



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

June 11, 2020 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

**Quorum:** Yes

**Staff Present:** Stacy Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary

**Departments:** None

**Staff WebEx Conference:** Holly Sherman, Human Resources; Keith Brenneman, Solicitor; Raymond Soto Chris Johnson, CNRC; Kirk Stoner, Planning Department; Kim Bitner, Aging & Community Services; Jaime Reiber, Children & Youth; Dennis Lebo, Clerk of Courts; Jason Vioral, Sheriff's Office

**Outside Agencies WebEx Conference:** Tim Whelan and Chris Raferty, Housing and Redevelopment Authority; Matthew Frampton, South Central PA Highway Safety.

**Media:** None

**Call to Order:** Deputy Chief Clerk, Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:**

**Housing & Redevelopment Authorities Presentation Regarding CDBG – CV Applications** — (Tim Whelan/Chris Raferty) (see attached) Tim Whelan reviewed the details of their process to review the applications received and will provide results at the next Commissioners workshop meeting.

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**Contracts/Grants:** — (Stacy Snyder) No additional questions from the Board of Commissioners.

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Children and Youth Services:**
    - Commonwealth Affiliates, P.C.
  - b. **District Attorney – Victim Services:**
    - RSP Management LLC — Continuation

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- II. **\* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Aging and Community Services:** — (Kim Bitner)
    - State Food Purchase Program Plan Grant Application — Amount — \$198,507.29 Funds will be allocated to eight county food pantries to distribute food to residents.

- b. **Children and Youth Services:** — (Jamie Reiber)
- University of Pittsburgh – Shilo Hagerty – FT
  - University of Pittsburgh – Ashley Bishop – FT
  - University of Pittsburgh – Christine Gorman – PT

The reimbursement is 95% of salary and 100% of benefits. There is no cost for part-time.

- Bethany Home, Inc.
  - Silver Spring Martin Luther School, dba Gemma Services – For a special placement
- c. **Clerk of Courts/Prothonotary:** — (Dennis Lebo) *\*Action Requested*
- Paperless Solutions — Addendum – two year contract
  - Paperless Solutions — Maintenance Contract – change in software that will delete unused documents.

Commissioner DiFilippo made a motion to approve the Paperless Solutions agreement.

Commissioner Foschi seconded the motion and the motion carried.

- d. **Human Resources:** — (Holly Sherman)
- Experian Consumer Services - \$407.16 – Identification monitoring of a cyber liability claim.
- e. **Planning Department Grants:** — (Kirk Stoner)
- PennDOT Grant Application — Cumberland Valley Rails-to-Trail — Amount — \$700,000.00 – Construction for an additional two mile trail from Springview Road to McAlister Church Road.
  - Cumberland Plans Grant Agreement —Mt. Holly Springs Borough — Amount \$6,750.00 – Finalizing ordinances and add to an online website.
- f. **Sheriff's Department Grant:** — (Matthew Frampton)
- PA Department of Transportation Grant Application — Amount — \$319,447.00 – Term is October 2020 – October 2022

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**Motion to Reaffirm Approval of the Pennsylvania National Guard (PANG) Agreement for Claremont Nursing and Rehabilitation Center** — (Stacy Snyder) *\*Action Requested*

To conduct universal testing. Commissioner Foschi made a motion to approve the PANG agreement. Commissioner DiFilippo seconded the motion and the motion carried.

**Capital Project Request:**

**Claremont Nursing and Rehabilitation Center** — (Raymond Soto/Chris Johnson)

- Machine to Clean/Disinfect Wheelchairs — Project Amount — \$31,226.14

Chris Johnson, Manager for Sodexo, explained the process to clean approximately 200 wheelchairs per month for residents at the nursing home.

**Commissioners' Liaison Reports**

**Commissioner Eichelberger:**

**Recycling & Waste Authority:** There will be a meeting held on Monday, June 15, 2020.

**MH/IDD:** There is a meeting scheduled next week.

**Cumberland Area Economic Development Corporation:** There will be discussion regarding COVID-19 recovery. The guidance document will be discussed at the CAEDC Board meeting on Tuesday, June 16<sup>th</sup>.

**CCAP:** A County Block Grant Guidance for businesses will be available from CCAP.

**CCAP Governance Committee:** Meeting was held June 10<sup>th</sup>. Official positions of the counties was discussed and reaffirmed. They discussed the need to reform/re-write the Commonwealth Election Code.

**Commissioner Foschi**

**HATS:** A meeting was held with Steve Deck, Kirk Stoner, and Toby Fauver to discuss projects in Cumberland County and the priority on the TIP. There are projects for the next four years in draft form for the public to view and give public comment at the website: [www.penndot.gov/regional/offices/district-8/public-meetings](http://www.penndot.gov/regional/offices/district-8/public-meetings).

**Western Cumberland Council of Government:** Met Monday, June 8<sup>th</sup>

There are fire companies in the western part of the county that have no fund raising opportunities because of COVID-19. An example are the fairs that the municipalities host every year. There will be future funding issues for fire companies if it is not addressed by our legislature.

**Commissioner DiFilippo**

**Housing & Redevelopment Authority:** Tim Whelan discussed the grant applications under agenda item #3.

**Ag Land Preservation:** Attending an event today at the Deckman Farm in Monroe Township. The State Farmland Preservation Board will be announcing 49 new farms in the ag preservation program. Secretary Russel will be in attendance.

**Report of Executive Session:** Deputy Chief Clerk Stacy Snyder reported that there was an executive session held on: June 10, 2020 @ 10:00 a.m., Re: Personnel

**Other Business:** Stacy Snyder mentioned the vendor that we use for polycom maintenance would like to donate two polycom microphone arrays with a list price of approximately \$700 each.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist