



MINUTES

Cumberland County Commissioners' Workshop Meeting

January 9, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Stacy Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Ben Burner, Samantha Krepps, Communications; Tammy Bender, Dana Best, Finance; Al Whitcomb, Controller's Office; Holly Sherman, Human Resources; Melissa Calvanelli, Court Administration; Ryan Simon, Drug & Alcohol; Paul Polensky, Criminal Justice Planning; John Lopp, Facilities.

VTC: Claudia Garner, Public Safety; Kirk Stoner, Planning; Justin Miller, Recycling; Lori Glace, Conservation District; Linda McCulloch, MH/IDD.

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition:

- **Dennis Drachbar** — (Juvenile Probation) — 35 Years of Service: On behalf of the Board of Commissioners, Commissioner Eichelberger recognized Dennis Drachbar for his 35 years of service.

Resolution No. 2020-1 Re: 2020 Budget Adjustment: — Tammy Bender explained the budget adjustment to the general fund is for the Elections voting system and the District Attorney's grants for 2020.

Contracts/Grants: — (Stacy Snyder) – The Commissioners had no additional comments.

- I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging & Community Services**
 - M. Fellingner Company - Addendum
 - b. **CNRC:**
 - Sysco - Continuation
 - Feeser's - Continuation
 - Bimbo Bakeries - Continuation
 - c. **Drug and Alcohol:**
 - Substance Abuse Services, Inc., d/b/a The RASE Project

- d. **Facilities Management**
 - Jory Properties, II - Addendum
 - e. **IMTO**
 - CenturyLink - Addendum
 - f. **Prison**
 - PA District Attorneys Institute
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Children and Youth Services:** - (Necole McElwee)
 - Fulton County Family Partnerships, Inc. – A Parenting Program for a family that lives in half Cumberland County and half Fulton County.
 - Community Specialists Corporation d/b/a The Academy – 3% Increase
 - Summit School Inc., d/b/a Summit Academy – 3% Increase
 - b. **Conservation District:** - (Lori Glace) - vtc
 - PA DEP Environmental Education Grant – Amount \$3,000.00 – For stream flow tables and education tools for municipalities and School Districts in the County.
 - PA DEP Growing Greener Plus Grant – Amount \$255,980.00 – Trout Habitat structures at Allenberry Resort on the Yellow Breeches Creek.
 - Ghost Writer – PCCD Grant – Amount \$1,200.00 - To facilitate the writing of the Strategic Plan for the Conservation District.
 - c. **Controller:** - (Michael Clapsadl)
 - Boyer & Ritter LLC – Decrease by \$2,000 – Total \$150,000.00
 - d. **Court Administration:** - (Melissa Calvanelli)
 - Sage Technology Solutions – Courtroom #1 - \$70,162.04
 - e. **Finance/Liquid Fuels:** - (Kirk Stoner) - vtc
 - PA American Water – Utility Agreement – Percentage split revision for reimbursement fees.
 - f. **MH.IDD:** - (Linda McCulloch) - vtc
 - Shannon Sweeney, PT – Additional services – \$6,575.00
 - g. **Planning:** - (Kirk Stoner) – vtc – Land Partnership Program Grants:
 - Pennsylvania Parks and Forests Foundation, Inc. - \$30,000.00
 - Silver Spring Township – \$27,140.00
 - South Middleton Township – \$30,000.00
 - Cumberland Valley Rails to Trails – \$75,000.00
 - Lower Frankford Township – \$9,560.00
 - h. **Public Safety:** - (Claudia Garner) - vtc
 - Empire/Friendship Firefighters Association d/b/a Carlisle Fire & Rescue – Amend the existing agreement that includes additional space to house both response vehicles. One is currently located in Lemoyne. Total agreement is \$12,000.00 that includes utilities. This will be a savings of \$6,000.00.
 - Pennsylvania Emergency Management Agency (PEMA) Grant – Amount TBD – Haz Mat program funding; PEMA will award the funding in March or April of 2020.
 - i. **Recycling & Waste:** - (Justin Miller) - vtc
 - PA Dept. of Environmental Protection – Application for Registration – For 2020 Household Hazardous Waste Events. There will be four events in 2020 - April, June, August, and October.
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Big Spring Area Community Chest Donation: Ryan Simon explained the \$1,000.00 donation from the Big Spring Area Community Chest to the Cumberland-Perry Drug & Alcohol Commission.

Cumberland County Bar Association Donation: Paul Polensky explained the \$7,500.00 donation from the Cumberland County Bar Association to the Cumberland County Opioid Intervention Court for reentry services.

Bid Results for Maintenance Re: Janitorial Services for Cumberland County Government Buildings:

John Lopp reviewed the bid results for five County buildings. Two vendors submitted bids, McEphrain, Inc. and Interstate Building Maintenance Corp. John Lopp is recommending the following:

- Interstate Building Maintenance Corporation to provide cleaning services to the Main Courthouse/East Wing, Dennis Marion Bldg., and Domestic Relations Office.
- The County Facilities Department will clean the Old Jail and Business Central buildings.

Cumberland County Planning Commission: Kirk Stoner updated the Board regarding the Cumberland County Planning Commission Appointment/Reappointment Recommendations of the following individuals:

- **George Tyson and Joseph Zume** — Appointments are for a Four (4) Year Term, Effective — January 1, 2020 and Expiring — December 31, 2023
- **Jim Ross** — Reappointment is for a Four (4) Year Term, Effective — January 1, 2020 and Expiring — December 31, 2023

Supplement D - Scope of Work and Price Proposal for Kunkle Bridge: Kirk Stoner explained the additional work for Kunkle Bridge and the pricing to complete construction.

Harrisburg Area Transportation Study (HATS) Appointment/Reappointment Recommendations:

Kirk Stoner updated the Board regarding the HATS Appointments/Reappointments of the following individuals:

- **Kirk Stoner and Dan Flint**, Reappointment to the Technical Committee for an ongoing term
- **Gary Eichelberger and Toby Fauver**, Appointment to the Coordinating Committee for an ongoing term
- **Jean Foschi and Kirk Stoner**, Appointment as Alternates to the Coordinating Committee for an ongoing term

Annual Review of Claremont Nursing and Rehabilitation Center Policies/Bylaws: Raymond Soto explained that the following policies need current signatures of employees and Commissioners and are required to be posted onsite.

- Admissions Statement Policy for Claremont Nursing and Rehabilitation Center
- Statement of Equal Employment Opportunity Policy
- Notice of Nondiscrimination
- Governing Body Bylaws

Commissioners' Liaison Reports

Commissioner Eichelberger

Cumberland Area Economic Development Corporation – The Strategic Planning process continues.

Commissioner Foschi

Local Emergency Planning Committee - There is a meeting this afternoon at Public Safety.

Commissioner DiFilippo

Ag Preservation Board – The meeting was cancelled this month.

Planning Commission –

- The statistical report is available to provide to the Board.
- John Epley will no longer serve on the Planning Commission

Report of Executive Session: Chief Clerk Sandy Moyle reported that there were executive sessions held on December 30, 2019 @ 1:30 p.m. and January 8, 2020 @ 9:30 a.m. Re Personnel Issues.

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist