



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

March 19, 2020 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Chief Clerk; Stacy Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** None

**Staff Phone Conference:** Darby Christlieb, Adult Probation; Eric Radnovich, District Attorney's Office; Ryan Simon, Drug and Alcohol

**VTC:** Carl Goshorn, Conservation District; Sue Carbaugh, MH/IDD; Kirk Stoner, Planning; Brent Durham, Facilities.

**Outside Agencies / Phone Conference:** Chris Rafferty, Jillian Yoder, Housing and Redevelopment Authority; Safronia Perry, Hope Station Carlisle

**Media:** None

**Call to Order:** Chief Clerk, Sandy Moyle called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Cumberland County CDBG & HOME Programs – 2019 Consolidated Annual Performance & Evaluation Report** — Chris Rafferty, Housing and Redevelopment Authority. No additional information to add from the Public Hearing.

**Resolution 2020-10 Re: Cumberland County 2020 Emergency Solutions Grant Program Application Amount** — \$259,499.00 — Jillian Yoder, Housing and Redevelopment Authority. Jillian requested Commissioners approval at the Tuesday, March 24, 2020 Board of Commissioners meeting.

**Resolution 2020-9 Re: Budget Adjustment** — Chief Clerk, Sandy Moyle reviewed the budget adjustment for the Conservation District.

**JAG Grant Waiver for Hope Station Carlisle to begin a Re-entry Coalition** — Safronia Perry provided information regarding the grant for the Re-entry Coalition Initiative for ex-offenders.

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**Contracts/Grants: — (Stacy Snyder)**

- I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:** No additional questions from the Board of Commissioners.
- a. **Drug and Alcohol Department:**
- UHS of PA, Inc – Roxbury Treatment Center
- b. **Prison – Operations:**
- LexisNexis - Addendum
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- II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
- a. **Adult Probation/Parole E-Grant: — (Darby Christlieb)**
- PCCD - Byrne Justice Assistance Grant Program Application — Amount — \$40,526.00 – provide a full time position vs. the part-time position
- b. **Conservation District Grant: — (Carl Goshorn) - vtc**
- Pennsylvania Association of Conservation Districts Grant Application – Amount — \$1,310.00 – printing of brochures
- c. **District Attorney’s Office Grants: — (Eric Radnovich)**
- PCCD – Purchase Liquid Chromatography/Mass Spectrometry Grant Application – Amount - \$150,000.00
  - PCCD – Upgrade Gas Chromatography System Grant Application – Amount - \$45,000.00
- d. **Drug and Alcohol Department: — (Ryan Simon)**
- Prevention Services - \$15/hour + mileage as needed
- e. **MH/IDD: — (Sue Carbaugh) - vtc**
- The Foundation for Enhancing Communities (TFEC) E-Grant Application — Amount — \$2,500.00 – training on September 24<sup>th</sup>  
Early Intervention FY 2019-2020
  - International Corporate Training & Marketing LLC - Addendum
  - Merle J Crawford, MS, OTR/L, LLC - Addendum
  - Joanne Peters, MS, OTR/L - Addendum
- f. **Planning Department E-Grant: — (Kirk Stoner) – vtc \*Action Requested**
- DEP – WIP/Clean Water Coordinator – Grant Award – \$100,000.00

Commissioner DiFilippo made a motion to approve the grant award. Commissioner Foschi seconded the motion and the motion carried.

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**Bid Results for Maintenance Re: Refuse Removal for Cumberland County Government Buildings: —**

Brent Durham reviewed the vendor list and bid results:

- Advanced Disposal Services, Inc. - \$220,957.84
- Republic Services of Pennsylvania, LLC - \$203,265.00
- Waste Connections of Pennsylvania, Inc. - \$160,502.00

Brent is recommending the contract be awarded to the lowest bidder, Waste Connections of Pennsylvania, Inc., in the amount of \$160,502.00.

**Discussion and Reaffirm approval of Capital Project Request:**

- **Commissioners Office — (Mark Adams) \*Action Requested**
  - Emergency Laptop Procurement — Total Project Cost — \$77,200.00

Commissioner Foschi made a motion to reaffirm approval of the Capital project request for laptops. Commissioner DiFilippo seconded the motion and the motion carried.

## **Commissioners' Liaison Reports**

### **Commissioner Eichelberger**

**Economic Development Corporation** – Economic Development have been having conference calls with DCED regarding Federal and State assistance for employers and the community during the COVID19 pandemic.

### **Commissioner Foschi**

**Library System** - Met Monday March 16<sup>th</sup>

The Board agreed to allow online Library services for individuals who are delinquent in fines of \$25 or less.

**Phone calls regarding COVID19** – Constituents have been calling the Commissioners office with concerns regarding their small businesses. Commissioner Foschi will forward any information to the Board and staff.

### **Commissioner DiFilippo**

**CAPCOG** – The Board was scheduled to meet Monday, however, decided to cancel the meeting. It has been tentatively been rescheduled for April 2<sup>nd</sup>.

**Aging Advisory Board** – The Board meeting was cancelled.

**Housing & Redevelopment Authority** – The Board will meet today, March 19<sup>th</sup>, at noon.

**Conservation District** – A meeting will be held next week.

- Commissioner DiFilippo attended a training session for new Board members.

**Ag Land Preservation** – Met Wednesday, March 11<sup>th</sup>

- Farm inspections will begin this month.
- The State allocated \$43 million for Farmland Preservation and of that, \$2.3 million is allocated to Cumberland County. Every dollar that the County contributed, the State matches those funds.

**Report of Executive Session:** Chief Clerk Sandy Moyle reported that there were executive sessions held on: March 17, 2020 @ 1:00 p.m. Re: Personnel; March 18, 2020 @ 10:30 a.m. Re: Potential Litigation

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist