

PRISON BOARD MEETING

October 21, 2019 10:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioner DiFilippo, Commissioner Hertzler, Commissioner Eichelberger, Al Whitcomb, Controller; Ron Anderson, Sheriff; Skip Ebert, District Attorney; Travis Shenk, Warden; Rebekah Finkey, Deputy Warden – Treatment; Mike Eickhoff – Deputy Warden – Security; Keith Brennehan, Solicitor; Sandy Moyle, Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner DiFilippo made a motion to approve the Minutes of the September 16, 2019. Sheriff Anderson seconded the motion and it unanimously carried.

Commissary Report: Sheriff Anderson made a motion to accept the September 2019 Commissary Report. District Attorney Ebert seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Commissioner DiFilippo made a motion to accept the September 2019 Prison Expenditures. Commissioner Hertzler seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the September report (see attached):

Population Report:

- Average daily Prison population for the month of September was 346 with 336 being in house.
- Current population is 365 with 355 being in-house.
- There are currently 296 males and 59 females.

Work Release Report:

- 32 inmates were enrolled in the Work Release Program.
- 1 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 30 Inmates were enrolled in the Inmate Worker Program.
- 3 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for September were the Electronics Recycling Center, Mt. Holly Springs Borough, Historical Society

Earned Time Report:

- 13 inmates screened and placed, and 0 removed for non-compliance with their agreements. 6 releases.
- 292 bed days saved.

Treatment Plan Report:

- 120 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates received their GED in September.

Risk Assessment Report:

- There were 62 Risk Assessments completed in the month of September.

Extraordinary Occurrences Report:

- There was 5 extraordinary occurrence.
- 4 use of force with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 11 females and 1 male for Perry County, 3 males for the US Marshal Service, and 1 for the Federal Bureau Prisons.

Rebekah Finkey mentioned that she will have a Vivitrol grant report ready to send out to everyone by the end of the week.

Commissioner Eichelberger made a motion to approve the Warden's Report. District Attorney Ebert seconded the motion and the motion carried.

Warden Shenk mentioned that he attended a conference where he had an opportunity to look at body scanners that vendors had on display. The one that is being recommended is on a state contract. Staff training will be provided by the vendor.

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:09 a.m. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:15 a.m.

District Attorney Ebert made a motion to hire Harry Corsnitz, Tanner Bisker, Daniel Carlson, Kyle Quigley, and Alexandra Marchi as Correctional Officers. Sheriff Anderson seconded the motion and the motion carried.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:16 a.m.

The next Prison Board Meeting is scheduled for Monday, November 18, 2019 10:00 AM, at the Courthouse.

Respectfully submitted,

Jennifer Crum
Administrative Specialist