



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

June 25, 2020 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

**Quorum:** Yes

**Staff Present:** Stacy Snyder, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Samantha Krepps, Communications.

**Staff WebEx Conference:** Tammy Bender, Finance; Holly Sherman, Human Resources; Mark Adams, IMTO; Christine Bowden, Aging & Community Services; Melissa Smith, CNRC; Michelle Sibert, D.A.'s Office; Annie Strite, MH/IDD; Charles Carothers, DRO.

**Outside Agencies WebEx Conference:** Tim Whelan and Chris Rafferty, Housing and Redevelopment Authority

**Others Present:** Greg Knight, Citizen

**Media:** None

**Call to Order:** Deputy Chief Clerk, Stacy Snyder, called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** Greg Knight addressed the Board with concerns regarding a recent Black Lives Matters rally, where attendees of the rally used chalk to write on the sidewalk outside the courthouse. Discussion ensued.

**Cumberland County Housing and Redevelopment Authority – Proposed Funding Plan for the CDBG-CV Program:** Tim Whelan and Chris Rafferty reviewed the funding and applications (see attached report).

- FY 2019 CDBG Annual Action Plan Substantial Amendment
- Citizens Participation Plan to Public Comment Period

**Resolution 2020-18 Re: Budget Adjustment:** Tammy Bender explained the MH/IDD budget increases and decreases (see attached).

**Approval of PA Department of Community and Economic Development Cumberland County COVID-19 Relief Grant: *\*Action Requested***

Deputy Chief Clerk Stacy Snyder reviewed the grant information to the Board and requested approval (see attached).

- PA DCED Grant Contract Award — Amount — \$22,881,555.00

Commissioner Foschi made a motion to approve the PA DCED grant contract award in the amount of \$22,881,555.00. Commissioner DiFilippo seconded the motion and the motion carried.

- Resolution 2020-20 Re: Authorizing Participation by Cumberland County in the COVID-19 County Relief Block Grant Program

Commissioner DiFilippo made a motion to approve Resolution 2020-20. Commissioner Foschi seconded the motion and the motion carried.

**Contracts/Grants:** — (Stacy Snyder) – No additional discussion.

I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

a. **Aging & Community Services:**

- Beverly Christ
- Juli McGreevy
- NHS Stevens Center
- Movement Arts Institute
- Stephanie Chertok, RN

b. **Prison - Treatment:**

- Pennsylvania Counseling Services

II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:** (See attached sheets)

a. **Aging and Community Services:** — (Christine Bowden)

- Franklin County Area Agency on Aging – Addendum – Increase for Coordinator

b. **Claremont Nursing and Rehabilitation Center:** — (Melissa Smith)

- Care Options Rx LLC – Addendum – Increase 9%

c. **Criminal Justice Services Grant:** — (Paul Polensky)

Administrative Office of Pennsylvania Courts Grant – Continuation – Amount \$25,000.00 – Final round of grant funding for the Opioid Court Program

d. **District Attorney Grant:** — (Michelle Sibert)

- Insurance Fraud Agency Grant Award – Amount – \$233,459.00 – Two year grant for the Detective and Analyst position

e. **Finance Department:** — (Tammy Bender)

- Questica LTD – Caseware and OpenBook – Five year contract - \$158,750.00
- Questica LTD – Budget Software – for capital, performance measures, and salaries

f. **Human Resources:** — (Holly Sherman)

- Christian Baker Company – Continuation – Increase 2.7% - \$16,885.00

g. **IMTO Department:** — (Mark Adams)

- Centurylink - Addendum – Additional year - \$21,116.00

h. **MH/IDD:** — (Annie Strite)

Early Intervention FY 2020-2021

- Aspirations LLC
- Barbara Weber, MS, CCC-SLP, BCBA
- Behavior By Design, LLC
- Building Blocks Therapy LLC
- Central PA Therapy Connections LLC
- Feeding Little Bellies LLC
- INVO Healthcare Associates LLC
- Jennifer Snyder, MPT
- Kimberly Snowden, MS CCC-SLP

- Joanna Karns, MT-BC
- TMB Developmental Therapy & Infant Massage Inc.
- Shannon Sweeney, PT
- Sovia Therapy LLC
- Leanne Broadbent, MS, CCC-SLP
- Nicole Custer, OTR/L
- Pediatric Therapy Specialists of South Central PA LLC
- Amy Hempt, ME, CCC-SLP
- Early Intervention Specialists Inc.
- Geneva Worldwide Inc.
- International Corporate Training & Marketing LLC
- Jena Vander Velden, MSPT
- My Therapy Tree LLC
- United Cerebral Palsy of Central PA Inc.

Intellectual and Developmental Disabilities FY 2020-2021

- Geneva Worldwide Inc.

Mental Health FY 2020-2021

- Care Options Rx LLC
- Geneva Worldwide Inc.

Mental Health FY 2019-2020

- Care Options Rx LLC – Addendum
- Housing Authority of the County of Cumberland and Perry Housing Partnership
- New Visions Inc. – Addendum

**Authorization to Advertise for the Ramp Bridge Rehabilitation Project:** Solicitor Brenneman Reviewed the request to authorize advertising for the Ramp Bridge rehabilitation project.

**Cumberland Plans Grant Application for Newburg Borough:** Stacy Snyder explained that Newburg Borough submitted a Plans grant for an update to their zoning ordinance in the amount of \$15,000.00 for consulting services. The Planning Commission has recommended the award of \$15,000.00 to the borough.

**Recycling & Waste Authority Board Appointment Recommendation of the following individual:** Commissioner Eichelberger explained the recommendation is to fill a vacant position that expires at the end of this year.

- **Joel Washok** – Appointment is to Fill an Unexpired Term to Expire — December 31, 2020

**Capital Project Request:**

**Domestic Relations Office: — (Charles Carothers)**

- Laptops — Project Amount — \$22,016.26 Charles Carothers explained the request is for 14 laptops to process payments and conduct conferences remotely. Due to grant funding, the County would pay approximately \$7,500.00.

**Commissioners' Liaison Reports**

**Commissioner Eichelberger**

**MH/IDD:**

- There was discussion regarding the FY 2020/2021 budget
- There has been a decline in the suicide rate the past year

**Recycling & Waste Authority:**

- A request for an appointment to the Authority Board was discussed
- The Authority reviewing the Solid Waste Plan

**South Central PA Works/Workforce Investment Board:**

Commissioner Eichelberger had discussion with Jesse McCree regarding the reopening of Career Link.

**Cumberland Area Economic Development Corporation:**

Commissioner Eichelberger is working on the COVID recovery efforts and has been having conference calls with the Chambers and CAEDC. Discussion includes CARES Act funding allocation decisions and reporting requirements that will be worked on with the Task Force.

**Commissioner Foschi**

**HATS Committee:** Meeting tomorrow, June 26<sup>th</sup>

Will provide a report at the next workshop meeting. There is opportunity for the public to comment on transportation projects on the state website.

Commissioner Foschi mentioned the public comment period stating that it was handled well. She also mentioned the public comment from yesterday's meeting regarding the resolution request addressing supporting all human beings as equals in the county.

**Commissioner DiFilippo****Housing & Redevelopment Authority:**

CDBG-CV funding applications were discussed earlier in the workshop meeting.

**Conservation District:** Met June 23<sup>rd</sup>

- The Board approved a request to DEP for technician assistance for the Chesapeake Bay project.
- There were four Dirt & Gravel Low Volume Road projects approved in Dickinson, Cooke, and South Newton Townships
- A Habitat Stream Stabilization program was approved. Structures are put in place in the stream to redirect the water from the stream banks to reduce erosion.

**Ag Land Preservation Board:** Met June 24<sup>th</sup>

- Received a funding update from the State regarding a decrease of \$200,000 for the program.
- A farm in Silver Spring is in a zone that is not zoned for agriculture. The agriculture zone was removed in error at one time. The Township will address with a text amendment or revise when finalizing their zoning map within their comprehensive plan.

**CAT Board:** Meeting today, June 25<sup>th</sup>.

**Report of Executive Session:** Deputy Chief Clerk Stacy Snyder reported that there was an executive session held on: June 18, 2020 @ 2:00 p.m. Re: Potential Litigation and June 24, 2020 @ 9:30 a.m. and 11:15 a.m. Re: Personnel.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist