



MINUTES

Cumberland County Commissioners' Workshop Meeting

February 5, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Stacy Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Sandy Gurreri, Aging and Community Services; Ben Burner, Samantha Krepps, Communications; Tammy Bender, Dana Best, Ron Snow, Keri Fahnestock, Finance; Al Whitcomb, Controller's Office; Holly Sherman, Human Resources; Kirk Stoner, Planning; Jonathan Mays, Eric Radnovich, District Attorney's Office; Sue Carbaugh, MH/IDD; Travis Shenk, Prison; Dan Osten, Veteran Affairs Office

VTC: Claudia Garner, Public Safety; Justin Miller, Recycling; John Lopp, Facilities.

Outside Agencies: Chris Rafferty, Housing and Redevelopment Authority

Media: None

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition:

- **Sandy Gurreri** — (Aging) — 25 Years of Service: — On behalf of the Board of Commissioners, Commissioner Eichelberger recognized Sandy Gurreri for her 25 years of service to the County.

Resolution 2020-3 Re: Updated PennDot Resolution to Reflect Current Signatures for Inclusion with PennDot Grants: Solicitor Brenneman reviewed Resolution 2020-3 for PennDot which is standard.

Resolution 2020-4 Re: Designating Signatories for Transfer and Acceptance of Vehicles: Solicitor Brenneman reviewed Resolution 2020-4 regarding designating signatures for vehicles and titles.

Cumberland County Housing and Redevelopment Authority – CDBG Program: Chris Rafferty reviewed the agreement for Cumberland County Housing and Redevelopment Authority to act as the administrator of the CDBG Program.

Cumberland County Housing and Redevelopment Authority – Home Program: Chris Rafferty reviewed the agreement for Cumberland County Housing and Redevelopment Authority to act as the administrator of the HOME Program.

Contracts/Grants: — (Stacy Snyder)

I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:** Commissioner Eichelberger questioned the Cerner agreement with CNRC.

- a. **CNRC:**
 - Hospice of Central PA - Addendum
 - Cerner Corporation - Continuation
- b. **MH/IDD:**
 - Early Intervention FY 2020-2021
 - McLaren's Sweep-N-Shine
 - Intellectual and Developmental Disabilities FY 2019-2020
 - PA DOH, Office of Developmental Programs
- c. **Public Safety:**
 - Department of the Army - MOU
- d. **Sheriff/WCU:**
 - TransUnion - Continuation

II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

- a. **CNRC: — (Ben Boyer) - vtc**
 - American Medical Technologies – No cost
 - Allied Medical Staffing – Addendum – To charge a fee for cancellations without a two hour notice.
- b. **District Attorney's Office: — (Jonathan Mays)**
 - Insurance Fraud Prevention Authority – Grant Continuation – Amount - \$511,993.00
Two year grant for funding a detective and an analyst.
- c. **District Attorney/CID: — (Jonathan Mays)**
 - Commonwealth of PA, PA Gaming Control Board Grant – Amount - \$154,336.00
One year grant for a Detective to educate illegal gambling and enforcement to establishments.
- d. **Finance/Liquid Fuels: — (Kirk Stoner)**
 - UGI Utilities – reimbursement agreement - \$14,700
- e. **MH/IDD: — (Sue Carbaugh)**
 - Early Intervention FY 2019-2020 - Additional Services
 - Leanne Broadbent, MS, CCC-SLP – Addendum
 - Central PA Therapy Connections LLC
 - My Therapy Tree LLC – Addendum Increase
 - Jennifer Snyder, MPT – Addendum Increase
 - Sovia Therapy LLC – Addendum
 - TMB Developmental Therapy & Infant Massage Inc – Addendum
 - Barbara Weber, MS, CCC-SLP, BCBA – Addendum Increase
 - Amy Hempt, ME, CCC-SLP – Addendum – Increase
 - Intellectual and Developmental Disabilities FY 2019-2020
 - Vision for Equality Inc – Independent monitoring – Increase
- f. **Prison – Booking: — (Travis Shenk)**
 - PA Chiefs of Police Association – Annual agreement for maintenance and service for the livescan – Decrease

- g. **Public Safety:** — (Claudia Garner)
 - PEMA – Emergency Management Performance Grant – Amount - \$109,350.81 – For salary and benefits
 - PEMA – Radiological Emergency Response Fund Grant – Amount - \$22,118.00 – TMI
 - PEMA – Hazardous Materials Emergency Preparedness Grant – Amount - \$8,000.00 – flow study of all haz mat transported through Cumberland county. There is a recommendation to have the study done every five to seven years.
 - Hexagon – Addendum – items no longer needed were removed from agreement – decrease of \$174,482.51
- h. **Recycling & Waste:** — (Justin Miller)
 - PA DEP – Act 101 County Recycling Coordinator Reimbursement Grant – Amount - \$45,825.32 = 50% of 2019 salary, benefits, expenses
- i. **Veterans Affairs:** — (Dan Osten)
 - PA Dept of Military and Veterans Affairs – Grant Addendum/Continuation - \$20,000

PennDot PIB Loan: — (Kirk Stoner/Ron Snow/Keri Finkenbinder)

- Resolution 2020-2 Re Authorizing the County to enter into a Loan Agreement with the PA Infrastructure Bank
- Ordinance 2020-1 Re Authorizing and Directing the incurring of non-electoral debt through the issuance of a revenue note
- Infrastructure Bank Loan Agreement

Kirk Stoner updated the Board regarding funding the construction of the Sample Bridge project with a \$5,000,000 PIB loan.

Bid Openings for Sample Bridge and Kunkle Bridge: Kirk Stoner reviewed the bid opening results for Sample Bridge and Kunkle Bridge replacements. Recommendation is to award the lowest bids, and that the Planning Director, Solicitor and County Engineer review and execute the contract. Reiley Construction is the lowest bid of \$3.227 million for the Sample bridge construction. Lobar Site Development Corporation is the lowest bid of \$1.739 million for Kunkle bridge construction.

Capital Project Requests:

- **Facilities** — (John Lopp)
 - 600 A Square D Breaker Replacement — Total Project Cost — \$75,000.00

John Lopp explained that the breaker replacement is due to tripping the last couple years. A new quote was submitted to the County for \$80,120.00.

- Barn/Shop add Siding and Paint Metal Roof — Total Project Cost — \$45,000.00

John Lopp explained that vinyl siding and roof painting is needed and the county will do the improvements.

- **District Attorney's Office/CID** — (Eric Radnovich)
 - Purchase a Liquid Chromatography/Mass Spectrometry instrument — Total Project Cost — \$310,000.00 (\$300,000 to be covered by two grants) \$10,000 is from the general fund.

Cumberland County Aging Advisory Board: Commissioner DiFilippo recommended an Appointment to the Cumberland County Aging Advisory Board of the following individual:

- **Dr. Patricia Aguilera Hermida** — Appointment is for the remainder of a Three (3) Year Term, Effective, February 10, 2020 and Expiring December 31, 2021

Cumberland County Commission for Women: Chief Clerk Sandy Moyle recommended a Reappointment to the Cumberland County Commissioner for Women, of the following individual:

- **Jeanette Diamond** — Reappointment is for a Three (3) Year Term, Effective Retroactive to January 1, 2020 and Expiring December 31, 2022

Commissioners' Liaison Reports

Commissioner Eichelberger

HATS Coordinating Committee -

- Reorganization of the Board: Commissioner Eichelberger, Secretary; Jeff Haste, of Dauphin County, Chairman; Gary Eby of Perry County, Vice-Chairman

Radio Interview – WHP Radio conducted an interview with the Commissioners regarding the County's future. Commissioner Eichelberger stated that this is a good opportunity for the County and requested a thank you note be sent to the radio station.

Economic Development Corporation – Annual meeting will be held tomorrow. The Policy Planning Committee will be meeting this week and is going well.

Recycling and Waste Authority -

- One Board seat is vacant and a recommendation is ready to be presented to the Board.
- Electronic Recycling – The recycling vendor, Sunnking, contract expires the end of April and is willing to extend for another year with same pricing. The program needs to continue and the Board is recommending the contract be extended.

Commissioner Foschi

Friday, January 31st – Commissioner Foschi met with Catherine Stettler from the Governor's office regarding more funding that is needed for Human Services. Also Emergency Services needs a consistent funding source for fire fighters. Attended Upper Allen annual fire banquet and there is a county employee, Chris Kaminsky from Public Safety, that is a fire fighter in Upper Allen and was awarded Fire Fighter of the Year, and number two of calls answered.

Commissioner DiFilippo

Questioned the pounds collected to date of electronic recycling, if we are getting close to one million pounds and if so, we should do a press release.

Conservation District –

- The Annual Conference was held last week
- Board Officers were selected: Duff George, Chairman; Glen Kimmel, Vice Chairman; a new Member, Mike Wadel, was sworn in
- Eight local scholarships were awarded to students totaling \$4,500
- Crop Cover applications were reviewed and approved, which is a record year. There are over 2,000 no-til acres to approve and 700 minimum til acres.
- There is a Nutrient Management plan approved for the Marvin Overholtzer Poultry Farm in Southampton Township.
- Dave Swartz from Penn State Extension attended and provided a presentation on Ag Production in PA and the anticipated positive impact to our agricultural nationwide due to the recent trade deal with China.
- DEP is providing \$100,000/year for three years to hire a Watershed Implementation Plan Coordinator or hire a consultant. Cumberland County has decided to go with the Consultant and the Planning office and Conservation district did send out RFP's to consultants; interviews were conducted, and will be bringing a recommendation to the Board of Commissioners.

Ag Preservation –

- Reorganized their Board. The Board of Commissioners are required to approve the Chairman of that Board and they have recommended Diane Stamey and will be receiving the recommendation soon. Gary Martin, Vice-Chairman and Denny McCulloch, Secretary. Boyd Weary resigned from the Board due to illness.

- The PA Farmland Preservation Association will be meeting in March and Stephanie Williams is on that Board.
- There are two open seats on the PA State Board
- The State grant match this year is \$2.3 million for farmland preservation
- There will be some minor changes to the State Preservation Program and we will be receiving that next month.
- Eight farms will need to be surveyed this year and Romeo Surveying Company was awarded the contract.
- Each year the farms are inspected and the Board would like to put into effect a more streamline method which will be reviewed at the next Board meeting.

Report of Executive Session: Chief Clerk Sandy Moyle reported that there was an executive session held on: February 4, 2020 @ 9:30 a.m. Re Personnel Issues

Other Business:

- **Resolution 2020-5:** Ron Snow explained that this is a Budget Adjustment for the Conservation District which is an increase of \$32,000.

CNRC - Cerner Agreement: Solicitor Brenneman explained that this is a one year agreement for care tracker software for Claremont with an automatic renewal unless it is cancelled 60 days before the applicable extension period. There was a question if this will need to be a permanent agreement.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist