



Minutes

Cumberland County Commissioners' Workshop Meeting

December 10, 2020 – 9:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi and Vincent DiFilippo were present.

Quorum: Yes

Staff Present: Stacy Snyder, Acting Chief Clerk; Theresa Kissinger, Administrative Technician; Keith Brenneman, Solicitor.

Department Staff Present: None

Department Staff via Zoom: Jennifer Hipp, Assistant Solicitor; Christine Bowden, Aging and Community Services; Robin Weigle, Wes Graham, Cathy Waters, Assessment; Jaime Reiber, Children & Youth; Ben Boyer, Claremont Nursing and Rehabilitation Center; Lori Glace, Conservation District; Eric Radnovich, District Attorney Forensic Lab; Michelle Sibert, District Attorney; Ryan Simon, Jack Carroll, Drug & Alcohol; Mark Adams, IMTO; Annie Strite, MH/IDD; Claudia Garner, Public Safety; Kelly Neiderer, Treasurer; Dana Best, Ron Snow, Tammy Bender, Brandon Yeager, Finance; Greg Miller, Adult Probation; Kirk Stoner, Planning.

Outside Agencies: Andre and Donna Pham, Issei Noodle; Rebekah Yearick, Cumberland County Housing and Redevelopment Authority; Valerie Copenhaver, Jamie Keener, Cumberland Area Economic Development Corporation

Media: None

Call to Order: Acting Chief Clerk, Stacy Snyder called the meeting to order at 9:03 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Loan Request to Lease Equipment to open a second Issei Noodle Location: Rebekah Yearick requested a \$50,000.00 loan for Andre and Donna Pham. The loan is to purchase equipment for a second Issei Noodle location at 36 Erford Road, Camp Hill.

Middlesex Township Municipal Authority County Access Agreement Jennifer Hipp said this is to allow Middlesex Authority representatives to access county property to take soil samples. She stated the dates to access the property in paragraph two of the agreement need to be updated. She also noted that the county shall not be liable or responsible for any cost.

Press Release & GFOA Distinguished Budget Presentation Award: On behalf of the Commissioners, Commissioner Eichelberger presented the GFOA Distinguished Budget Award and stated it is the thirteenth consecutive year to receive the award. Commissioner Eichelberger said that they are proud of the Finance staff and the commitment they display in preparing the county budget each year.

Letters of Support Re: Walnut Bottom Road Safety Improvements: Valerie Copenhaver explained the letters of support to the PA Department of Community and Economic Development and to the Secretary of Transportation regarding safety improvements for the Walnut Bottom Road Project. The proposed project consists of removing a dangerous curve which will allow for proper sight distance to access and travel safely on Walnut Bottom Road.

Contracts/Grants: — (Stacy Snyder)

- I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging & Community Services:**
 - Lock Haven University
 - b. **Children & Youth Services:**
 - York County Youth Development Center
 - c. **Planning:**
 - Lower Allen Township — Addendum
- II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Aging and Community Services Grant:** (Christine Bowden)
 - PA Department of Aging & PA Department of Human Services — Title XIX Medicaid Grant — Amount \$1,228,995.00 — Medicaid services provided by Aging and Community Services.
 - b. **Assessment Office:** (Robin Weigle)
 - Evaluator Services & Technology, Inc. — Annual CAMA software maintenance and support.
 - c. **Children & Youth:** (Jaime Reiber)
 - Families United Network, Inc. — Addendum — Drug testing services — New
 - SpeakWrite, LLC — New — Spanish translation, multi-speakers, legal and general work.
 - Bethany Christian Services of Central Pennsylvania — 5% Increase
 - Genesis Home of New Beginnings — New contract — One-on-One supervision.
 - Summit School Inc., d/b/a Summit Academy — Increases
 - George Junior Republic in Pennsylvania — 5% Increase
 - Valley House Youth Committee, Inc. — New contract
 - d. **Claremont Nursing & Rehabilitation Center:** (Ben Boyer)
 - United Healthcare Insurance Company — Addendum
 - e. **Conservation District Grant:** (Lori Glace)
 - Pennsylvania Envirothon — Grant Amount \$400.00 — Kits provide students with hands-on learning.
 - f. **District Attorney/CID:** (Eric Radnovich)
 - Hilton's Lock and Security — Purchase and installation of interview room equipment — Total cost \$16,105.00
 - g. **District Attorney/Victim Services E-Grant:** — (Michelle Sibert)

- Victims of Crime Act (VOCA) 2020-2023 — Award Amount \$696,474.00
- h. **Drug & Alcohol:** (Ryan Simon)
- JFT Recovery & Veteran’s Support Services — Cumberland & Perry Drug & Alcohol Commission has received funding and is specifically to contract with JFT to provide a law enforcement diversion program.
- i. **IMTO:** (Mark Adams) **Action Requested*
- CDW Government — MS365 Implementation Services
- Commissioner DiFilippo made a motion to approve CDW government MS365 implementation services for the amount of \$14,245.00. Commissioner Foschi seconded the motion and it unanimously carried.
- Microsoft — Volume Licensing — Three year contract
- Commissioner Foschi made a motion to approve Microsoft enterprise agreement volume licensing (MS365) in the amount of \$1,000,237.50. Commissioner DiFilippo seconded the motion and it unanimously carried.
- j. **MH/IDD:** (Annie Strite)
- Mental Health FY 2020-2021*
- Susquehanna Software Inc. — Addendum — \$6,800.00 Increase
- Intellectual and Developmental Disabilities FY 2020-2021*
- Human Achievement Program, Inc. — Renovation to community residential homes.
 - Keystone Service Systems, Inc. — Upgrades to bathrooms, accessible kitchens, and a vehicle.
 - United Cerebral Palsy of Central PA, Inc. — Addendum
- k. **Public Safety Grant:** (Claudia Garner)
- Hazardous Material Response Fund — State Fiscal Year 2020-2021 — Grant Amount \$40,990.00
- l. **Treasurer/Retirement Board:** (Kelly Neiderer)
- Marquette Associates, Inc. — Addendum

Memorandum of Understanding between Cumberland County and DCED for STEB: Wes Graham discussed the MOU between Cumberland County and the Department of Community and Economic Development regarding the State Tax Equalization Board.

Discussion of the Assessment Board Rules and Regulations: Cathy Waters explained that the Board of Assessment Appeals revised and approved the rules and regulations which are conditional until the Commissioners accept them.

Reaffirm Approval of Aegia Sciences Corporation for Claremont Nursing and Rehabilitation Center: **Action Requested* — Ben Boyer explained Claremont contracted with Aegia Science to provide lab services for COVID testing since Quest ended our contract as of December 1, 2020. Commissioner DiFilippo made a motion to reaffirm approval of Aegia Sciences Corporation for Claremont Nursing and Rehabilitation Center. Commissioner Foschi seconded the motion and it unanimously carried.

Reaffirm the award of Renew Cumberland grant funds and execution of grant contracts, when applicable, for all new subrecipients: **Action Requested* — Commissioner DiFilippo made a motion to reaffirm the award of Renew Cumberland grant funds and execution of grant contracts, when applicable, for all new subrecipients. Commissioner Foschi seconded the motion and it unanimously carried.

Authorize Renew Cumberland grants and execute grant contracts for all subrecipients in excess of \$100,000.00: **Action Requested* — Commissioner Foschi made a motion to authorize Renew Cumberland

grants and execute grant contracts for all subrecipients in excess of \$100,000.00. Commissioner DiFilippo seconded the motion and it unanimously carried

Reaffirm Approval of the STOP Violence against Women Grant modification: *Action Requested

Michelle Sibert explained the request to modify the terms of the grant by extending the grant into the first quarter of 2021 is due to the fact that they were unable to use all the funds by the end of 2020.

Commissioner Foschi made a motion to reaffirm the approval of the STOP Violence against Women Grant modification. Commissioner DiFilippo seconded the motion and it unanimously carried.

Discussion of Capital Project Request:

Adult Probation: (Greg Miller)

- Vehicle Purchase — Total Project Cost — \$31,973.40 — Officers are spending more time supervising on the streets due to COVID-19.

Liquid Fuels/Planning: (Kirk Stoner)

- Kunkle Bridge — Total Project Cost — \$2,903,900.00

Blighted Property Reinvestment Board Reappointment Recommendations: Commissioner Eichelberger reviewed the Blighted Property Reinvestment Board's recommendation from the Housing and Redevelopment Authority

- Louis Martin — Reappointment is a Three (3) Year Term, Effective — January 1, 2021 and Expiring December 31, 2023

Local Emergency Planning Committee Reappointment Recommendations: Commissioner Foschi reviewed the Local Emergency Planning Committee recommendations.

- **Jean Foschi** — effective upon PEMA appointment through December 31, 2021
- **John Gleim, Taylor Griffiths, Robert Shively, and Nathan Wardle** — effective upon PEMA appointment through December 31, 2024

Drug and Alcohol Commission Community Advisory Board Reappointment Recommendation: Jack Carroll reviewed the Drug and Alcohol Commission Community Advisory Board recommendation.

- **Margaret Nash** — Reappointment is for a three (3) year term, retroactive — December 1, 2020 and Expiring November 30, 2023

Commissioners' Liaison Reports:

Commissioner Eichelberger:

Cumberland Area Economic Development Corporation:

CAEDC continues to work with the Housing and Redevelopment Authority to review the existing Memorandum of Understanding that exists between Planning, CAEDC, and Housing & Redevelopment Authority.

Commissioner Foschi:

Western Council of Government:

There was a virtual meeting held regarding the pipeline and it is available to view online.

Stop Violence Task Force Meeting: Commissioner Foschi said she attended her first virtual meeting and was amazed of the positive energy everyone was putting into their work.

Commissioner Foschi reminded everyone to use the Library.

Commissioner DiFilippo:

Conservation District Board: Virtual meeting was held December 8th

- Fourteen new requests for erosion and sediment control plans were received between October 22nd and December 1st.
- Cover crop program sign-up is open until December 15th and so far there are 57 farms that have registered.
- The Sunoco pipeline construction will be completed in Cumberland County by mid-Spring.

Agriculture Land Preservation Board: Met Wednesday, December 9th

- Kate McGraw's and Michael Klinepeter's terms expire this year and the board recommended they stay on; reappointment recommendations will be coming before the Board of Commissioners for approval.
- Interjects Renewal Energy provided information on a 1,000 acre solar project underway in Lurgan, Franklin County. They will need easements through farms to connect to the power grid at Carlisle's substation.
- There is a request from Central Valley Farms to put in an anaerobic digester which will produce energy.

Report of Executive Sessions: Acting Chief Clerk, Stacy Snyder reported there were executive sessions held on November 30, 2020 @ 2:30 p.m. Re: Personnel, December 3, 2020 @ 9:00 a.m. Re: Personnel and Real Estate; December 3, 2020 @ 12:45 p.m. Re: Personnel December 7, 2020 @ 10:30 a.m. and 2:00 p.m. Re: Real Estate; December 8, 2020 @ 2:00 p. m. and December 9, 2020 @ 8:30 a.m. Re: Personnel

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician