



Prison Board Meeting

Minutes

October 19, 2020 - 10:00 AM
Commissioners Hearing Room / Zoom
Courthouse, Carlisle, PA

Present: Commissioner Foschi, Commissioner DiFilippo, Skip Ebert, District Attorney; Ronald Anderson, Sheriff; Stacy M. Snyder, Acting Chief Clerk.

Present via Zoom: Al Whitcomb, Controller; Judge Jessica Brewbaker; Travis Shenk, Warden; Mike Eickhoff, Deputy Warden – Security; Rebekah Finkey, Deputy Warden – Treatment; Mark Adams, IMTO; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: None

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of September 21, 2020. Judge Brewbaker seconded the motion and the motion carried.

Commissary Report: District Attorney Ebert made a motion to accept the September 2020 Commissary Report. Commissioner DiFilippo seconded the motion and the motion carried.

Prison/Central Processing Expenditures: Sheriff Anderson made a motion to approve the September 2020 Prison Expenditures. Commissioner Foschi seconded the motion and the motion carried.

Warden's Report: Warden Shenk presented the September report:

Population Report:

- Average daily Prison population for the month of September was 254 with 244 being in house.
- Current population is 262 with 252 being in-house.
- There are currently 208 males and 44 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 25 Inmates were enrolled in the Inmate Worker Program.
 - 0 Inmates were enrolled in the Outmate Trusty Program.
- There were no Work Crew Projects for the month of September.

Earned Time Report:

- 15 inmates were screened and placed, 0 removed for non-compliance with their agreements, and 8 releases.
- 296 bed days saved.

Treatment Plan Report:

- 50 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 2 inmates received their GED in September, 1 male and 1 female.

Risk Assessment Report:

- There were 20 Risk Assessments completed in the month of September.

Extraordinary Occurrences Report:

- There were 3 extraordinary occurrences, 3 uses of force, with no injuries to inmates or staff.

Holdings for other Jurisdictions:

- They are currently holding 1 male and 10 females for Perry County Prison, 8 males for the US Marshal Service, and 0 for the Federal Bureau Prisons.

Commissioner Foschi made a motion to approve the Warden's Report. Commissioner DiFilippo seconded the motion and the motion carried.

Executive Session to Discuss Security and Personnel Issues:

Commissioner Foschi made a motion to go into executive session at 10:05 a.m. Sheriff Anderson seconded the motion and the motion carried.

Commissioner Foschi made a motion to reconvene the meeting at 10:07 a.m. Judge Jessica Brewbaker seconded the motion and the motion carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned at 10:08 a.m.

The next Prison Board Meeting is scheduled for Monday, November 16, 2020 10:00 AM, in the Commissioners Hearing Room.

Respectfully submitted,

Jennifer Crum
Administrative Specialist