

**CLAREMONT NURSING AND REHABILITATION CENTER (CNRC)
BOARD MEETING MINUTES**

**Monday, June 29, 10:00 a.m.
Commissioners Hearing Room**

Present: Commissioner Gary , Commissioner Jean Foschi; Commissioner Vincent T. DiFilippo; Stacy Snyder, Deputy Chief Clerk; Jen Crum, Administrative Specialist; Heather Raisig, Melissa Smith, Helen Schultz, Ben Boyer, Brad King, Tammy Schell, CNRC; Dana Best, Ron Snow, Finance; Holly Sherman, Human Resources; Jean Foschi, Citizen.

Call to Order: Commissioner Eichelberger called the meeting to order.

Roll Call: Commissioner Eichelberger, Commissioner Foschi, Commissioner DiFilippo.

Public Comment: None

Approval of Minutes: Commissioner Foschi made a motion to approve the CNRC Minutes of May 26, 2020. Commissioner DiFilippo seconded the motion and it unanimously carried.

CNRC Staffing: Tammy Schnell reviewed the staffing reports. In total, there were 25 new hires in the month of May. (see attached – pages 4 - 14)

Admission and Referrals Report – May 2020: Helen Schultz reviewed the report as written (see attached – page 15).

Financial Report – May 2020: Melissa Smith reviewed the financial summary for May (see attached – page 15)

Nursing Report: Heather Raisig provided a nursing update. The CDC conducted a site visit and interviewed staff. No formal report was provided from the visit, but they provided suggestions to educate staff. Since the universal testing in May, residents are being screened two times a day.

Discussion ensued regarding staff that tested positive for COVID and steps that could be taken prior to hiring. The Department of Health provided a three-step process regarding visitations. Besides COVID-19, Heather reported there has also been a GI outbreak in the facility. She reported they have implemented all appropriate safeguard measures.

Other Business/Discussion:

FSES Update: Brad King stated that a decision regarding FSES building type waiver from CMS will be the end of the year.

Capital Improvement Projects/Tower Building: Brad King reviewed the capital project for a Massy Ferguson Tractor. They have spent approximately \$10,000 in repairs in a 12 year period.

Donations: Melissa Smith listed the donations to the nursing home. (see attached – pages 16 – 21)

Commissioner Foschi made a motion to approve the six donations. Commissioner DiFilippo seconded the motion and the motion carried.

CNRC Updates: Heather Raisig provided a CNRC update:

- Staff Management assisted with distribution of food and totes that were given to employees to celebrate Skilled Nursing Week.
- The Department of Health conducted a survey regarding infection control.

Adjournment: There being no further business to come before the Board the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist