



MINUTES

Cumberland County Prison Board Meeting

May 17, 2021 – 10:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Commissioners Present via Zoom: Commissioners Jean Foschi and Vincent T. DiFilippo.

Staff Present: Stacy Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician; Skip Ebert, District Attorney.

Present via Zoom: Bob Dagrosa, 1st Deputy Controller; Travis Shenk, Warden; Judge Jessica Brewbaker; Jennifer Hipp, Assistant Solicitor.

Call to Order: Bob Dagrosa called the meeting to order.

Public Comment: None

Approval of Minutes: Commissioner Foschi made a motion to approve the minutes of April 19, 2021. District Attorney Ebert seconded the motion and the motion carried.

Commissary Report: District Attorney Ebert made a motion to accept the April 2021 Commissary Reports. Commissioner Foschi seconded the motion and the motion carried.

Prison/Central Processing Expenditures: Commissioner Foschi made a motion to accept the April 2021 Prison Expenditures. Commissioner DiFilippo seconded the motion and the motion carried.

Warden's Report: Warden Shenk presented the April 2021 report:

Population Report:

- Average daily prison population for the month of April was 270 with 263 being in house.
- Current population is 270 with 263 being in-house.
- There are currently 219 males and 44 females.

Work Release Report:

- 0 inmates were enrolled in the Work Release Program.
- 0 inmates were removed from the Program for disciplinary reasons.

Trusty Report:

- 11 inmates were enrolled in the Inmate Worker Program.
 - 0 inmates were enrolled in the Outmate Trusty Program.
- There were no work crew projects for the month of April.

Earned Time Report:

- 9 inmates were screened and placed, 1 was removed for non-compliance with the agreement, and 6 were released.

- 252 bed days were saved.

Treatment Plan Report:

- 47 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 0 inmates earned their GED in April.

Risk Assessment Report:

- There were 21 Risk Assessments completed in the month of April.

Extraordinary Occurrences Report:

- There were 2 extraordinary occurrences with 2 uses of force with no injuries to inmates or staff.

Holding for other Jurisdictions:

- They are currently holding 2 males and 10 females for Perry County Prison, 4 males for the US Marshal Service, and 5 males for the Federal Bureau Prisons.

Commissioner DiFilippo made a motion to approve the Warden's Report. District Attorney Ebert seconded the motion and the motion carried.

Commissioner Foschi made a motion to approve the Warden's Training Report and Prime Care Medical. District Attorney Ebert seconded the motion and the motion carried.

Executive Session to Discuss Security and Personnel Issues:

A motion was made to go into an executive session at 10:09 a.m.

The meeting reconvened at 10:23 a.m.

Judge Brewbaker made a motion to approve posting the Financial Specialist position and the hiring of Darian Holley as a Correctional Officer, retroactive to May 10, 2021. Commissioner Foschi seconded the motion and the motion carried.

Other Business: None

Adjourn: There being no further business to come before the Board, Judge Brewbaker made a motion to adjourn the meeting.

The next Prison Board Meeting is scheduled for Monday, June 21, 2021 at 10:00 a.m. in the Commissioners' Hearing Room, via Zoom.

Respectfully submitted,

Theresa Kissinger,
Administrative Technician