

**PUBLIC SAFETY REVIEW TEAM MEETING  
MINUTES  
February 26, 2020  
Cumberland County Department of Public Safety**

The Cumberland County Board of Commissioners held a Public Safety Review Team Meeting on Wednesday, January 28, 2020, at 10:00 a.m. at the Department of Public Safety (DPS), Training Room B, 1 Public Safety Drive, Carlisle, PA.

**Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent T. DiFilippo; Sandy Moyle, Chief Clerk; Stacy M. Snyder, Deputy Chief Clerk; Bob Shively, Claudia Garner, John Quirk, Michele Parsons, and Mike Snyder, Public Safety; Ron Snow, Finance; Ron Anderson, Sheriff; Samantha Krepps, Communications.

Bob Shively welcomed everyone to the meeting and thanked them for attending.

**911 Operational Updates – John Quirk**

Staffing and Personnel Updates

- Two full-time have been filled as of March 2, 2020
- One new hire will go to EMD training on March 9 - 11, 2020
- Five new hires that started January 6, 2020 have started call taker training

2019 Phone and Incident Statistics

- End of year calls (see report)

**Technical Systems Updates – Bob Shively**

P25 Radio Project

- The structural analysis is complete on all four major tower sites
- Two need to be replaced – Lambs Gap and Three Square Hollow
- Consultant SSC will provide a report on the towers
- Staff met with DCNR and the Game Commission regarding extending the square footage of tower sites
- Staff will meet in March to discuss financial planning

Hexagon CAD Project Update

- Old system – the on site tech is pulling report for three year retention period
- New – motion training is underway to make sure mobile devices stay connected
- Mobile Pilot is next week.
- Map Build Three scheduled for the week of March 9<sup>th</sup>

2019 Radio System Statistics

- 911 on Cisco phone project (see report)
- Police use the technology

**Emergency Management Updates – Michele Parsons**

EMA Activity

- Assisted with the Vice-President's visit
- Coronavirus update – staff is receiving daily updates from CDC, PEMA, PA Health. There have only been two cases that transferred the virus to date in the US.
- The County does have a COOP Plan

There was further discussion regarding who is more susceptible to the virus and preventative measures

### Special Teams Activity

- The Haz Mat Team finished the initial assessment as part of their recertification requirement with PEMA
- PEMA full scale exercise are scheduled for March 23<sup>rd</sup> at Fire Company 45
- Another member has been approved for the Team
- There was a powder incident in Franklin County which was benign
- Tech assistance in Franklin County for a fuel spill as a result of an auto accident
- The team supported the Vice-President visit in East Pennsboro Township

### EMA items of interest

- EMA 101 Presentation have been completed at the request of the PA State Association of Township Supervisors – handbook provided – 50 participants
- Local coordinators had a training on weather preparedness and forecasting with meteorologists from ABC 27 news
- Shiremanstown submitted paperwork to the Governor to appoint a new local Coordinator

### Search and Rescue

- York County – Endangered person was found
- Two new members have joined the team

### Events and key dates

- Approval was given from Homeland Security PER 366 course for protective measures in April for Municipalities
- Presentation was prepared for the National Federal Retired Employees Association
- The Spring weather exercise is scheduled for March 26<sup>th</sup>
- They will be participating with Healthcare Coalition – on-line tabletop exercise in preparation for a pandemic
- The Homeland Security Conference begins Tuesday, March 24<sup>th</sup> with registration from 9:00 am to 9:30 am at Central Penn. It continues to March 26<sup>th</sup>. If attending, let Michelle Parson know

### Fiscal Items/Agreements – Claudia Garner

- Capital item – Dispatch Protocols – as part of the new requirements implemented to maintain our PEMA Certification, we need to have standard protocols in place for all types of incoming calls. We currently utilize Emergency Medical Dispatch (EMD) protocols for all medical related emergencies. This capital project request is to purchase and install the Emergency Police Dispatch (EPD) and Emergency Fire Dispatch (EFD) protocols. The estimated not-to-exceed five year projection is \$674,000. Since this is a need for the entire region, the South Central Task Force applied for grant funding through the 911 Uniform Fund (15% of 911 fees retained by the state and issued as a grant to counties that are implementing regional projects that align with the priorities). Cumberland County was awarded grant funding up to \$458,433 for this project initial costs and year two of maintenance. The initial costs includes things such as: software, quality assurance software, training of personnel, back-up protocols, maintenance, etc. As a note, the new CAD system that is in the design & development phase is capable for these additional protocols to be integrated.

### Questions/Good of the order

#### 2019 CISM Team Report – Mike Snyder

- Penn Township Fire Company debrief regarding an accident
- Law enforcement suicide prevention class is scheduled for April 2<sup>nd</sup> at Lower Allen Township
- The same class will also be held for Fire & EMS on April 30<sup>th</sup>
- May 15 -17 is the 27 hour basic course for PIERS

National Honor Guard Academy (NHGA) – Cumberland County

- Planning for the academy is going well. Currently there are 19 people registered. There are also three scholarships that local businesses are sponsoring.
- Fairview Township Chief of Police asked Claudia to speak at the York County Chief of Police meeting and share the vision and purpose of the NHGA.

Commissioner Foschi mentioned an event that will be held at AHEC and questioned who will handle it if AHEC has an incident. 911 would receive the call then pass on to Carlisle Barracks who takes care of their incidents.

Bob Shively mentioned that going forward, Public Safety Review Team meeting minutes will be listed on the agenda for approval.

Respectfully submitted,

Jennifer Crum  
Administrative Specialist