

PRISON BOARD MEETING

December 16, 2019 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioner DiFilippo, Commissioner Hertzler; Ron Anderson, Sheriff; Skip Ebert, District Attorney; Judge Christylee Peck; Warden Shenk; Rebekah Finkey, Deputy Warden – Treatment; Mike Eickhoff – Deputy Warden – Security; Janet Scott – Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor; Stacy M. Snyder, Deputy Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Judge Peck made a motion to approve the Minutes of the November 18, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissary Report: District Attorney Ebert made a motion to accept the November 2019 Commissary Report. Judge Peck seconded the motion and it unanimously carried.

Prison/Central Processing Expenditures: Judge Peck made a motion to accept the November 2019 Prison Expenditures. District Attorney Ebert seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk, presented the November report (see attached):

Population Report:

- Average daily Prison population for the month of November was 351 with 341 being in house.
- Current population is 338 with 322 being in-house.
- There are currently 271 males and 51 females.

Work Release Report:

- 20 inmates were enrolled in the Work Release Program.
- 6 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 24 Inmates were enrolled in the Inmate Worker Program.
 - 3 Inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for November were the Electronics Recycling Center, Mt. Holly Springs Borough, Historical Society, Cumberland County Transportation, Elections, South Middleton Township.

Earned Time Report:

- 5 inmates screened and placed, and 0 removed for non-compliance with their agreements. 5 releases.
- 142 bed days saved.

Treatment Plan Report:

- 99 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 4 inmates received their GED in November. Two male and two female.

Risk Assessment Report:

- There were 62 Risk Assessments completed in the month of November.

Extraordinary Occurrences Report:

- There was 15 extraordinary occurrence. 14 were uses of force with no injuries to staff.

Holdings for other Jurisdictions:

- They are currently holding 5 females and 1 male for Perry County, 2 males for the US Marshal Service, and 2 for the Federal Bureau Prisons.

Sheriff Anderson made a motion to approve the Warden's Report. Judge Peck seconded the motion and the motion carried.

Judge Peck addressed the Board and stated that it's been a pleasure serving on the Board. Judge Brewbaker will be serving on the Board next year.

Executive Session to Discuss Security and Personnel Issues:

District Attorney Ebert made a motion to go into executive session at 10:10 a.m. Judge Peck seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:13 a.m.

Sheriff Anderson made a motion to hire Nathan Brenize, Malakai Curtis, and Amada Wear as Correctional Officers, effective January 6, 2020. Commissioner DiFilippo seconded the motion and the motion carried.

Warden Shenk mentioned that Janet Scott will be retiring and thanked her for her service to the County.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:15 a.m.

The next Prison Board Meeting is scheduled for Tuesday, January 21, 2020 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist