



MINUTES

Cumberland County Commissioners' Workshop Meeting

October 2, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

PUBLIC HEARING

RE: 2020-2024 Analysis of Impediments to Fair Housing Choice — (Tim Whelan)

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Jennifer Hipp, Assistant Solicitor were present.

Departments: Dana Best, Finance; Mark Adams, Darin Baish, Alex Smyser IMTO; Joan Crawl, Aging & Community Services; Ryan Simon, Drug & Alcohol; Annie Strite, MH/IDD; John Gross, Treasurer; Brent Durham, Facilities; Eric Radnovich, DA/Forensic; Sharon Lacy, Courts; Albert Masland, Judge; Brad King, Melissa Smith, Dawn Smoker, Claremont Nursing & Rehabilitation; Samantha Krepps, Ben Burner, Communications; Dan Osten, Veterans Affairs; Holly Sherman, Human Resources; Mary Brokans, Controller's Office.

VTC: Kirk Stoner, Planning; Claudia Garner, Public Safety.

Outside Agencies: Tim Whelan, Chris Rafferty, Alicia Riegel-Kanth, Housing & Redevelopment Authorities; Vanessa Shamberg, Michael Baker International; Joel Lacy, Citizen.

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:15 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Sharon Lacy — (Courts) — 45 Years of Service — On behalf of the Commissioners, Commissioner DiFilippo recognized Sharon Lacy for her 45 years of service to the county.

Proclamation Re: Cyber Security Awareness Month October 2019: On behalf of the Commissioners, Commissioner DiFilippo presented Mark Adams and Darin Baish with a Proclamation for Octobers Cyber Security Awareness Month.

2020-2024 Analysis of Impediments to Fair Housing Choice: Tim Whelan thanked everyone for the opportunity. Tim also introduced Chris Rafferty and said that he has joined our staff as the new Community Development Director.

Budget Resolution 2019-29 Re: Budget Adjustment: Dana Best said this budget resolution is increasing the Capital Funds Bond by \$125,000.00 for the P25 Project. (see attached).

Capital Project Request:

- **Claremont Nursing & Rehabilitation Center** — (Melissa Smith)
 - Cantata — Total Project Cost — \$22,700.00 — Software - CareWATCH

Contracts/Grants: — (Sandy Moyle)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

None

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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreements:** (Joan Crowl)
- Center for Independent Living of Central PA — Decrease \$2,000.00
 - Franklin County Area Agency on Aging — Increase \$2,686.00
 - Mifflin-Juniata County Area Agency on Aging — Decrease \$1,900.00
 - Penncares Support Services — Decrease \$990.00
 - Perry County Area Agency on Aging — Increase \$478.00
 - United Disabilities Services — Decrease \$660.00
 - York County — Increase \$1,040.00
- b. **Claremont Nursing & Rehabilitation Center Agreement:** — (Melissa Smith)
- Cantata Health LLC. — Three year contract - \$20,190.00
- c. **Drug & Alcohol Agreement:** — (Ryan Simon)
- Pennsylvania Counseling Services — New outpatient service
- d. **Liquid Fuels/Finance Agreement:** — (Kirk Stoner) - vtc
- HRG — Roush, Burgner & Stonewall — Total - \$868,525.00
- e. **MH/IDD Agreements:** — (Annie Strite)
- Intellectual and Developmental Disabilities FY 2018-2019*
- The Advocacy Alliance — Increase \$11,922.00
- Intellectual and Developmental Disabilities FY2019-2020*
- York County Transportation Authority DBA Rabbittransit — Decrease \$11,794.00
- Mental Health FY 2019-2020*
- Diakon Child Family & Community Ministries DBA Diakon Family Life Services — Decrease \$1,000.00
 - Geneva Worldwide Inc. — New Language Interpretation — Total \$4,000.00

Donation for the 2019 SARA Summit: Claudia Garner updated the Board regarding the following sponsor for the 2019 SARA Summit. She stated that they have a total of seventeen sponsors.

- UGI Utilities, Inc. – Silver Sponsor - \$515.00

Ordinance 2019-5 Re: Hotel Room Tax: John Gross said that they have worked with the Solicitor’s Office to change our present Hotel Tax Ordinance and Rules and Regulation to bring it up to compliance with two pieces of State Legislation, Act 18 of 2016 and Act 109 of 2019 that now are in effect.

- Ordinance 2019-5 Re: Reaffirming and Imposing the Hotel Room Rental Tax to Fund Tourist Promotion in Cumberland County, Imposing a Rate of Tax, Providing for the Collection, Deposit and Distribution of Tax Revenues, Authorizing Expenditures of the Tax and Repealing in Par Ordinances 2001-3 and 2014-2 as Subsequently Amended.
- Rules and Regulations for the Collection of the Hotel Room Rental Tax

Local Emergency Planning Committee Appointment Recommendations of the Following Individuals:

Commissioner DiFilippo discussed the Local Emergency Planning Committee Appointment Recommendations for the following Individuals. He asked that we verify the expiration date.

- **Leonard Arena, John Owen and Jason Maddux** — Appointment Recommendations are for Five (5) Year Terms, Effective: — October 7, 2019 and Expiring: — December 31, 2025 — Recommended approval will be on Monday, October 7, 2019.

Discussion of Authorization to Advertise for Bids Re: Janitorial Services for the Cumberland County Government Buildings: Brent Durham discussed the authorization to receive bids for janitorial services of Cumberland County. He said the bids that we will be receiving will be for a two year contract with a one year optional agreement.

Capital Project Requests:

- **Claremont Nursing & Rehabilitation Center** — (Brad King) – vtc
 - Night Stands — Total Project Cost — \$35,000.00 — Purchase of 142 night stands for the residents in the Tower Building.
- **District Attorney/FID** — (Eric Radnovich)
 - ACE-V Software — Total Project Cost — \$37,100.00 — Evaluate latent fingerprints.
- **Facilities Department** — (Brent Durham)
 - 22HP Avant Articulating Loader — Total Project Cost — \$39,220.70 — Multi-use Loader with three attachments.
- **IMTO** — (Mark Adams)
 - Exchange 2016 E-mail System Upgrade — Total Project Cost — \$105,000.00 — Upgrade
- **Public Safety Department** — (Claudia Garner) - vtc
 - VESTA Calltaker Positions — Total Project Cost — \$49,009.00
 - Avaya Phone Replacement — Total Project Cost — \$79,364.00

Commissioners' Liaison Reports:

Commissioner DiFilippo

Commissioner DiFilippo said the Board of Commissioners attended the breakfast held by the Greater Harrisburg Association of Realtors. We discussed our accomplishments and our vision for the future.

We also attended the Cumberland County Municipal Advisory Meeting that was held on Tuesday, September 24th. It was well attended there was a couple of discussed topics with the main topic of our P25 radio system and also the 2020 Census.

Cumberland County Farm Bureau: Met Monday, September 30th.

- The main topic of discussion was Sunday hunting.
- Some Resolutions were passed, one of them dealt with the storm water run-off on farms.

Commissioner Hertzler

Housing and Redevelopment Authority Board: Met Thursday, September 19th.

- Thirty applications have been received for the county's 2020 federal community development block grant and HOME funding program. The amount of funding requested exceeds the funding expected. The applications are currently being reviewed for basic compliance with the requirements and we can expect a recommendation to us in the near future.
- The Housing Authority is pulling from the wait list for the county's housing choice voucher program. September there was 1,219 Cumberland County families receiving federal voucher assistance to help with the payment of their rent up three from the prior month.

- The Housing Authority has also re-launched in September its first-time homebuyer workshops. There had been a suspension of the county's program with the retirement of the Housing Authority's previous housing program specialist, but, during that transition period workshops were offered to interested first time county homebuyers by Advantage Credit Counseling and Tri-County Community Action.

Aging Advisory Board: Met Friday, September 20th.

- Ray Soto our Nursing Home Administrator attended the meeting. He provided the Advisory Board members with an update of what's going on at the Nursing Home and planning for the future. Because of a dearth in available funding from our state aging block grant, we were forced to create a wait list for OPTIONS services for our seniors in their homes. The good news is that we've been able to manage it pretty well so far with fewer than a dozen on the wait list.
- Senator Casey is expected to pay a visit to our Mechanicsburg Senior Center on Thursday, October 3rd. I believe the Senator is expected to arrive around 10:30 a.m. and the Senator has invited all of us to join him if our schedule allows.

Conservation District Board:

- I attended the annual picnic for the Conservation District Board on Tuesday, September 24th and participated in presenting this year's Conservation District awards. This year's educator of the year was Holly Smith of Audubon Pennsylvania. South Mountain Partnership was named this year's Conservation Organization of the Year. The Clean Water Award went to JVH Excavating. Farmer of the year was Zane Garber of Rock Solid Dairy. And the recipient of the Chesapeake Bay Clean Water Farm Award went to Bob Keefer of Hard Earned Acres.

Harrisburg Area Transportation Authority: Met Friday, September 27th.

- HAT's is moving forward along with PennDOT in a renewed focus on planning for improvements along the I-81 - 100 mile corridor from the Lebanon/Berks County line all the way south to the Maryland border. The project team includes all three of the affected MPO's, HAT's, and Lebanon and Franklin counties, PennDOT and the Federal Highway Administration, where the initial effort will be the establishment of 4 or 5 focus areas where improvements are most needed. While the push continues for funding for what we all know is already long overdue capacity expansion, to at least three lanes in both directions on I-81 throughout the entire region.
- The I-81 improvement strategy will include the public's participation, a project website and video with a kickoff meeting among the three MPOs, PennDOT and other stakeholders which is tentatively set for November 12th at 9 a.m., at the Army Heritage Education Center in Carlisle.
- Meanwhile, a lot of work on I-81 mostly maintenance is getting underway in our county from the Franklin County line to Carlisle. On September 8th, PennDOT launched a \$14.8 million dollar project to repair and resurface a 10.5 mile section of I-81 from Penn Township north to the High Street interchange here in Carlisle. According to PennDOT, this section of the Interstate sees 47,000 vehicles a day and most of the work which can be expected to cause delays will be performed during the overnight hours. The project does include the installation of cable median barriers and one or more electronic messaging signs.
- In addition, a \$26.5 million resurfacing project on I-81 from Penn Township south to the Franklin County line is also getting underway. Again, most of the traffic disruption is expected during the overnight hours when there will be periodic lane closures. Both of these projects will, unfortunately, be going on for a while. Completion is not expected until 2021 and 2022 respectively.
- On the cable median barrier something that this Board has pushed for some time as at least, a temporary safety fix on I-81 to prevent the incidence of deadly cross-over head on collisions. Cable median barriers and or cement barriers have been installed on I-81 from

- Route 15 to the intersection of Wertzville Road. Just a couple of years ago, this area was the location of a deadly cross over accident that claimed the life of a young Central Penn College student. We need to keep up our fight for additional major improvements to I-81 especially in the area of needed capacity expansion. This is about the future of our county's economy. But, more importantly, this is about the safety of our county's traveling public and those who are just driving through. I would like to think that precisely because of this Board's unanimous voice in bringing attention to this issue that we're finally beginning to see some action. But, it will be important for our county to continue to speak up and speak out to keep the progress going. The Erford Road Bridge replacement project in East Pennsboro Township is nearing completion. It should be all done by the end of this month.
- HATS unanimously approved the Lemoyne Bottleneck Study that has been completed by Gannett Fleming, and which proposes some alterations aimed at not only improving traffic flow with signalization improvements at the light at Market Street Bridge and Front Street in Wormleysburg but providing for safety improvements for bicyclists and pedestrians from 3rd Street in Lemoyne down through the bottleneck to the Market Street bridge. The fact is anybody riding a bike down through the bottleneck from Lemoyne to the bridge is taking their life into their own hands. Hopefully with some of the recommendations contained in the Gannett study, we can make things better for both vehicular traffic and bicyclists and pedestrians.

Cumberland York Area Local Defence Group: Tuesday, October 1st I attended a reception sponsored by our Cumberland /York Area Local Defense Group. The event brought our area's top military officers and our congressional, state and locally elected officials to discuss the forward movement of our collaborative effort to retain and improve the military facilities that are so important to our economy and that are located in our county and region.

Commissioner Eichelberger

Commissioner Eichelberger said that all the Commissioners were in attendance for most of the events. He said he was glad Commissioner DiFilippo mentioned the Realtors breakfast especially in light of the presentation we had today regarding housing issues.

Security Committee Quarterly Meeting was held on Tuesday, September 24th.

Public Safety Review Team Meeting held on Wednesday, September 25th.

Farmland Preservation Event was held Thursday, September 26th and was covered very nicely by the media.

Planning: Commissioners have been updated on all the planning issues and he had nothing to add. He said we are waiting on an update from Jason regarding the last household hazardous waste event.

CAEDC will continue to report on the major planning division exercise that we will be doing. There are a lot of key decisions to be made for them to identify and provide a platform to address key issues.

Municipal Advisory Board Meeting: The meeting was well attended. There was a great presentation from Public Safety along with the Census Bureau. These were two important topics for discussion.

Report of Executive Session: Chief Clerk, Sandy Moyle reported an Executive Session was held on September 24, 2019 @ 2:30 p.m., Re: Personnel Issues.

Request for an Executive Session: Chief Clerk, Sandy Moyle requested an Executive Session be held Re: Personnel Issues

Other Business: Robert Dagrosa said he is asking for action today for approval of the ICMA-RC debit authorization form. When we switched to the new provider this was one of change that was made, instead of

sending them a paper check we will now do it electronically. This form authorizes ICMA to go in and take the money out automatically.

Commissioner Hertzler made a motion to approve the ICMA –RC debit authorization form. Commissioner Eichelberger seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician