



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

April 15, 2021 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

### **PUBLIC HEARING**

#### **RE: Annual Action Plan Amendment to the Community Development Block Grant Program**

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Board of Commissioners Present via Zoom:** None.

**Quorum:** Yes.

**Staff Present:** Stacy M. Snyder, Chief Clerk; Theresa Kissinger, Administrative Technician; Angela Smyser, Administrative Specialist; Keith Brenneman, Solicitor.

**Department Staff Present:** Mark Adams, IMTO.

**Department Staff via Zoom:** Christine Bowden, Aging & Community Services; Lori Glace, Conservation; Holly Sherman, Human Resources; Bob Shively, Public Safety; Jaime Reiber, Children & Youth; Brent Durham, Facilities; Ron Snow, Dana Best, Finance; Ben Boyer, Melissa Smith, Claremont Nursing and Rehabilitation Center; Bryan Ward, Jody Smith, Sheriff's Office; Jack Carroll, Drug & Alcohol; Samantha Krepps, Communications.

**Outside Agencies Zoom:** Chris Rafferty, Housing & Redevelopment Authority; Timothy Edwards, Executive Director of Harrisburg International Airport.

**Media:** None.

**Call to Order:** Commissioner Eichelberger called the meeting to order.

**RE: Annual Action Plan Amendment to the CDBG Program:** Chris Rafferty discussed the action plan amendment to the CDBG program. He explained when changes are made to the program a public meeting must be held to give citizens an opportunity to voice comment on the modifications. Chris said projects have been completed with funds remaining; Housing & Redevelopment Authority would like to modify the project to move the remaining funds to create new projects.

**Public Comment:** None.

**Adjourn:** There being no further business to come before the Board, Commissioner DiFilippo made a motion to adjourn.

Respectfully Submitted,  
Theresa Kissinger, Administrative Technician



# Minutes

## Cumberland County Commissioners' Workshop Meeting

April 29, 2021 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Quorum:** Yes.

**Staff Present:** Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Angela Smyser, Administrative Specialist; Keith Brenneman, Solicitor;

**Staff Present via Zoom:** None.

**Department Staff Present:** Bob Shively, Public Safety; Samantha Krepps, Ben Burner, Communications; Megan Fogelsanger, IMTO.

**Department Staff via Zoom:** Mark Adams, IMTO; Dana Best, Finance; Michele Parsons, Claudia Garner, John Quirk, Public Safety; Toye Smith, Adult Probation; Melissa Calvanelli, Court Administration; Dale Sabadish, Prothonotary; Jonathan Mays, Kenneth Hassinger, CID; Kirk Stoner, Planning; Holly Sherman, Human Resources; Annie Strite, MH/IDD; Justin Miller, Recycling and Waste Authority.

**Outside Agencies via Zoom:** Mary Kuna, Housing & Redevelopment Authority;

**Others Present:** Bruce Spurgeon, The Meeting House; Dr. Joseph Cocciardi, SCTF MRC.

**Others Present via Zoom:** Alan Wirt, SCTF MRC; Andrea Taroli, Anita Vigeant, Bshov, Caitlyn, Carol, Cheryl Hale, Cindi Derr, Gail Hollands, Darlene Martin, Lindsay Musser Hough, Jacqueline Powell, Janet Bradley, Jonathan Lessard, Joy Hughes, Katie Noss, Linda Rice, Marg Butts, Marissa Mitchell, Mary Franco, Richard Johnson, Richard Nichols, Shelly Eichelberger, Stan and Joy Beachy, Trish Prosser, Fran Stewart, Stef Sweger, Citizens.

**Media:** None.

**Call to Order:** Chief Clerk Stacy Snyder called the meeting to order at 9:02 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None.

**Recognition of Mass Vaccination Clinic Volunteers:** Commissioner Foschi recognized and thanked all of the volunteers that have made our mass vaccination clinic successful. Michele Parsons shared a list of organizations that have provided volunteers. Commissioner DiFilippo, along with several others, shared how positive their experiences were getting vaccinated through the clinic. Bob Shively, Bruce Spurgeon and Dr. Joseph Cocciardi also expressed their gratitude to the volunteers.

**Housing & Redevelopment Authority Re: Affordable Housing Trust Fund Administrative Agreement Renewal:** Mary Kuna shared how these funds are currently and will continue to be utilized upon renewal of this five year agreement.

**Discussion of 2021/2022 Preliminary Fiscal Budget:** Dana Best requested to place the 2021/2022 Preliminary Fiscal Budget on view starting May 3, 2021.

**Discussion of Resolution 2021-16 Re: Designating Signatories for Transfer and Acceptance of Vehicles:** Solicitor Brennenman described the resolution authorizing the Commissioners, Chief Clerk and Deputy Chief Clerk to complete documentation pertaining to the disposal or purchase of a vehicle.

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**Contracts/Grants:**

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**  
None to discuss.
- II. **\* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Adult Probation:** (Toye Smith)
    - Pennsylvania Commission on Crime and Delinquency — 2020-2021 Grant in Aid — Award Amount \$227,310.00
  - b. **Courth Administration/Prothonotary:** (Melissa Calvanelli)
    - Paperless Solutions Inc. — Addendum — Efficiency and safety measure for electronic filing — Cost split evenly between both departments.
  - c. **District Attorney:** (Jonathan Mays)
    - M-Vac Systems — DNA Vacuum — Costs covered by Coverdale Grant.

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**Discussion of Cumberland Plans Grant Application for Monroe Township:** Kirk Stoner explained that Monroe Township has requested a \$15,000 Grant to update zoning ordinances.

**Discussion of Capital Project Requests:**

- **CID:** (Jonathan Mays, Kenneth Hassinger)
  - Vehicle — Total Project Cost — \$43,468.51— End of life replacement
  - DTF/CID Investigative Equipment — Total Project Cost — \$21,835.00 — Extracting information from cellphones — Training costs included.
- **IMTO:** (Mark Adams)
  - Computer Spring Life-Cycle 2021 — Total Project Cost — \$74,250.00 — 36 Laptops and 9 Desktops..
- **Liquid Fuels/Finance:** (Kirk Stoner)
  - Kunkle Bridge — Total Project Cost — \$3,003,900.00 — Change orders regarding issues with construction and surrounding residences.
  - Ramp Bridge — Total Project Cost — \$900,000.00 — Change orders regarding construction issues.

**Cumberland County Housing Authority Board:** Commissioner DiFilippo reviewed the Cumberland County Housing Authority Board reappointment recommendation of the following Individual:

- **Mark E. Bishop** — Reappointment is for a five (5) year term, effective — May 26, 2021 and expiring on May 25, 2026.

**Discussion of RCRA Subtitle C Site Identification Form:** Justin Miller explained that the EPA has changed requirements for this form to now include signatures from both the property owner and the operator. Justin requested a commissioner's signature.

**Commissioners' Liaison Reports:**

**Commissioner Eichelberger:**

**Recycling & Waste Authority:** Commissioner Eichelberger mentioned the Household Hazardous Waste Event was held. He requested Justin Miller share details of the event. 41,000 pounds of hazardous waste were successfully collected for disposal. Justin also requested the commissioners sign an advocacy letter encouraging the legislative body to not cut funding to recycling programs.

**Commissioner Foschi:**

**Cumberland Perry Area Vocational Technical School:** Commissioner Foschi shared that herself and Commissioner DiFilippo accepted the Business Partner of the Year Award on behalf of Cumberland County and the employees who work directly with the school.

**HATS Coordinating Committee:** Commissioner Foschi shared that a Transportation Needs Form is now available on the HATS website for municipalities or citizens. She also informed that Phase 2 of the I-81 Improvement Strategy is officially underway.

Commissioner Foschi shared that the Cumberland Valley Varsity Cheerleaders won the National Championship.

**Commissioner DiFilippo:**

**Housing and Redevelopment Authority Board:** Commissioner DiFilippo shared that the Emergency Rental Assistance Program is fully operational with significant interest from tenants. He explained that they are working to upgrade technology to improve speed of service.

**Conservation District Board:** Commissioner DiFilippo stated their Annual Tree Seedling Sale was the most successful one yet. He also summarized the Envirothon Award winners.

**Report of Executive Sessions:** Chief Clerk Stacy Snyder reported there were executive sessions held on April 21, 2021 @ 11:45 a.m. Re: Personnel; April 26, 2021 @ 10:35 a.m. Re: Real Estate; and April 28, 2021 @ 9:30 a.m. Re: Personnel.

**Other Business:** None.

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Angela Smyser,  
Administrative Specialist