



MINUTES

Cumberland County Commissioners' Workshop Meeting

May 28, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

Quorum: Yes

Staff Present: Stacy Snyder, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary

Departments: Kelly Neiderer, Treasurers.

Staff WebEx Conference: Kim Bitner, Christine Bowden, Aging & Community Services; Jaime Reiber, Children & Youth; Melissa Smith, Claremont Nursing & Rehabilitation Center; John Lopp, Facilities; Ron Snow, Dana Best, Tammy Bender, Finance; Kirk Stoner, Planning; Sue Carbaugh, MH/IDD.

Outside Agencies: None

Media: None

Call to Order: Deputy Chief Clerk, Stacy Snyder called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Discussion of 2020/2021 Fiscal Budget: Dana Best discussed the 2020/2021 Fiscal Budget with the majority of the changes from last year to this year being Health Choice's.

Contracts/Grants: — (Stacy Snyder)

I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

- a. **Claremont Nursing & Rehabilitation Center:**
- Homeland Hospice — Respite Contract — Continuation
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II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

- a. **Aging & Community Services:** — (Kim Bitner – Christine Bowden)
- PA Department of Human Services — Access to Eligibility Verification System
 - Center for Independent Living of Central PA (ADRC) — Addendum — Increase \$8,800.00
 - Adams County Area Agency for Aging Inc. (ADRC) — Assisting on filling out applications
 - The Nutrition Group d/b/a Pittsburgh Companies North, Inc. — Addendum — Increase

- b. **Bureau Elections Grants:** — (Stacy Snyder)
 - Department of State — CARES Act (HAVA Funds) — Grant Agreement — Amount — \$124,517.21 — **Action Requested*
 - Department of State — Election Security Grant (HAVA funds) — Grant Agreement — Amount — \$145,309.06 — **Action Requested*

Commissioner Foschi made a motion to accept the CARES Act (HAVA funds) in the amount of \$124,517.21 as well as the Election Security Grant (HAVA Funds) in the amount of \$145,309.06.

Commissioner DiFilippo seconded the motion and it unanimously carried.

- c. **Children & Youth:** — (Jaime Reiber)
 - Outside-In School of Experiential Education, Inc. — Addendum
 - Justice Works Youth Care, Corp. — Addendum — Adding Transportation program
- d. **Claremont Nursing & Rehabilitation Center:** — (Melissa Smith)
 - Vitals Plus Healthcare Staffing — Nursing Agency
- e. **Facilities Management:** — (John Lopp)
 - Cumberland Valley Tree Services — Tree trimming and brush clearing along Public Safety Drive — Total Cost — \$11,200.00
- f. **Finance:** — (Ron Snow)
 - PEMA/FEMA — Public Assistance Grant (COVID-19) — Application
- g. **Planning Department/Planning Grant Program:** — (Kirk Stoner)
 - Newville Borough — Update Zoning Ordinance — \$12,622.00
- h. **MH/IDD:** — (Sue Carbaugh)
 - Early Intervention FY 2019-2020
 - Barbara Weber, MS,CCC-SLP, BCBA — Addendum — Speech Therapy
 - Mental Health FY 2019-2020
 - Diakon Child Family & Community Ministries D/B/A Diakon Family Life Services — Addendum — Increase \$1,600.00

Discussion of Treasurers Office documents related to bank accounts: Kelly Neiderer discussed the documents related to the bank accounts. She stated that at times, it is better to use a money market verses a certificate of deposit and each require different resolutions. She discussed the draft resolution which she worked on with Solicitor Brenneman. The draft, if approved, would be used to designate new accounts going forward. She discussed the PLGIT Resolution which is specific to PLGIT.

- Signature card and resolution for a money market account at FNB for MH/IDD
- Resolution 2020- Re: Draft resolution to consider for ongoing banking
- PLGIT Resolution 2020-16

Discussion of the Cumberland County Housing Authority Board Reappointment Recommendation of the following individual: Vince DiFilippo discussed the appointment recommendation of Louis Martin to the Cumberland County Housing Authority Board.

- **Louis Martin** — Reappointment is for a Five (5) Year Term, Commencing on May 25, 2020 and Expiring — May 25, 2025

Capital Project Request:

- Finance — (Tammy Bender)
 - Questica Budget Software — Total Project Cost — \$660,503.00

Tammy Bender discussed the Capital Project request for the new Questica Budget Software, she said this will replace the current budget database.

Commissioners' Liaison Reports:

Commissioner Eichelberger

Cumberland Area Economic Development Corporation:

- Currently proceeding with the long term strategic blue print as well as the challenges of the short term recovery plan for COVID 19.

- The Policy and Planning Committee will meet in regards to the strategic blue print next week.

MH/IDD: Was unable to attend the meeting scheduled but will pass along the directors reports via email.

Commissioner Foschi

Harrisburg Area Transit Coordinating Committee:

- Attended her first meeting
- Kirk Stoner and Toby Fauver are going to meet with Steve Deck the second week of June to talk about Cumberland County issues with CAT.

Local Emergency Planning Committee: Met on Thursday, May 14th she said the committee is working very hard to get businesses on board

Library Systems Board: She said on June 1st some of Cumberland County Library's will be reopening.

Planning Commissions: At the last meeting, Kirk Stoner gave an overview of the zoning process and how they handle plans when they come in.

Western Council of Government: Reported that this is the first meeting able to attend.

Commissioner DiFilippo

Aging Advisory Board: Met on Wednesday, May 20th

- Ombudsman Program that helps resolve complaints involving long-term care services was federally mandated to stop facility visits on March 11th, all communication is done by emails or phone.
- Senior Centers are going above and beyond delivering grab and go meals to long standing member that cannot make it to the centers for pickup.
- Members had concerns of the nursing homes in general, Ray Soto attends these meeting and answered all of their questions.

Capital Regional Council of Government: The meeting was cancelled.

Conservation District Board: Met on Tuesday, May 26th

- All payment were distributed to the farmers that participated in the Cover Crop Program
- DEP Bureau of Clean Water concluded its evaluation of our Conservation District
- This year the clean water award was given to Jay W. Kline excavating, Educators of the year awards were given to Sara Beth Fulton and Elder and the Farmer of the year goes to Greg Strayer.
- Tree Seedling sale and the summer Envirothon have been cancelled.

Report of Executive Session: Deputy Chief Clerk, Stacy Snyder reported executive sessions were held on May 26, 2020 @ 11:00 a.m., May 27, 2020 @ 9:30 a.m. Re: Personnel.

Other Business: Holly Sherman discussed Capital Blue Cross' request to provide box lunches for the Sheriff's office.

Commissioner DiFillipo made a motion to approve the request. Commissioner Foschi seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician