

**Cumberland County Planning Commission  
Meeting Minutes  
June 18, 2020  
7:30 AM – 310 Allen Road, Carlisle PA**

This meeting of the Cumberland County Planning Commission was held via teleconference due to the Covid-19 pandemic. The meeting was advertised a week in advance on the CCPC’s website with directions on how residents or other interested parties could participate in the meeting.

**Roll Call**

*CCPC Members:*

<input checked="" type="checkbox"/>	Jim Ross (Chairman)	<input checked="" type="checkbox"/>	Joe Zume
<input checked="" type="checkbox"/>	RJ Fisher (Vice Chairman)	<input checked="" type="checkbox"/>	Jack Showley
<input checked="" type="checkbox"/>	Brenda Landis	<input checked="" type="checkbox"/>	Heather Sweitzer
<input checked="" type="checkbox"/>	Ed Franco	<input type="checkbox"/>	George Tyson
<input checked="" type="checkbox"/>	Tim Johnson	<input type="checkbox"/>	Isabella Pittman (Student Member)
<input checked="" type="checkbox"/>	Jean Foschi (Commissioner Liaison)		

*CCPD Staff:*

<input checked="" type="checkbox"/>	Kirk Stoner	<input checked="" type="checkbox"/>	Elizabeth Grant
<input checked="" type="checkbox"/>	Steve Hoffman	<input checked="" type="checkbox"/>	Stephanie Williams

*Partner Agencies:* Kim Falvey, Conservation District

*Applicants:* Nathan Shumaker, Newburg Borough  
 Monica Logan, Newburg Borough  
 Sara Rhine, Newburg Borough  
 Thomas Au, Clean Air Board of Central PA

**Agenda**

<b>1. Approval of Minutes</b>	
Minutes were approved by unanimous vote on a motion by Ed Franco and seconded by RJ Fisher.	
<b>2. Action Items</b>	
Newburg Borough Cumberland Plans Application	<p>Nathan Shumaker provided an overview of the Borough’s \$15,000 application to develop a new zoning ordinance. The existing ordinance was developed in 1985, does not include current planning practices, and is not in electronic format. The Borough wants to update the ordinance to current standards by making the ordinance user friendly, decreasing the number of zones, and using an easily accessible electronic format.</p> <p>The Borough made a request for decreased local match. The program requires a local match of 50%. The Borough is proposing a \$1500 cash match and pledging the in-kind support from a steering committee comprised of council members, staff, zoning hearing board members, and the zoning officer. The Borough’s current budget is between \$130,000 and \$170,000 per year, most of which comes from fees from the Cumberland County Landfill. While the Borough has a reserve of nearly \$500,000 those funds have been earmarked for large expenditures including improvements to the township building and upcoming capital purchases.</p>

	<p>The CCPC discussed the decreased local match request. RJ Fisher suggested that the Borough should consider putting in more cash, if able. Ed Franco noted that the CCPC staff normally could perform such tasks on behalf of the Borough, but the staff has limited capacity given the current pandemic situation. Tim Johnson supported the request given the Borough's small size, financial situation, and commitment of in-kind staff time to support the effort.</p> <p>Brenda Landis requested that more public input be included as part of the planning effort, which the Borough agreed to do as part of the process.</p> <p><b>Action:</b> Ed Franco made a motion to recommend approval of the Newburg Borough Cumberland Plans grant application to the County Commissioners, including the request for decreased local match. Heather Sweitzer seconded the motion and the vote was unanimous.</p>
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**3. Informational Items**

Subdivision and Land Development Plans	Kirk Stoner provided an overview of the 7 plans received in May of 2020.
Newville Zoning Ordinance Text Amendment	Kirk Stoner reviewed a zoning ordinance amendment from Newville Borough which prohibits signs with offensive, obscene or pornographic language. The change was consistent with the County Comprehensive Plan and staff forwarded a recommendation for approval to the Borough.
Commissioners Liaison Report	Commissioner Foschi reported that Cumberland County has moved to the green reopening phase. The County will receive a \$22.8M grant from the state to assist with the pandemic response. The Commissioners will be working with staff and its Covid-19 Response Coordinator to determine how best to spend those funds over the coming weeks.
2020 Planning Program Report	Kirk Stoner reviewed the Planning Program Report. All staff have returned from furloughs and continue work on notable planning projects such as the Phase III Watershed Improvement Plan and the Hazard Mitigation Plan.

**4. Special Presentation: Clean Air Board of Central PA**

<p>Tom Au from the Clean Air Board of Central PA made a presentation on the status of his several clean air initiatives. See attached presentation. The CCPC entered into discussions on what the County could do to assist the CAB with its mission to improve air quality in the region. The following cooperative initiatives were identified to pursue in the future:</p> <ul style="list-style-type: none"> <li>• The CAB is currently working with a Dickinson School of Law student to develop a model air quality ordinance. The CAB will submit the ordinance to the CCPC for informal review and comment.</li> <li>• Following completion of the model ordinance, the CCPC staff will organize a municipal education session on air quality planning to discuss the provisions of the model ordinance. The Cumberland Plans grant program could be an opportunity to fund municipal ordinance updates that include the model provisions.</li> <li>• The CAB will coordinate with Kirk Stoner to potentially make a request to locate a PM2.5 monitor on County property, perhaps at the planning office property at 310 Allen Road.</li> <li>• As the I-18 Widening Study moves forward, the CCPC will advocate for green infrastructure treatments into improvement projects that could have a positive impact on air quality.</li> <li>• CCPC staff will continue to look for opportunities during the subdivision and land development review process to ensure compliance with municipal regulations that improve air quality.</li> </ul>
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## **5. Adjournment**

Adjournment was approved at 8:35 am by unanimous vote on a motion from Tim Johnson, seconded by Joe Zume.

Next meeting is on July 16, 2020 at 7:30 am.

Minutes Submitted By:

Kirk Stoner, AICP