



MINUTES

Cumberland County Commissioners' Workshop Meeting

September 3, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo were present.

Quorum: Yes

Staff Present: Stacy Snyder, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Samantha Krepps, Communications.

Staff Zoom Conference: Holly Sherman, Human Resources; Mark Adams, IMTO; Jaime Reiber, Children and Youth; Melissa Smith, CNRC; Ryan Simon, Drug and Alcohol; Sue Carbaugh, MH/IDD; Kirk Stoner, Planning; Eric Radnovich, District Attorney/FID; Charlie Hall, Coroner; Bethany Salzarulo, Elections.

Outside Agencies Zoom Conference: Tim Whelan, Chris Rafferty, Housing and Redevelopment Authority.

Others Present: None

Media: None

Call to Order: Acting Chief Clerk, Stacy Snyder, called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Proposed Substantial Amendments to the 2017-2020 CDBG Annual Action Plan: Tim Whelan asked if there were any additional questions regarding the Proposed Substantial Amendments to the 2017-2020 CDBG Annual Action Plan. There were none.

Community Development Block Grant Agreement (CDBG-CV): Chris Rafferty provided an update on the Community Development Block Grant Agreement (CDBG-CV) between the Redevelopment Authority of Cumberland County and the U.S. Department of Housing and Urban Development — Amount — \$727,510.00. Chris explained the process to submit applications to HUD and HUD's timeline of funding disbursements.

Safe Harbour's Request for Funding Assistance: Chris Rafferty explained Safe Harbour's request for funding assistance from the Affordable Housing Trust Fund Board to construct a 40 unit permanent housing development, Harbour Village on a 53 acre site.

Subordination of Mortgage Agreement for 206 Third LLC — Addendum: Tim Whelan explained the addendum to the Subordination of Mortgage Agreement for 206 Third LLC to refinance.

Loan Modification Agreement w/Chef for Hire/dba Mid State Taco – Addendum: Tim Whelan explained the addendum to the Loan Modification Agreement w/Chef for Hire. Due to COVID-19 this is a loan extension request.

Contracts/Grants: — (Stacy Snyder)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:* No questions from the Board.
 - a. **Children & Youth Services:**
 - Community Services Group, Inc. – Chariots Program
 - Cornell Abraxas Group OS, LLC
 - b. **District Attorney/Victim’s Services:**
 - Borough of Carlisle – Addendum
 - c. **ERP:**
 - Business Software, Inc.
 - d. **MH/IDD:**
 - Intellectual And Developmental Disabilities FY 2020-2021*
 - Aurora Social Rehabilitation Services
 - Mental Health FY 2020-2021*
 - Housing Authority of the County of Cumberland
 - Housing Authority of the County of Cumberland, Perry Housing Partnership
 - NAMI Cumberland and Perry Counties, PA
 - PA Department of Human Services, Office of Developmental Programs/Triennial Supports Coordination Organization Qualification Application

- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
 - a. **Adult Probation:** — (Greg Miller)
 - Borough of Carlisle – To secure a parking spot – \$480/Yr
 - b. **Children & Youth:** — (Jaime Reiber)
 - Justice Works Youth Care Corporation – Mileage is reduced
 - Preventative Aftercare, Inc. – In home services – 2% increase
 - Clear Vision Residential Treatment Services, Inc. – 2% increase
 - Merakey Pennsylvania – Increasing Foster Care
 - Avanco International, Inc. – To access information from the Child Welfare System
 - Alternative Behavior Consultants, LLC – Parenting & visitation program – Increase
 - Children’s Resource Center – UPMC Pinnacle – Child abuse cases services
 - Community Service Foundation – Increase
 - Outside-In School of Experiential Education, Inc. – Additional weekend service
 - KidsPeace National Centers, Inc. – Foster care – 4% increase
 - Northampton County Juvenile Justice Center – Detention center – 1.89% increase
 - Language Services Associates, Inc – Interpretalk – Sign language/interpreter –Increase

- c. **Claremont Nursing and Rehabilitation Center:** — (Melissa Smith)
 - Health Network Labs – COVID-19 services, but not obligated to use if not needed.
 - Franklin County Career & Technology Center **Action Requested*

The contract is for nursing students to use CNRC for clinicals education starting Tuesday, 9-8-2020. Commissioner Foschi made a motion to approve Franklin County Career & Technology Center agreement. Commissioner DiFilippo seconded the motion and the motion carried.

- d. **District Attorney/Victim Services:** — (Michelle Sibert)
 - PCCD – STOP Grant to YWCA – Pass-through Grant – Amount – \$20,000.00
 - PCCD – STOP Grant to Domestic Violence – Pass-through Grant – Amount – \$27,500.00
 - PCCD RASA/VOJO Grant – Amount – \$403,292.00

Commissioner DiFilippo made a motion to approve the PCCD RASA/VOJO Grant. Commissioner Foschi seconded the motion and the motion carried.

- e. **Drug & Alcohol:** — (Ryan Simon)
 - Twin Lakes Center, Inc. – Increase
 - Nuestra Clinica, DBS Spanish American Civic Association for Equality, Inc. (SACA) – Male rehab – 10% increase.

- f. **MH/IDD:** — (Sue Carbaugh)

Early Intervention FY 2019-2020

- Invo HealthCare Associates, LLC – Addendum – Child evaluations – Increase
- The Foundation for Enhancing Communities (TFEC) Grant – Amount – \$2,475.43

Intellectual and Developmental Disabilities FY 2020-2021

- Kencrest Services, Inc. – Residential service – Decrease
- Alma Health LLC DBA Medstaffers – Companion services
- Harrisburg Home Health Holdings LLC DBA Angels on Call – Decrease
- York County Transportation Authority DBA Rabbitransit – Decrease
- The Deveraux Foundation – Increase

Mental Health FY 2020-2021

- Redevelopment Authority of the County of Cumberland – Decrease
- Aurora Social Rehabilitation Services – Decrease
- Pennsylvania Counseling Services Inc – Prison services – Decrease
- Perry County (Prison) – Decrease
- Riverside Associates, PC – Outpatient therapy – Decrease
- Dauphin County Mental Health/Autism/Developmental Programs – Decrease
- Cumberland County (Prison) – Increase

Ramp Bridge Bid Opening and Contract Award Recommendation: Kirk Stoner reviewed the bid openings and Contract Award recommendation for Ramp Bridge. The lowest bidder is J Fulkroad and Sons, Inc. in the amount of \$623,567.56. Kirk is recommending that J Fulkroad and Sons, Inc. be awarded the contract and Solicitor Breneman and Kirk Stoner be authorized to secure and execute the contract documents.

Capital Project Requests:

District Attorney/FID: — (Eric Radnovich)

- Lab Opioid Improvements — Project Amount — \$68,039.00

100% grant funded through PCCD to upgrade lab instruments, software and generator.

Planning Department: — (Kirk Stoner)

- North Grantham Road Bridge — Project Amount — \$3,000,000.00

Shared with York County; Cumberland County pays 2.5%.

Coroner's Office: — (Charlie Hall)

- New Vehicle — Project Amount — \$55,570.74

Part of the 5 year vehicle replacement plan that was budgeted for 2020.

- New Vehicle — Project Amount — \$49,181.80

Replacement due to being totaled from an accident.

Bureau of Elections: — (Bethany Salzarulo)

- Protective Shields — Project Amount — \$45,437.00

To be used at polling places for poll workers at the sign in table, funded by CARES grant.

Cumberland/Perry Drug & Alcohol Commission: Commissioner Eichelberger updated the Board regarding the Cumberland/Perry Drug & Alcohol Commission Community Advisory Board Appointment Recommendation of the Following Individual:

- **Tom Moriarty** — Appointment is for a Three (3) Year Term Effective: — October 1, 2020 and Expiring: — September 30, 2023

Letort Regional Authority Board: Commissioner DiFilippo updated the Board regarding the **Letort Regional Authority Board** Appointment Recommendations of the Following Individuals:

- **Ben Mummert** and **Joel Hicks** — Appointments are for a Five (5) Year Term Effective: — September 8, 2020 and Expiring: — September 7, 2025

Commissioners' Liaison Reports

Commissioner Eichelberger

MH/IDD: The monthly meeting was cancelled.

Recycling & Waste Authority: An update was reported at the last workshop meeting.

Cumberland Area Economic Development Corporation (CAEDC):

- There is a meeting scheduled next week with the CAEDC Executive Committee.
- An update was provided regarding the COVID-19 CARES Act funding.
- Restarting the final phase of the Strategic Blue Print for CAEDC.

Commissioner Foschi

Library System: Commissioner Foschi asked that everyone use the County Library services.

LEPC: The Superfund Amendment and Re-Authorization Act (SARA) Summit that is typically held in October has been cancelled this year due to COVID-19. They tried to coordinate it virtually; however, that did not work out.

Dickinson College Program: Howard Rosen and Professor Kingston from Dickinson College informed Commissioner Foschi of a free preventative program for children who live in households of adults with

addiction issues. Commissioner Foschi is working with the college and county offices interested in using the program.

Commissioner DiFilippo

Housing and Redevelopment Authorities: Meeting discussions included:

- Safe Harbour funding request to assist with a new housing unit.
- Block Grant Agreement with the County and HUD.
- Continue to administer the CARES Relief program application process.
- Administering the CDBG-CV application process.
- Plans for additional funds for public housing and the Housing Choice Voucher Program.
- Tim Whelan is retiring this year. The search has begun and there are some resumes from excellent candidates that will be reviewed starting September 11, 2020.

Conservation District: Meeting discussions included:

- Chesapeake Bay Program – Watershed Implementation Plan. The goal is to reduce the nitrogen and phosphorus sediment that is going into our streams and to have the plan in action by 2025.
- Pollution reduction is achieved with the nutrient management plans, ag sediment control plan, and best management practices. These are achieved with grassed waterways, aka buffers, no-til practices, cover crops, manure storages.
- Working with the Ag Action Team that includes members of Natural Resources, Conservation Service, Farm Service Agency, and the Farm Bureau represented by Ken Strock. They are talking with farmers to understand what they are doing presently to address the problem and to further enhance best management practices.
- 270 farms have been inspected within the last four years. One farm did not have a conservation plan. July 23rd through August 19th there have been 21 requests for assistance of erosion and sediment control plans.

Agricultural Preservation Board: The Board will meet next Wednesday.

Report of Executive Sessions: Acting Chief Clerk Stacy Snyder reported there were executive sessions held on August 26, 2020 @ 9:00 a.m. Re: Potential Litigation; August 28, 2020 @ 11:00 a.m.; September 2, 2020 @ 9:30 a.m. Re: Personnel.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist