



MINUTES

Cumberland County Commissioners' Workshop Meeting

October 17, 2019 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo and Jim Hertzler; Gary Eichelberger

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Samantha Krepps, Ben Burner, Communications; Holly Sherman, Human Resources; Mark Adams, IMTO; Tammy Bender, Ron Snow, Finance; Bill Fulton, Bob Dagrosa, Controllers; Robin Weigle, Assessment; Jaime Reiber, Children and Youth; Jack Carroll, Drug & Alcohol; Annie Strite, MH/IDD; Ron Anderson, Jody Smith, Stephen Bender, Bryan Ward, Shawn Harrison, Ron Kell, Dennis Fry, Sheriff's Office; Travis Shenk, Prison; Dan Osten, Veteran's Affairs.

VTC: Melissa Smith, CNRC – Via Phone call; Claudia Garner, Public Safety; Steve Hoffman, Planning.

Others Present:

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognitions:

- **Stephen Bender** — (Sheriff's Office) — 20 Years of Service — On behalf of the Board of Commissioners Commissioner DiFilippo recognized Stephen Bender for his 20 years of service.

Contracts/Grants: — (Sandy Moyle) No additional questions from the Board.

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Children and Youth Services Agreements:**
 - Alternative Rehabilitation Communities, Inc. - Continuation
 - Bethany Home, Inc.
 - Children's Home of York, Inc.
 - Children's Home of York, Inc. - Continuation
 - b. **Claremont Nursing and Rehabilitation Center Agreement:**
 - AdvantageCare Rehabilitation Services

- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Assessment Agreement:** — (Robin Weigle)
 - Evaluator Services & Technology, Inc. – Addendum – Homestead/Farmstead mailings. Commissioner Hertzler questioned how is it determined who receives these notices. It is based on properties and new properties, they go through Recorder of Deeds, and then to Assessment office.
 - b. **Children & Youth Services Agreements:** — (Jaime Reiber)
 - Chester County Youth Center – Addition for detention and shelter
 - Diakon Child, Family and Community Ministries – Decrease, but added in home dependents
 - Diversified Treatment Alternative Centers – Decrease, added residential program
 - Mid-Atlantic Youth Services, Corp. – Increase of 5% for 3 programs
 - Edison Court, Inc. – 5% Increase – funded by child insurance
 - Adelphoi Village, Inc. – Increases
 - c. **Claremont Nursing & Rehabilitation Center Agreement:** — (Melissa Smith)
 - Pennsylvania Regional Health Care Coalition – Mutual aid agreement regional. Hazardous training – No cost to county. Commissioner Hertzler asked who is on the list of members? Annie Strite explained how everyone works together for support. The Board requested additional information.
 - d. **District Attorney / Forensic Lab Grants/Agreement:** — (Eric Radnovich)
 - PCCD Grant Award – Vacuum Metal Deposition/Enhanced Latent Evidence – Amount - \$97,563.00 – second half of grant
 - PCCD Grant Application - Cumberland County LC/MS – Amount - \$150,000.00
**Action Requested* - For blood testing

Commissioner Eichelberger made a motion to approve the PCCD Grant Application.
Commissioner Hertzler seconded the motion and the motion carried.
 - e. **Drug & Alcohol Agreement:** — (Jack Carroll)
 - Valley Forge Medical Center & Hospital, Inc. – detox and rehab services – increase for non-hospital services.
 - f. **Human Resources Agreement:** — (Holly Sherman)
 - Dering Consulting Group – Leadership training. Commissioner Hertzler asked if the intent it to develop in house training? Holly stated that is correct.
 - g. **Liquid Fuels/Finance Agreement:** — (Steve Hoffman) - vtc
 - Comcast Cable Communications Management, LLC – Utility relocation- \$26,838.70
 - h. **MH/IDD Agreements:** — (Annie Strite)
Mental Health FY 2018-2019
 - NHS Stevens Center – Addendum – remainder - \$62,657
 - i. **Public Safety E-Grant:** — (Claudia Garner) - vtc
 - 2019 Emergency Management Performance E-Grant (EMPG) Award – Amount - \$112,519.44
 - j. **Prison – Treatment Agreement:** — (Travis Shenk)
 - DSI-ITI LLC a Subsidiary of GTL (Global Tel*Link) – Addendum – tablets for inmates – for texting and video chats with family – approximately \$120,000 / year revenue.

Letter to direct ICMA-RC to pay Plan’s Consultant, Marquette Associates — (Holly Sherman)

***Action Requested**

Holly Sherman explained that this is the final step to complete the employee transfers. The action requested is due to waiting for the final market value adjustment. Commissioner Eichelberger made a motion to approve letter. Commissioner Hertzler seconded the motion and the motion carried.

Commissioners' Liaison Reports

Commissioner DiFilippo:

Western COG – Met 10-14-2019

- Senate Bill 607 passed, regarding municipal police using radar for speed enforcement.
- North Middleton Township is interested in joining the Western COG. Rates were questioned. Solicitor McKnight reviewed rates and there was a vote to change the base fee to a flat fee of \$200 plus \$.04 per resident.
- Shippensburg Borough has condensed to two fire companies vs. three.
- Newville Borough – Halloween parade is October 28th
- Penn Township – there were two sink holes at the warehouse retention pond that were repaired. There is another one starting that is being addressed and repaired.
- Dickinson Township held a public meeting for their zoning ordinance and SALDO updates.
- Big Spring SD budget is in good shape

SARA Summit – Held Thursday, October 10th.

The Commissioners provided opening remarks. The event was very well organized and they received positive comments from others who attended. The Commissioners commended staff for a job well done.

FFA event

This was an opportunity for students to show what they do in Future Farmers of America.

Cumberland County Association of Township Officials

All Commissioners attended this event on Thursday October 3rd.

Commissioner Hertzler:

Affordable Housing Trust Fund Board – Met 10-8-2019

- There was discussion regarding the pending 2020 Affordable House Trust Fund budget. A reduction in title transfers, projects a \$10,000 reduction in revenue, from \$190,000 to \$180,000 in 2020. The key program of the down payment and closing cost assistance program for first time home buyers and other budget adjustments are being proposed to make up for the \$10,000 decline in projected revenue.
- 21 Cumberland County families purchased their first homes, with the assistance program, bringing the number of first time homebuyers to 273 since the inception of the program 21 years ago.

Ag Land Preservation Board – Met 10-9-2019

- A total of 1,259 acres is slated to be preserved in the 2019 program year, due to the pilot initiative to preserve prime farmland out or ranking order, where the farm owner agrees to donate 50 percent of the easement value.
- The 2020 program year budget was discussed and the County's compromise, 30 by 30 (30,000 acres by 2030) budgetary policy was adopted the same afternoon.
- A committee is to interview two applicants to fill a vacancy on the Farmland Preservation Board.
- Stephanie announced there is another Farmland Preservation Informational Workshop scheduled for November 7, at 7 p.m., at Allen Road. It is opened to farmers interested in preserving their farm acreage and anyone interested in the preservation of farmland with the creation of a township program or via a non-profit organization.

Western Outreach meeting – Met 10-15-2019 - held at the Hopewell Township municipal building.

- Discussion of the Planning Department, the Redevelopment Authority and CAEDC, are working on creating a program that would help prevent, remediate and redevelop blighted properties. The municipalities present were asked, to submit a list of blighted properties in their communities.
- More than 100 blighted properties have already been identified throughout the county. Staff will be presenting a recommendation to us before the end of the year.

- Discussion regarding the assistance in the county's participation in the renewed DEP effort to reduce nitrogen and phosphorous pollution in the Chesapeake Bay. Estimated planning process to implement the countywide Phase III Watershed Implementation Plan is over the next six to eight months. Effort will be to ascertain and document the continued best management practices, and where we're not getting credit, and to identify new, cost effective strategies to further reduce pollutants.

HATS

There is a meeting Notice of November 12 at Army Heritage Educational Center to meet regarding I-81 improvement strategy.

Commissioner Eichelberger:

Planning Commission – Met 10-17-2019

- Monthly dash board - update will be provided
- Hazardous Mitigation Plan is in progress.
- There was a briefing on the blighted property strategy. There will be a formal presentation to the Commissioners in the near future
- Online plan submission process was discussed and everyone feels this will be a positive upgrade
- Larger audience at today's meeting; it was the younger generation that attended the Climate Control Forum held at Dickinson College. They were interested in what the Planning Commission was about. Kirk addressed the group.

Recycling & Waste Authority

- Household Hazardous Waste events for 2019 – Total counts:
 - 824 customers
 - 99,283 pounds of HHW collected material

When implementing the per pound fee, the initial thought was there would be a loss of 30%; however, that has not been the case. The user fee approach has been very positive for the program initiative.

- Electronics – 241,111 pounds have been collected since the end of September; 9,500 total customers; 875,000 total pounds since July 2017
- The monthly Authority Meeting will be held on Monday evening October 21st that will include discussion of the Waste Management Plan.

Cumberland Area Economic Development Corporation – Met 10-15-2019

- Discussions were held regarding visioning of the Board support initiative and is moving forward. Met with Jamie Keener and the facilitator last week and went very well.

Health Care Workforce Event: Event will be held today at Dickinson College. Commissioner Eichelberger will be giving closing statements.

Report of Executive Sessions: Chief Clerk Sandy Moyle reported that there was an executive session held on October 15, 2019 @ 9:30 a.m., Re: Personnel Issues

Request for an Executive Session: Chief Clerk Sandy Moyle requested an executive session be held following the meeting Re: Personnel Issues

Other Business: Commissioner Hertzler mentioned a candidate withdrew his name for the ballot six weeks after the deadline to withdraw. There was a cost to the county for this process. Additional mailings were needed; however, cost for that was minor. Mr. Sohonage mentioned in an article in The Sentinel on September 24th that Mr. Sohonage mentioned that if there is a cost to be expended, he is more than willing to pay for it. Commissioner Hertzler checked with the Director of Elections regarding time spent on the

process, which was 14 hours. The Assistant Solicitor Hipp also incurred 13.5 hours. Total salary/benefits cost is approximately \$2,117.17. The Commissioners asked Solicitor Brenneman if a request for reimbursement could be drafted for consideration to Mr. Sohonage regarding his offer to help save the County costs. Commissioner Hertzler asked his colleagues if they would consider the request. Commissioner DiFilippo and Commissioner Eichelberger will think about the request and consider. Commissioner Eichelberger asked about the itemization of staff hours, when this is what staff is required to do. Solicitor Brenneman stated that these are hours that staff have incurred and he has no issues with the request.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist