



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

July 23, 2020 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

**Quorum:** Yes

**Staff Present:** Stacy Snyder, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor

**Zoom:** Tammy Bender, Finance; Jaime Reiber, Children & Youth; Melissa Smith, Claremont Nursing Home; Darby Christlieb, Adult Probation; Eric Radnavich, District Attorney; Ryan Simon, Drug & Alcohol; Holly Sherman, Human Resources; Annie Strite, MH/IDD; Brian Hamilton, Public Safety; Justin Miller, Recycling & Waste; Robin Weigle, Tax Assessment; Mark Adams, IMTO.

**Outside Agencies Zoom:** Chris Raffery, Housing & Redevelopment Authority.

**Media:** None

**Call to Order:** Deputy Chief Clerk, Stacy Snyder called the meeting to order at 9:04 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Resolution 2020-22 Re: Budget Adjustment:** Tammy Bender explained the increasing revenue and expenses for the County Relief Block Grant. (see attached)

**Resolution 2020-25 Re: Budget Adjustment:** Tammy Bender explained the Community Services budget increasing revenue and expenses. (see attached)

**Redevelopment Authority of Cumberland County Re: US Department of Housing and Urban Development — HOME Investment Partnerships Grant — Amount \$526,359.00:** Chris Rafferty discussed both grants. In the fall of 2019 the Commissioner approved the 2020 Annual Action Plan for both the home program and the CDGB. The plan was submitted to HUD and they issued the grant agreement to the county. (see attached)

**Redevelopment Authority of Cumberland County Re: US Department of Housing and Urban Development — Community Development Block Grant — Amount \$1,236,650.00:** (see attached)

**Letter of Support for Susquehanna Area Regional Airport Authority:** Commissioner Eichelberger said the letter of support for the Susquehanna Area Regional Airport Authority is for a federal grant from US Economic Development to complete critical infrastructure that will lead to economic recovery in Central Pennsylvania.

**Contracts/Grants:** (Stacy Snyder) No additional discussions

I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

- a. **Aging and Community Services:**
    - Wendy Sheaffer
  - b. **Children & Youth:**
    - Outside-In School of Experiential Education, Inc. — Addendum
    - Community Services Group, Inc. — Addendum
    - Janelle Carbaugh, MSW,LSW, Family Centered Services, LLC
    - The United Methodist Home for Children, a Board of Child Care Program — Addendum
    - KidsPeace National Centers, Inc. — Continuation
    - Affinity Forensic Services, LLC d/b/a Pennsylvania Forensic Associates — Continuation
    - The Devereux Foundation d/b/a Devereux Advanced Behavioral Health — Continuation
    - Pressley Ridge — Addendum
    - Summit School Inc. d/b/a Summit Academy — Addendum
    - Common Sense Adoption Services, Inc. — Continuation
    - Silver Springs Martin Luther School, d/b/a Gemma Services — Continuation
  - c. **Court Administration/Warrant Collections Unit:**
    - Gila LLC d/b/a Municipal Services Bureau (MSB)
  - d. **Drug & Alcohol:**
    - Perry Human Services
    - Pennsylvania Counseling Services
    - Diakon
    - ARS of Pennsylvania
    - Perry Human Services
    - Substance Abuse Services Inc. d/b/a The RASE Project
    - Doris Ditzler
    - Pyramid HealthCare Inc.
    - Catholic Charities Diocese of Harrisburg PA, Inc.
    - Mazzitti & Sullivan Counseling Services, Inc.
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Children & Youth:** (Jaime Reiber)
  - Diakon Child, Family and Community Ministries — Increase
  - Central PA Family Support Services, LLC — Increase
  - Cornell Abraxas Group OS, LLC — New program Harrisburg Area Student Academy.
- b. **Claremont Nursing & Rehabilitation:** — (Melissa Smith)
  - Homeland Hospice — Hospice services
- c. **Criminal Justice Services Grant:** — (Darby Christlieb)
  - PCCD — Intermediate Punishment Treatment Programs — Application — Grant Amount \$315,000.00
- d. **District Attorney Agreement and Grant:** — (Eric Radnavich)
  - Thermo Electron North America LLC – Sole Source — Continuation

- PCCD —Cumberland County Laboratory Opioid Improvements — Grant Award Amount \$72,067.00
- e. **Drug & Alcohol:** — (Ryan Simon)
  - Daystar — Increase
  - Pyramid HealthCare Inc. — Increase
- f. **Human Resources:** — (Holly Sherman)
  - Castle Branch — Addendum — Extend previous contract — pre-employment background checks and drug screening, adding credit checks on case to case bases.
- g. **MH/IDD Agreements and Grant:** — (Annie Strite)
  - Early Intervention FY 2020-2021
    - Stacy Forman, MS,CCC-SLP — Speech therapy — Decrease
  - Mental Health FY 2021-2021
    - Susquehanna Software Inc.— Decrease
  - Early Intervention FY 2020-2021
    - The Foundation for Enhancing Communities (TFEC) — Early Education Initiative Trauma Informed Training Support — Application — Grant Amount \$2,475.43
- h. **Public Safety:** — (Claudia Garner)
  - Hexagon Safety & Infrastructure — Change order #3
- i. **Recycling & Waste Grants:** — (Justin Miller)
  - PA Department of Environmental Protection — PA Household and Small Business Pollution Prevention Act — Application — Grant Amount \$11,276.47
  - PA Department of Environmental Protection — Act 101, Section 904 Municipal Recycling Program Performance — Application — Grant Amount \$21,203.68

**Request Authorization to Advertise for the Tax Bill Printing Bid Contract:** Robin Weigle requested authorization to advertise for bids for Tax Assessments to start the tax bill printing process for 2021.

**Capital Project Request:**

IMTO: — (Mark Adams)

- Virtual Meetings and Conferencing — 50 License — Project Amount — \$33,000.00 — change order to a capital project for Zoom licenses.

**Commissioners' Liaison Reports:**

**Commissioner Eichelberger**

**Cumberland Area Economic Development Corporation:** Continue to focus work on addressing the consequences of Covid-19. The policy and planning committee met earlier this week to go over the strategic blueprint with more information to come.

**Renew Cumberland:** One week to go in the application acceptance period.

**Commissioner Foschi**

Had a productive meeting with Lemoyne and Worleysburg and attended another larger meeting with PennDOT and spoke about the bottleneck project.

**Library System Board:** All the Cumberland Counties libraries are open. When visiting the Fredrickson Library are requiring people that come to the library to wear a mask. If you do not have a mask, you can buy one for \$1.

**Drug & Alcohol Commission:** Drug & Alcohol's Vivitrol program at the Cumberland County Prison has had many offenders who were not eligible due to the nature of their offenses. Jack Carroll and the

Commission lobbied to get a piece of legislation passed which changed the rules. There are more eligible prisoners who can take advantage of the very beneficial program.

### **Commissioner DiFilippo**

#### **Cumberland County Housing and Redevelopment Authority** Met on Thursday, July 16

- Tim Whelan, Executive Director of the Housing and Redevelopment Authority will be resigning later this year, and the search for his replacement will begin.
- The new Factory Square location has full occupancy.
- The CCHRA is administering the CARES Rent Relief Program for Cumberland County. Application submissions started July 6<sup>th</sup> and runs through September 30<sup>th</sup>. Most of the applications are not complete which has led to increased work for the internal review team.
- CCHRA has also received additional funds to support public housing operations.

**Aging Advisory Board:** Met on Friday, July 17, the Aging Advisory Board discussed and approved the 2020-2024 strategic action plans. This will come before the Board of Commissioner for approval.

#### **Capital Region Council of Governments:** Met on July 20th

- Senator Mike Regan provided a legislative update.
- The annual golf event is scheduled for September 21<sup>st</sup> at the Armitage Golf Club a dinner will also be provided.
- A question was raised about the central booking procedures. A letter was provided from Martin, Wormleyburg.
- Sue Stewart from Wormleysburg apprised the Board of the bottle neck project and indicated special appreciation to Commissioner Foschi for her work.

**Report of Executive Session:** Deputy Chief Clerk, Stacy Snyder reported there were executive sessions on July 13, 2020 @ 3:00 p.m., July 22, 2020 @ 9:30 Re: Personnel and July 20, 2020 @ 9:15 a.m., July 22, 2020 @ 10:30 a.m. Re: Potential litigation

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger  
Administrative Technician