



MINUTES

Cumberland County Commissioners' Workshop Meeting

March 5, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi and Vince DiFilippo were present.

Quorum: Yes

Staff Present: Sandy Moyle, Chief Clerk; Stacy M. Snyder, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor were present.

Departments: Bob Shively, Public Services, Jon Mays, Eric Radnovich, DA's Office; Lynne Grew, Controllers; Lisa Reider, Children & Youth; Ron Snow, Finance; Justin Miller, Recycling & Waste; Samantha Krepps, Ben Burner, Communications; Justin Smith, GIS; Denny Lebo, Clerk of Court; Dale Sabadish, Juliana Richmond, Prothonotary; Holly Sherman, Human Resources; Annie Strite, Sue Carbaugh, Linda McCulloch, MH/IDD; Debra Green, Andy Benner,

VTC: Kirk Stoner, Planning; Sandy Gurreri, Aging & Community Services; Melissa Smith and Brad King, Claremont Nursing and Rehabilitation Center.

Outside Agencies: Rebecca Yearick, Housing & Redevelopment Authority; Corrie Leister, Citizen.

Call to Order: Chief Clerk, Sandy Moyle called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognitions:

- **Debra Green — (Juvenile Probation) — 25 Years of Service:** On behalf of the Commissioners, Commissioner Eichelberger recognized Debra Green for her 25 years of service with the county.
- **Linda McCulloch — (MH/IDD) — 20 Years of Service:** On behalf of the Commissioners, Commissioner Eichelberger recognized Linda McCulloch for her 20 years of service with the county.

Discussion of Loan Request to Purchase the Property at 601 W. Simpson Street, Mechanicsburg, PA 17055, to relocate and expand – Inspired by U: Rebecca Yearick provided details of the business and the loan request of \$35,000.00 (see attached). The Commissioners expressed their congratulations to Corrie Leister

Resolution 2020-8 Re: Budget Adjustment: Ron Snow discussed the budget adjustment for the Criminal Justice (see attached).

Contracts/Grants: — (Stacy Snyder)

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Children & Youth:** — (Lisa Reider)
 - Pressley Ridge — In-home services — Increases
- b. **CNRC:** — (Melissa Smith) - **vtc**
 - Coastal Hospitality — Temporary Staffing in Dietary
- c. **Clerk of Court/Prothonotary:** — (**Denny Lebo, Dale Sabadish**)
 - Paperless Solutions — Addendum — Six new licenses
- d. **District Attorney/CID:** — (**Jonathan Mays**)
York County — Precious Metal data base
- e. **District Attorney/FID Grant:** — (**Eric Radnovich**)
 - PCCD — Addendum — Vacuum Metal Deposition/Enhanced Latent Evidence — Grant Amount — \$97,563 — Modification of original grant
- f. **Finance/Liquid Fuels:** — (**Kirk Stoner**) - **vtc**
 - HRG — Addendum — Orrs Construction — Increase \$21,483.86
 - HRG — Hertzler Bridge
- g. **GIS:** — (**Justin Smith**)
 - ESRI — Continuation — Software Maintenance
 - ESRI — Continuation — Licenses — Increase \$1,532.52
- h. **Human Resources:** — (**Holly Sherman**)
The Team Approach — Disc Assessment and Training
- i. **MH/IDD:** — (**Sue Carbaugh**)
Early Intervention FY 2019-2020
 - Nicole Custer, OTR/L — Addendum — Increase \$8,503.00*Intellectual & Developmental Disabilities FY 2019-2020*
 - The Advocacy Alliance — Addendum — Increase \$40,766.00
- j. **Recycling & Waste Grant:** — (**Justin Miller**)
 - Pennsylvania Department of Environmental Protection — Act 101, Section 902 Municipal Recycling Program — Grant Amount — \$350,000 — Compost Screener

Letter of Commitment to Support P4A response Re: OLTL Application and Enrollment Services Request for Application: The letter is confirming that our staff at the Cumberland County Aging and Community Services is committed to enter into a subcontract with the P4A for performance of specific tasks and activities required by P4A in accordance with the RFA bid proposal.

Cumberland County Aging & Community Services Draft Policy Re: Shared Ride Transportation – Sandy Gurreri presented the Shared Ride Transportation Policy she said it has been recommended by the Aging Advisory Board. One of the changes is riders ages 60-64 will be charged \$1.00 for a one way trip and also charged for no shows.

Capital Project Requests:

- **Claremont Nursing & Rehabilitation Center** — (Brad King) - **vtc**

- 30 New Beds — Resident Room — Total Project Cost — \$60,000
- Miscellaneous Dining Services Equipment — Dining Services Main Kitchen — Total Project Cost — \$20,000 — Fryer panel board no longer available.
- Two Air Curtain Refrigerators — Dining Services Main Kitchen — Total Project Cost — \$20,000
- **District Attorney's Office/FID Lab-Old Prison** — (Eric Radnovich)
 - VMD/Enhanced Latent Evidence Processing — Total Project Cost — \$97,670.44 — Equipment is paid through the grant
- **Public Safety** — (Bob Shively) - **vtc**
 - Dispatch Protocols — Total Project Cost \$674,299

Municipal Authority Board Reappointment Recommendations of the following Individuals: Sandy Moyle discussed the reappointments for the Municipal Authority Board.

- **Steve Oldt and Virginia Kane** – Reappointments are for a Five (5) Year Term, Effective Retroactively to January 1, 2020 and Expiring — December 31,2024

Commissioners' Liaison Reports:

Commissioner Eichelberger

Commissioner Eichelberger – The Contract Form needs to be formatted to have expiration date and the source of the money. The more information on the form, the better.

Recycling & Waste Authority:

- Vacancy to fill on the Authority Board. The seat needs to be filled by someone who has private solid waste industry experience.
- The Household Hazardous Waste first event is scheduled for April 4th. 142 slots have been filled.

MH/IDD Advisory Board: Met Thursday, February 20th.

- Budget proposal was discussed. There are some specialty slots that are being made available.
- The QPR training is going to be focused on the first responder community.
- There was a presentation regarding the social emotional initiatives in Early Intervention.

Capital Area Transit Board: Met Thursday, February 27th.

- Everyone received update from Scott Wyland in regards to continue to forge more contact with the South Central Transit agency.

Cumberland Area Economic Development Corporation:

- They continue to roll forward with their visioning initiative. Updates will be coming.
- Participated in a meeting with Perry County officials on how to promote some regional cooperation in Perry county area.

Commissioner Foschi

Children & Youth Citizens Advisory Board:

- The next meeting is May 5th and they have a need for members. Anyone who is interested should submit a resume or bring their resume to the meeting.

Local Emergency Planning Committee:

- The County Animal Response Team responded to a tractor trailer that rolled on Route 581 for live turkeys on the road.

Library System Board:

- Process of getting their strategic planning together for this coming year.

Commissioner DiFilippo

Aging Advisory Board:

- Sandy Gurreri discussed the main topic of the meeting.
- Susan Agularo is the newest member to the board.

Housing & Redevelopment Authority:

- They currently have three positions vacant: maintenance tech, public housing property manager and a laborer.
- Working with the Planning Department and CAEDC regarding the comprehensive strategy to address Blight.
- Work continues on the property to remove lead and asbestos hazards. When completed it then can be sold to a first time home buyer.
- Working on their annual and five year plans for public housing and voucher plans.

Commissioner Foschi and I attended the Outreach Meeting on Wednesday, February 26th at the Middlesex Township. It was very well attended; Vector Control gave a presentation and Jaime Keener from CAEDC discussed the many loans and grant programs they offer. There was also discussion about blighted property.

Report of Executive Session: Chief Clerk, Sandy Moyle reported Executive Sessions were held on February 28, 2020 @ 11:00 a.m., March 4, 2020 @ 9:00 a.m. Re Personnel Issues

Other Business: Commissioner Eichelberger asked if we able to send a delegate to the meetings. Commissioner DiFilippo responded that someone from planning usually attends.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician