — (Bob Shively)
- Franklin County Department of Emergency Services — Hazmat Team Response Cost Recovery MOU — Follow up to the large tractor trailer incident on Interstate 81, Thanksgiving Day in 2016. MOU for legal issues for trying to collect the cost recovery.
- h. **Recycling & Waste Grants:** — (Justin Miller) - vtc
- Act 101 Section 902 Municipal Recycling Program Grant Application — Amount — \$350,000.00 — Horizontal Wood Grinder
 - PA Household & Small Pollutions Prevention Act Grant Application — Amount — \$7,888.42

Discussion of Ordinance 2019-4 Re: The County of Cumberland Imposing Vehicle Weight Restrictions on Dickinson School Road (T-470) Crossing the Yellow Breeches Creek in Dickinson Township: Chief Clerk, Sandy Moyle stated that Kirk Stoner was unable to attend the meeting today, but provided information to the Commissioners prior to the meeting related to this Ordinance.

Discussion of HRG Engineering Agreement Supplement for Wolf Bridge: Kirk Stoner was unable to attend and provided the Commissioners with information concerning the HRG Engineering Agreement Supplement for Wolf Bridge.

Discussion of the Mutually Agreed Upon Dates and Processes for the Transition of Cumberland County from Nationwide to ICMA-RC: Action Requested Holly Sherman said that this was discussed at the Retirement Board Meeting last Tuesday, August 27, 2019, we are moving forward with the process of transitioning our 457b from both Nationwide and VALIC to ICMA-RC and this is the next step in the phase of the transition.

Commissioner Eichelberger made a motion to accept the dates and processes for the transition of Cumberland County from Nationwide to ICMA-RC. Commissioner Hertzler seconded the motion and it unanimously carried.

Discussion of the Mutually Agreed Upon Dates and Processes for the Transition of Cumberland County from VALIC to ICMA-RC: Action Requested

Commissioner Hertzler made a motion to accept the dates and processes for the transition of Cumberland County from VALIC to ICMA-RC. Commissioner Eichelberger seconded the motion and it unanimously carried.

Capital Project Requests:

- **District Attorney/CID** — (Eric Radnovich)
 - New Vehicle — Total Project Cost — \$45,162.79
- **Facilities Department** — (John Lopp)
 - Phase II-Space Allocation — Total Project Cost — \$295,000.00 — Moving Forensic Department & CID Department to Ritner Highway at the Old Library area.

- **IMTO** — (Mark Adams)
 - Computer Fall Life-cycle – 2019 — Total Project Cost — \$174,320.00
- **Planning Department** —
 - Roush, Burgner & Stonewall Bridges — Total Project Cost — \$4,717,000.00
 - Roush Bridge — Total Project Cost — \$890,000.00
 - Burgner Bridge — Total Project Cost — \$1,871,000.00
 - Stonewall Bridge — Total Project Cost — \$1,956,000.00

Commissioners' Liaison Reports:
Commissioner DiFilippo

Nothing to report

Commissioner Hertzler

Cumberland York Area Defense Group Strategic Position Committee: Met Tuesday, August 27th.

There was discussion of a pending elected officials/military leadership event to possibly be held next month, to bring together the areas military brass with elected congressional, state and county officials. There was also discussion on rebranding/renaming of the local defense group to the Capital Region Local Defense Group. I indicated that it would not likely work with Cumberland till our surrounding counties, York and Dauphin agrees to provide funding to the effort. Jamie Keener indicated he would be involved with outreach to Dauphin and York counties in the near future.

South Middleton Township is in active discussions regarding the future of the Carlisle Airport. The committee asked that the Carlisle Airport Feasibility Study that was prepared for our defense group and CAEDC be shared with South Middleton Township Officials.

There was discussion of CAEDC and the Cumberland York Area Local Defense Group assisting Claremont Nursing Home in its exploration of the possibility of dedicating a wing for the rehab and nursing home care of our areas veterans. The closest state veteran's home to serve the nursing home needs of our aging Veterans is Hollidaysburg.

Cumberland County Conservation District Board: Met Tuesday, August 27th.

The Board recommended a conservation district budget of \$1.5 million for 2020 with 65 percent of the budget coming from state funds, 26 percent from permit fees and on 9 percent in county subsidy. Funded entirely from district fees and permits the county is going all electronic with it erosion and sedimentation control program in 2020, no more paper blueprints. The district plans to conduct a training session for the engineers at no cost. In the upcoming year the conservation district also plans to apply for a Strategic Planning Grant to update its ten year old strategic plan.

Letters are going out in the middle of the month to gauge farmers interest in the counties cover crop incentive program with a sign up deadline of December 1st. Funding for the cover crop program in the coming year will come from both Marcellus Shale revenues and funding from the Mariner East Grant from fines paid by Sunoco Pipeline for environmental violations.

There also was discussion regarding legislation, Senate Bill 619 that passed the Senate 26 to 24 just before summer break, that critics contend would change the definition of water pollution under the state's Clean Streams Law making most spills and discharges to rivers and streams no longer pollution. The legislation in question awaits action in the House.

The Conservation District received an excellent audit report from the Controller's Office. They found no deficiencies in internal control considered to be a material weakness. The Controller issued a side letter commending our conservation district for its exceptional ongoing fundraising efforts that help support and fund conservation activities and programs as has occurred in previous years.

Nutrient Management Specialist, Jared McIntire, who has been with the Conservation District for five years has tendered his resignation. Interviews for Jared's replacement are expected to begin soon.

The District is thinking over its consideration of an offer by the state Department of Environmental Protection to pilot as one of only four counties in the state the implementation phase of the Chesapeake Bay

Agricultural Inspection program which has been allocated more than \$2.5 million for the implementation of best management practices to prevent farm runoff.

Commissioner Eichelberger

Planning Commission:

- They will have three vacancies this year.
- Task force to take on the Transit alternative issue. Kirk is exploring the idea that we reinvigorate the Transportation Committee that was originally formed as a substitute for the transportation authority. This would happen under the planning department if the Commissioners approve.

Recycling & Waste:

- Second Household Hazards Waste Event was successful. Paint was the most outstanding collectable.
- Electronic Recycling Center for this year so far 212,599 pounds of materials collected. The total number since this started 844,067 pounds. Continues to be a positive goal for this county.

Report of Executive Session: Chief Clerk, Sandy Moyle reported there was an Executive Session on August 29, 2019 @ 1:30 p.m., Re: Personnel Issues

Request for an Executive Session: Chief Clerk, Sandy Moyle requested an Executive Session be held Re: Personnel Issues

Other Business: Chief Clerk, Sandy Moyle stated she received the questions and responses back from Toby for the transit options survey and asked staff that they be posted to our website. She also mentioned that we will be sending out an email to everyone that participated in the event with the link that they can read the information.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician