



MINUTES

Cumberland County Commissioners' Workshop Meeting

September 19, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

TEFRA HEARING

Re: Issuance by the Cumberland County Municipal Authority of Tax-Exempt Revenue Bonds for SpiriTrust Lutheran Project Financing Request — (Jonathan Cox, Esquire; Bena Rossi, CFO, SpiriTrust Lutheran)

PUBLIC HEARING

RE: 2019 CDBG and HOME Budget Modifications — (Tim Whelan)

Board of Commissioners Present: Commissioners Vincent DiFilippo and Jim Hertzler; Gary Eichelberger

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Samantha Krepps, Ben Burner, Communications; Holly Sherman, Human Resources; Mark Adams, IMTO; Tammy Bender, Ron Snow, Finance; Bill Fulton, Bob Dargosa, Controllers; Bonnie Mahoney, Doris Goodhart, Tax Assessment; Scott Shea, Andrew Benner, Juvenile Probation; Jaime Reiber, Children and Youth; Annie Strite, MH/IDD; Bryan Ward, Sheriff's Office; Bethany Salzarlo, Megan Orris, Elections.

VTC: Melissa Smith, CNRC; Bob Shively, Public Safety; Justin Smith, GIS.

Others: Jean Foschi, Commissioner Elect

Others Present: Tim Whelan, Alicia Riegel-Kanth, Housing & Redevelopment Authority; Jonathan Cox, Esquire, Eckert Seamans Law Office; Bena Rossi, SpiriTrust Lutheran; Marcia Drozdowski, Carlisle Family YMCA; Hubert Gilroy, Martson Law Office

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:13 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognitions:

- **Doris Goodhart** — (Tax Assessment) — 20 Years of Service — (Commissioner DiFilippo/Doris Goodhart/Bonnie Mahoney) On behalf of the Board of Commissioners Commissioner DiFilippo recognized Doris Goodhart for her 20 years of service.

- **Scott Shea** — (Juvenile Probation) — 20 Years of Service — (Commissioner DiFilippo/Scott Shea/Andrew Benner) On behalf of the Board of Commissioners Commissioner DiFilippo recognized Scott Shea for his 20 years of service.

Resolution 2019-25 Re: Issuance by the Cumberland County Municipal Authority of Tax-Exempt Revenue Bonds for SpiriTrust Lutheran Project Financing Request — (Jonathan Cox, Esquire; Bena Rossi, CFO, SpiriTrust Lutheran) Jonathan Cox explained that a resolution is required and has been prepared for consideration and approval.

Resolution 2019-24 Re: Issuance by the Cumberland County Industrial Development Authority Tax Exempt Financing Obligation for the Carlisle Family YMCA Project — (Jonathan Cox, Esquire; Marcia Drozdowski, Carlisle Family YMCA) Jonathan Cox explained that a resolution has been prepared for consideration and approval. Marcia stated that approximately \$9 million has been raised for this project. Pictures, maps and an overview of the project was provided.

Housing and Redevelopment Authority - 2019 CDBG and HOME Budget Modifications — (Tim Whelan) Tim Whelan asked the Board if they had any additional questions and requested consideration for approval at the Monday Board meeting.

Contracts/Grants: — (Sandy Moyle) No additional questions from the Board.

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Children & Youth Agreement:**
 - Providence Life Solutions
 - b. **Drug & Alcohol Agreement:**
 - Mazzitti & Sullivan Counseling Services, Inc. — Addendum
 - c. **Juvenile Probation Agreement:**
 - Hugh Smith
 - d. **MH/IDD Agreements:**

Intellectual and Developmental Disabilities FY 2019-2020

 - Dauphin County Department of Mental Health/Autism/Developmental Programs
 - Franklin-Fulton Counties MH/IDD
 - e. **Public Safety Agreement:**
 - Centurylink – Addendum
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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
 - a. **Children & Youth Services Agreements:** — (Jaime Reiber)
 - Preventive Aftercare, Inc. – In home services 5% increases
 - George Junior Republic in Pennsylvania – Out of home services 5% increases
 - KidsPeace National Centers, Inc. – 2% increase
 - Appalachian Youth Services, Inc. – 3.9% increase
 - b. **Claremont Nursing & Rehabilitation Center Agreement:** — (Melissa Smith) - vtc
 - F & M Trust – Continuation – Add new Administrator signature to bank statement
 - c. **Controller’s Office Agreement:** — (Bill Fulton)
 - Korn Ferry – \$2,000 increase
 - d. **GIS Agreement:** — (Justin Smith)
 - Pictometry – for 2020 flight

e. **MH/IDD Agreements:** — (Annie Strite)

Mental Health FY 2018-2019

- Cumberland County Prison – Addendum – staff salary
- Keystone Service Systems, Inc. – residential services

Intellectual and Developmental Disabilities FY 2019-2020

- Kencrest Services, Inc. - \$600 increases
- Keystone Service Systems, Inc. - \$5,000 decrease
- Cynthia B. Vriens, M. Ed. – decrease – less hours

f. **Sheriff's Office Agreement:** — (Bryan Ward)

- Lexipol, LLC – service for policy updates – Increase \$660

Cumberland County Emergency Operations Plan — Bob Shively provided a summary of the Plan updates.

Certificate of Cost Allocation Plan — Tammy Bender explained the 2018 cost allocation plan is to charge back County departments. Requesting consideration to approve the Plan at the Monday Board meeting.

Resolution 2019-28 Re Tax-Exempt Bonds Reimbursement Resolution for Capital Projects for New and Certified Voting System and the County's Public Safety Radio System Network — Ron Snow explained the reimbursement resolution is related to the two projects. Flexibility of time until State grant funds is determined for the election equipment and the timing of the P25 radio system. Commissioner Hertzler confirmed that this does not commit the Board to borrowing money or bonds and not to exceed \$10 million.

Affirm Letter of Support (on behalf of the Friends of the West Shore Theater) for \$100,000 from CAEDC for restoration of the West Shore Theater *Action Requested Commissioner Eichelberger made a motion to approve the letter of support for the West Shore Theater. Commissioner Hertzler seconded the motion and the motion carried.

Tax Claim Bureau - Repository Sale Consent — Keith Brenneman explained that the Tax Claim Bureau Repository Sale Consent is to sell properties from the repository and allows property to go back onto the tax rolls.

Commissioners' Liaison Reports

Commissioner DiFilippo

Western Cumberland Council of Government: Met 9-9-2019

- Big Spring SD hired a second Resource Officer
- Cooke Twp repaired a bridge on Bendersville Road
- Dickinson Twp is conducting a public meeting regarding zoning and SALDO ordinances
- Mt Holly Springs received grant funds from CDBG for an ADA cross walk
- Newburg Borough is setting up a weight/measure station due to trash truck speeding
- Penn Twp two sink holes developed in retention pond of a warehouse.
- Shippensburg Borough - painting project complete
- Shippensburg Twp – Shippensburg University is back in session

Local Emergency Planning Committee: Met 9-12-2019

- 19 Haz Mat incidents in Cumberland County
- 51 Haz Mat plans from employers
- By-laws will be reviewed
- Sara Summit will be held on October 10th

- Jason Maddox and Jason Owens - new committee members
- Additional Committees – outreach committee, planning committee, and a site location distinction committee

Commissioner Hertzler

CapCOG – The Annual Picnic was held on Monday, September 16th

911 Advisory Board and Sub-Committee at PEMA – Meeting September 5th

- Approved the continuation of the current distribution formula for the budget 2020 year. Legislation passed the \$1.65 fee until January 31, 2024, with Senator Regan being the prime sponsor for the 911 fee. On average \$316 million per year has been collected.
- The Board took action to approve the technical subcommittee's Next Generation 911 GIS data model, and established new Interconnectivity Funding priorities. PA is now qualified to receive an additional \$4 million for future implementation.
- Participated in a DEP webinar with Planning and Conservation regarding Phase 3 of the States Watershed Implementation Plan for reducing nitrogen and phosphorus pollution in the Chesapeake Bay. There is always a cost to a project such as this. There may be funding available for a Plan Coordinator and Technical Assistance. Adams County has gone through this process and their view is the effort "is time consuming and administratively burdensome." DEP estimated over \$5 million annually.

Commissioner Eichelberger

Planning Commission – Met today 9-19

- Dashboard update is available
- They continue to offer training on zoning - September 18th and the 25th and in October
- PEMA public meetings will be held on November 6
- Building out redevelopment strategy; evaluate grant opportunities through Housing and Redevelopment Authority
- Creating an online planning submission tool

Recycling and Waste

- Household Hazardous Waste Event – the last collection event is today and it is sold out.

MH/IDD – Meeting today

- Working with HR Department on suicide prevention training - 1 ½ hour session. Departments were updated and staff can participate. At the Prison, there is also training. Times and locations will be provided.
- Breaking ground on a housing unit with 16 beds available
- Project Search – They are expanding employers. There has been a lot of positive feedback from County departments. Possibly Economic Development could help with employer outreach for the project.

Cumberland Area Economic Development Corporation - Met 9-17-19

- Strategic Plan Initiative – connecting with a facilitator/project manager to assist with the plan. There are issues to address – Member management, governance, board development. Interviews will be conducted with the Commissioners for future directions with CAEDC. New elected Commissioners will have an opportunity to provide feedback. Working on selecting individuals for a Policy Planning Committee.

Report of Executive Sessions: Chief Clerk Sandy Moyle reported that there was an executive session held on September 10, 2019 @ 1:30 p.m., Re: Personnel Issues

Request for an Executive Session: Chief Clerk Sandy Moyle requested an executive session be held following the meeting Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned 11:08 a.m.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist