



MINUTES

Cumberland County Commissioners' Workshop Meeting

October 29, 2020 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes

Staff Present: Stacy Snyder, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Department Staff Present: Kelly Neiderer, Treasurer; Samantha Krepps, Communications.

Department Staff Present via Zoom: Kim Bitner, Christine Bowden, Aging and Community Services; Carl Goshorn, Conservation District; Kirk Stoner, Planning; Melissa Calvanelli, Lana Davis, Court Administration; Robin Weigle, Tax Assessment; Necole McElwee, Nicole Crisp, Children and Youth Services.

Outside Agencies Present via Zoom: Chris Rafferty, Jillian Yoder, Housing and Redevelopment Authorities.

Others Present: None

Media: None

Call to Order: Acting Chief Clerk, Stacy Snyder, called the meeting to order at 9:04 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: No members of the public were in attendance to give public comment. Commissioner Foschi provided a response to a Facebook post by Lieutenant Governor John Fetterman and emphasized that her commissioner colleagues are members of the Board of Election just as she is, and they take the responsibility to protect the resident's constitutional right to vote very seriously. She encouraged anyone who is concerned about the upcoming election to attend the Board of Elections Meeting scheduled for 1:00 p.m. Commissioner Eichelberger followed-up by mentioning that it is critical for the Lieutenant Governor to weigh in since that administration and legislators have attempted to push blame onto counties.

Program Year 2021 Cumberland County CDBG & HOME Annual Action Plan: Chris Rafferty discussed the Program Year 2021 Cumberland County CDBG & HOME Annual Action Plan in the Amount of \$1,510,000.00 and reviewed the allocation of funds.

PA DCED, Cumberland County Emergency Solutions Grant 2020 Award: Jillian Yoder reviewed the PA DCED, Cumberland County Emergency Solutions 2020 Grant Award in the Amount of \$128,650.00 that will fund the homeless assistance program.

Letter of Support for HB1504 and SB663 Dog Law: Kelly Neiderer discussed the letter of support for the bills that will provide an increase of funds needed by the Bureau of Dog Law Enforcement.

Laying the 2021 Budget on View: Dana Best highlighted the 2021 budget by giving the revenue and expense balances. She explained the 2021 budget is ready for public review and comment and requested the annual laying of the budget on view. Dana indicated the approval of the budget is scheduled for November 30, 2020.

Contracts/Grants: — (Stacy Snyder) No additional comments from the Board.

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

- **Human Resources:**
 - Campbell, Durrant & Beatty
 - Partnership for Better Health
- **Tax Assessment:**
 - Government Software Services, Inc.

II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services:** — (Kim Bitner/Christine Bowden)
- Maranatha-Carlisle, A Financial Guidance Ministry
 - Domestic Violence Services of Cumberland and Perry Counties
 - Carlisle C.A.R.E.S. dba Community C.A.R.E.S.
 - Safe Harbor, Inc.

The first four contracts are covered by Cares Act Funding for Homeless Assistance.

- United Disabilities Services
- AAA of Mifflin/Juniata
- Perry County Area Agency on Aging
- Franklin County Area Agency on Aging
- Center for Independent Living

The last five contracts are pass through contracts coordinated by Cumberland County for the surrounding counties.

- b. **Conservation District Grant:** — (Carl Goshorn)
- State Conservation Commission — Conservation Excellence Grant Program — Amount — \$1,154,400.00 – For Best Management Practices, Countywide Action Plan.
- c. **Court Administration:** — (Melissa Calvanelli/Lana Davis)
- Thomson Reuters **Action Requested* – 10 year contract

Commissioner Foschi made a motion to approve the Thomson Reuters contract. Commissioner DiFilippo seconded the motion and the motion carried.

- d. **Planning/Planning Grant Program:** — (Stacy Snyder)

- New Cumberland Borough – Update Zoning Ordinance - \$15,000.00
- e. **Tax Assessment:**— (Robin Weigle)
- Evaluator Services and Technology, Inc. – For Homestead / Farmstead mailing.
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Discussion and Approval of Order Summary for CNRC from It’s Never 2 Late, LLC: *Action Requested Stacy Snyder requested that the CNRC order summary be put on hold for a later meeting. Solicitor Brenneman requested the Board make a motion to table the order summary from It’s Never 2 Late, LLC.

Commissioner DiFilippo made a motion to table the order summary from It’s Never 2 Late, LLC. Commissioner Foschi seconded the motion and the motion carried.

Children & Youth Citizens Advisory Committee Appointments: Nicole Crisp reviewed the **Children & Youth Citizens Advisory Committee** Appointment Recommendations of the Following Individuals: — (Necole McElwee/Nicole Crisp)

- **Priyanka Nadar, Karen Quinn, Laura Masgalas, Mary deCoen, Christine Titih, Jacquie Hower** — Appointments are for Three (3) Year Terms, Effective — November 1, 2020 and Expiring October 31, 2023.
- **Alexandra Maceiko, Jessica MacIntire, Linda Figuero, Martin D’Urso, Lynda Morris, Roxanne Lehman, Ellen Coleman, Barbara Rigney** — Appointments are for Two (2) Year Terms, Effective — November 1, 2020 and Expiring October 31, 2022.

Capital Resource Conservation & Development Area Council, Inc. Appointments: Commissioner DiFilippo reviewed the **Capital Resource Conservation & Development Area Council, Inc.** Appointment Recommendations of the Following Individuals:

- **Holly Smith** as *Commissioner Representative* — Appointment is for a Three (3) Year Term, Effective — December 1, 2020 and Expiring November 30, 2023.
- **Ken Okorn** as an *Alternate Board Member* — Reappointment is for a one (1) Year Term, Effective — December 1, 2020 and Expiring November 30, 2021.

Commissioners’ Liaison Reports

Commissioner Eichelberger

Commissioner Eichelberger has no additional reports.

Commissioner Foschi

Library System Board: Commissioner Foschi asked that everyone use the County Library System services.

Elections: Commissioner Foschi stated that she will respond to residents’ election questions.

Commissioner DiFilippo

Capital Region Council of Governments: The salt bin proposals were ratified.

Aging Advisory Board:

- Shippensburg Branch Creek Place is still delayed in opening.
- The congregate meal counts are down for Mechanicsburg and West Shore due to discontinuing the frozen meals.

- Carlisle, Big Spring, and Shippensburg Senior Centers are continuing with their meal distributions.
- Big Spring Senior Center is now open Monday, Wednesdays and Fridays from 9:00 a.m. to 1:00 p.m. The Salvation Army Senior Center is still closed.
- Branch Creek in Shippensburg continues to serve Meals on Wheels.
- Mechanicsburg Place opened in July serving five days a week.
- The heating assistance program will use CARES Act funds to assist Seniors with fuel costs.
- The Aging Advisory Board has vacancies that need filled. There has been discussion of the Bylaws to allow term limit extensions due to the pandemic.

Housing and Redevelopment Authorities:

- They continue to administer the CARES Act rent relief program for the county. The application period ended on September 30th, but there is legislation pending that may extend the deadline.
- The Website platform is being updated. A meeting was held on October 7th and it may take several months to complete.
- Implementation of technology upgrades is taking place.
- Transition planning for the Executive Director is underway. Tim Whelan is retiring effective November 13th and Mary Kuna will be starting on November 2nd.

Executive Session: Acting Chief Clerk Stacy Snyder reported there were executive sessions held on: October 28, 2020 @ 9:30 a.m. and 10:30 a.m. Re: Personnel

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist