



MINUTES

Cumberland County Board of Commissioners' Meeting

June 15, 2020 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo were present.

Staff Present: Stacy M. Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary were present.

Staff via WebEx: Sandy Moyle, Chief Clerk; Keith Brenneman, Solicitor; Holly Sherman, Human Resources; Ron Snow, Dana Best, Finance.

Departments Present: Mark Adams, IMTO

Outside Agencies via WebEx: Tim Whelan, Housing & Redevelopment Authority

Media: None

Call to Order: Commissioner Eichelberger called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Eichelberger, Foschi and DiFilippo were present.

Public Comment: None

Approval of Minutes: Commissioner Foschi made a motion to approve the minutes of May 28, 2020 and June 1, 2020. Commissioner DiFilippo seconded the motion and the motion carried.

Approval of Personnel Transactions: Commissioner DiFilippo made a motion to approve the personnel transactions. Commissioner Foschi seconded the motion and the motion carried.

Resolution 2020-17 Re: Assigning and Authorizing the Cumberland County Housing and Redevelopment Authorities as the Official Designee to Administer the CARES Rent Relief Program and Complete Cumberland County's Submission to PA Housing Finance Agency: Tim Whelan explained the process that the county needs to designate an agency to be the program administrator for the funding application to PA Housing Finance Agency that will assist residents with rent payment issues due to the COVID-19 crisis. The deadline is Thursday, June 18th. The Housing Authority could possibly receive between 500 to 1,000 applications from qualified residents and/or landlords.

Commissioner Foschi made a motion to approve the Cumberland County Housing and Redevelopment Authority to be the official designee to administer the CARES Rent Relief Program and complete Cumberland County's submission to PA Housing Finance Agency. Commissioner DiFilippo seconded the motion and the motion carried.

Approval of the following Contracts/Grants 7.1 (a-b) and 7.II (a-e) — *(Reviewed at the June 11, 2020 Workshop)* Commissioner DiFilippo made a motion to approve the following Contracts/Grants. Commissioner Foschi seconded the motion and it unanimously carried.

I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

- a. **Children and Youth Services:**
 - Commonwealth Affiliates, P.C.
 - b. **District Attorney – Victim Services:**
 - RSP Management LLC — Continuation
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II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

- a. **Aging and Community Services:**
 - State Food Purchase Program Plan Grant Application — Amount — \$198,507.29
 - b. **Children and Youth Services:**
 - University of Pittsburgh – Shilo Hagerty – FT
 - University of Pittsburgh – Ashley Bishop – FT
 - University of Pittsburgh – Christine Gorman – PT
 - Bethany Home, Inc.
 - Silver Spring Martin Luther School, dba Gemma Services
 - c. **Human Resources:**
 - Experian Consumer Services
 - d. **Planning Department Grants:**
 - PennDOT Grant Application — Cumberland Valley Rails-to-Trail — Amount — \$700,000.00
 - Cumberland Plans Grant Agreement — Mt. Holly Springs Borough — Amount \$6,750.00
 - e. **Sheriff’s Department Grant:**
 - PA Department of Transportation Grant Application — Amount — \$319,447.00
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Donation from Keiser Consulting Group, LLC, for two (2) Poly Microphone Arrays valued at approximately \$700.00 each — *(Reviewed at the June 11, 2020 Workshop)* Commissioner Foschi made a motion to approve the donation of two poly microphone arrays. Commissioner DiFilippo seconded the motion and the motion carried.

PA Department of Community and Economic Development Grant Application — Amount — Estimated between \$22 and \$23 million: Ron Snow stated that the grant application is due to DCED on Wednesday, June 17th. All PPE expenses to date are applicable to submit for reimbursement. Commissioner DiFilippo made a motion to approve submission of the grant application to DCED. Commissioner Foschi seconded the motion and the motion carried.

Capital Project Requests:

Claremont Nursing and Rehabilitation Center: — *(Reviewed at the June 11, 2020 Workshop)*

- Machine to Clean/Disinfect Wheelchairs — Project Amount — \$31,226.14

Commissioner Foschi made a motion to approve the wheelchairs cleaning capital project in the amount of \$31,226.14. Commissioner DiFilippo seconded the motion and the motion carried.

IMTO Department: — **Action Requested*

- Virtual Meetings and Conferencing — Project Amount — \$125,000.00

Mark Adams explained that IMTO and other departments have been reviewing various virtual meeting programs since the COVID-19 pandemic and determined that Zoom’s core package provides all that the county and county courts needs to conduct meetings. The subscription purchase will be yearly.

Commissioner DiFilippo made a motion to approve the Virtual Meetings and Conferencing capital project amount of \$125,000. Commissioner Foschi seconded the motion and the motion carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Foschi made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner DiFilippo seconded the motion and the motion carried.

a.	6/05/2020	\$	3,497,076.33
b.	6/05/2020	\$	564.93
c.	6/12/2020	\$	92,325.08
d.	6/12/2020	\$	50,077.13

Acceptances of Monthly Reports: Commissioner Eichelberger accepted the monthly reports from Register of Wills, Prothonotary, Conservation District, Recorder of Deeds, Clerk of Courts, Changes of Assessment – for the Month of May

Report of Executive Session: Commissioner Eichelberger reported there was an Executive Session held on June 11, 2020 @ 9:30 a.m. Re: Potential Litigation

Other Business: None

Adjourn: There being no further business to come before the Board, Commissioner DiFilippo made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist