

## PRISON BOARD MEETING

August 19, 2019 10:00 AM  
Cumberland County Courthouse  
Carlisle, PA

**Present:** Commissioner DiFilippo, Commissioner Hertzler, Al Whitcomb, Controller; Ron Anderson, Sheriff; Christylee Peck, Judge; Travis Shenk, Warden; Rebekah Finkey, Deputy Warden – Treatment; Mike Eickhoff – Deputy Warden – Security; Jennifer Hipp, Assistant Solicitor; Sandy Moyle, Chief Clerk.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** Controller Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Sheriff Anderson made a motion to approve the Minutes of the July 15, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

**Commissary Report:** Commissioner DiFilippo made a motion to accept the July 2019 Commissary Report. Judge Peck seconded the motion and it unanimously carried.

**Prison Expenditures/Central Processing Expenditures:** Judge Peck made a motion to accept the July 2019 Prison Expenditures. Sheriff Anderson seconded the motion and it unanimously carried.

**Warden's Report:** Warden Shenk presented the July report (see attached):

### Population Report:

- Average daily Prison population for the month of July was 342 with 333 being in house.
- Current population is 346 with 340 being in-house.
- There are currently 284 males and 56 females.

### Work Release Report:

- 15 inmates were enrolled in the Work Release Program.
- 7 inmates were removed from the Program for disciplinary reasons.

### Trustee Report:

- 24 Inmates were enrolled in the Inmate Worker Program.
- 5 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for July were the Electronics Recycling Center, Salvation Army, Mt. Holly Springs Borough, Historical Society, Penn Township Fire Company.

### Earned Time Report:

- 8 inmates screened and placed, and 2 removed for non-compliance with their agreements. 9 releases.
- 329 bed days saved.

### Treatment Plan Report:

- 127 inmates were screened and placed on treatment programs.

### Inmate Education Report:

- 3 inmates received their GED in July.

Risk Assessment Report:

- There were 70 Risk Assessments completed in the month of July.

Extraordinary Occurrences Report:

- There were 2 extraordinary occurrence. There were no walk-offs for July.
- 2 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 6 females and 1 male for Perry County, 2 males for the US Marshal Service, and 3 for the Federal Bureau Prisons.

Sheriff Anderson made a motion to approve the Warden's Report. Commissioner Hertzler seconded the motion and the motion carried.

**Other Business:** None

**Executive Session to Discuss Security and Personnel Issues:**

Sheriff Anderson made a motion to go into executive session at 10:08 a.m. District Attorney Ebert seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:25 a.m.

District Attorney Ebert made a motion to hire Kellie Dandy, Dale Heller, Ian Green, Cristal Johnson, and Jesse Hall as Corrections Officers, effective September 3, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the Board the meeting adjourned at 10:26 a.m.

The next Prison Board Meeting is scheduled for Monday, September 16, 2019 10:00 AM, at the Prison.

Respectfully submitted,

Jennifer Crum  
Administrative Specialist