



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

August 20, 2020 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

**Quorum:** Yes

**Staff Present:** Stacy Snyder, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor

**Departments:** Andrew Benner, Juvenile Probation; Nikki McElwee, Lisa Reider, Tanya Barnett, Chris Roland, Children & Youth; Sergeant Bryan Ward, Sheriff's Department.

**Zoom:** Tammy Bender, Ron Snow, Finance; Jaime Reiber, Children & Youth; Rebekah Finkey, Criminal Justice; Ryan Simon, Drug & Alcohol; Mark Adams, IMTO; Sue Carbaugh, Annie Strite, MH/IDD; Claudia Garner, Public Safety.

**Outside Agencies Zoom:** None

**Media:** None

**Call to Order:** Deputy Chief Clerk, Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Resolution 2020-27 Re: Budget Adjustments:** Tammy Bender explained the increasing revenues and expenses for the Coronavirus Emergency Supplemental funding through PCCD, the District Attorney Lab, and CNRC. She also discussed the Nursing Home increasing capital.

**Cumberland County's Cost Allocation Plan:** Tammy Bender said Finance is requesting approval to set the 2019 Cost Allocation plan prepared by Maximus to be used in calendar year 2021.

**Needs Based Budget:** Lisa Reider discussed the second half of the Needs Based Budget (see attached).

**Discussion of the Child Welfare Information Solutions (CWIS) Sharing Agreement:** Nikki McElwee discussed the CWIS agreement is the statewide computer system that Children & Youth are required to use with the state to transport all of the reports and our documentation.

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**Contracts/Grants:** — (Stacy Snyder)

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

- a. **Children & Youth Services:**
    - Appalachian Youth Services, Inc. — Addendum
    - PA Child Corporation
    - National Mentor Healthcare LLC, d/b/a Pennsylvania Mentor — Continuation
    - Children’s Home of York, Inc. — Continuation
    - Dr. Rocco Manfredi, MD
    - United Methodist Home for Children, a Board of Child Care Program
  - b. **Claremont Nursing & Rehabilitation Center:**
    - Cerner Corporation — Addendum
  - c. **Drug & Alcohol:**
    - UHS of PA (Roxbury Treatment Center)
    - JFT Recovery & Veteran’s Support Services — Warm Handoff Services
    - JFT Recovery & Veterans’ Support Services — Drug & Alcohol
  - d. **Human Resources:**
    - Keldair HR — Continuation
  - e. **MH/IDD:**
    - Intellectual and Developmental Disabilities FY 2020-2021
      - Aspirations LLC
    - Mental Health FY 2020-2021
      - Diakon Child Family & Community Ministries d/b/a/ Diakon Family Life Services
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Children & Youth:** — (Jaime Reiber)
  - Families United Network, Inc.
  - Children’s Home of York, Inc.
  - Bethany Home, Inc.
  - Family Care Services, Inc.
  - Children’s Home of York, Inc. — Addendum
  - Cornell Abraxas Group, Inc.
  - National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor
  - Edison Court, Inc.
  - Pressley Ridge
- b. **Cumberland County Commissioners Grant:** — (Rebekah Finkey)
  - Coronavirus Emergency Supplemental Funding: Cumberland County LE COVID-19 Mitigation Response — Pennsylvania Commission on Crime and Delinquency — Grant Award Amount \$142,910.00
- c. **Drug & Alcohol:** — (Ryan Simon)
  - HEAR, Inc.
  - UHS of PA (Roxbury Treatment Center)
  - Firetree LTD
- d. **IMTO:** — (Mark Adams)
  - Pennsylvania Department of State (DOS) — Memorandum of Agreement for Service — Internet Security
- e. **Liquid Fuels/Finance Grant:** — (Kirk Stoner)
  - Supplemental Federal-Aid Bridge Project Reimbursement Agreement (Orr’s Bridge) — Pennsylvania Department of Transportation — Grant Amount \$7,584,507.40

- f. **MH/IDD:** — (Sue Carbaugh)  
Mental Health FY 2019-2020
- New Visions, Inc. (MH19-0006)
  - New Visions, Inc. (MH19-0084)
- Mental Health FY 2020-2021
- Cumberland County - Prison (MH20-0020)
  - New Visions, Inc. (MH20-0006)
  - New Visions, Inc. (MH20-0084)
- Early Intervention FY 2020-2021
- HealthPro Pediatrics, LLC (EI20-0103)
- Intellectual and Developmental Disabilities FY 2020-2021
- Cynthia B. Vriens, M. Ed (ID20-0136)
- Mental Health FY 2020-2021
- Living Unlimited, Inc. (MH20-0051)
- g. **Public Safety Department Contract/E-Grant:** — (Claudia Garner)
- Priority Dispatch Corp. — Emergency Fire and Police Dispatch protocol software
  - Radiation Emergency Response Fund (RERF) — Pennsylvania Emergency Management Agency (PEMA) — Grant Amount \$22,118.00
- h. **Sheriff Office:** — (Bryan Ward)
- Lexipol, LLC — Continuation — Policies and Procedures Management System

**Motion to Reaffirm Approval of Thomson Reuters contract for a two year CLEAR software subscription — approved as emergency — Contract amount \$95,960.64:** Ron Snow discussed the two year CLEAR software from Thomson Reuters; the contract was signed under the emergency declaration. Finance put an application in for consideration to fund this with the CARES Act Funding for two years.  
**\*Action Requested**

**Commissioners’ Liaison Reports:**

**Commissioner Eichelberger**

**Cumberland Area Economic Development Corporation:** CAEDC has been spending a lot of time with the COVID CARES Act.

**Recycling & Waste:** E-cycling Center has been currently busy. Recycling and Waste has been busy with people that have been cleaning up their yards. Saturday they held the Household Hazards Waste Disposal day this is the second one that has been held. 352 customers attended the event with 46,741 pounds of waste.

**CCAP:** Everyone should have received their update from CCAP. You will need to reply to the committees to remain on the committee or to indicate you no longer wish to be on that committee.

**Commissioner Foschi**

**Planning Committee:** Shippensburg University attended the Planning Committee’s meeting and delivered their presentation. The presentation was very enjoyable and educational.

**Commissioner DiFilippo**

**Ag Land Preservation Board:** Met on Wednesday, August 12<sup>th</sup>.

An update was given on two farms that have been settled for easement. And five other farms that will settle in September or October. There are offers to eight other farms totaling eight hundred acres.

**CapCOG:** Met on Monday, August 17<sup>th</sup>.

Sheryl Delozier, State Representative of the PA House spoke and gave some updates. The Bill regarding the use of radar from municipal police forces has been in the legislation for awhile. Ken Martin, Township Commissioner, in Upper Allen asked if the Board of Elections would consider having one or two additional drop boxes.

**Report of Executive Session:** Deputy Chief Clerk, Stacy Snyder reported there was an executive session held on August 19, 2020 @ 9:30 a.m. Re: Personnel.

**Other Business:**

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger  
Administrative Technician