

PRISON BOARD MEETING

July 20, 2020 10:00 AM
Commissioners Hearing Room / Zoom
Carlisle, PA

Present: Commissioner Eichelberger, Commissioner Foschi, Commissioner DiFilippo; Al Whitcomb, Controller; Jody Smith, Deputy Sheriff; Judge Jessica Brewbaker; Travis Shenk – Warden; Mike Eickhoff – Deputy Warden – Security; Jennifer Hipp, Assistant Solicitor; Stacy M. Snyder, Deputy Chief Clerk.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner Foschi made a motion to approve the Minutes of June 15, 2020. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissary Report: Commissioner DiFilippo made a motion to accept the June 2020 Commissary Report. Commissioner Foschi seconded the motion and it unanimously carried.

Prison/Central Processing Expenditures: Commissioner Foschi made a motion to approve the June 2020 Prison Expenditures. Commissioner Eichelberger seconded the motion and it unanimously carried.

Warden's Report: Warden Shenk presented the June report.

Population Report:

- Average daily Prison population for the month of June was 234 with 221 being in house.
- Current population is 237 with 229 being in-house.
- There are currently 199 males and 30 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 14 Inmates were enrolled in the Inmate Worker Program.
- 0 Inmates were enrolled in the Outmate Trusty Program.
- There were no Work Crew Projects for the month of June.

Earned Time Report:

- 9 inmates screened and placed, and 0 removed for non-compliance with their agreements, and 5 releases.
- 196 bed days saved.

Treatment Plan Report:

- 33 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates received their GED in June.

Risk Assessment Report:

- There were 12 Risk Assessments completed in the month of June.

Extraordinary Occurrences Report:

- There was 1 extraordinary occurrence.
- 1 was use of force with no injuries to staff.

Holdings for other Jurisdictions:

- They are currently holding 7 females and 8 males for the US Marshal Service.

Commissioner Foschi made a motion to approve the Warden's Report. Commissioner DiFilippo seconded the motion and the motion carried.

Executive Session to Discuss Security and Personnel Issues:

Commissioner Eichelberger made a motion to go into executive session at 10:10 a.m. Commissioner Foschi seconded the motion and the motion unanimously carried.

The meeting reconvened at 10:18 a.m.

Commissioner DiFilippo made a motion for work release to remain closed until further notice. Commissioner Foschi seconded the motion and the motion carried.

Commissioner Eichelberger made a motion to hire Madison Lewis and Conner Sheaffer as Correctional Officers, effective August 3, 2020, paygrade P-21 at the first step. Judge Brewbaker seconded the motion and the motion carried.

Adjourn: There being no further business to come before the Board the meeting adjourned at 10:25 a.m.

The next Prison Board Meeting is scheduled for Monday, August 17, 2020 10:00 AM, in the Commissioners Hearing Room/Zoom.

Respectfully submitted,

Jennifer Crum
Administrative Specialist