



MINUTES

Cumberland County Commissioners' Workshop Meeting

June 24, 2021 – 9:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Keith Brenneman, Solicitor; Angela Smyser, Administrative Specialist.

Department Staff Present: Megan Folgelsanger, IMTO.

Department Staff via Zoom: Darin Baish, Adam Green, Jess Flachsmann, IMTO; Eric Radnovich, FID; Samantha Krepps, Communications; Ryan Simon, Drug and Alcohol; Ben Boyer, CNRC; Brent Durham, Facilities Management; Dana Best, Finance; Holly Sherman, Human Resources; Travis Shenk, Warden; Kirk Stoner, Planning; Susan Carbaugh, MH/IDD.

Outside Agencies Present: None.

Outside Agencies via Zoom: Bonnie Myers, North Newton Township; Chris Rafferty, Housing and Redevelopment Authority.

Others Present via Zoom: None.

Media: None.

Call to Order: Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Cumberland County Housing and Redevelopment Authority Re: U.S. Department of Housing and Urban Development: Chris Rafferty explained there are minor decreases in the grant funding from the U.S. Department of Housing and Urban Development for CDBG and HOME for FY 2020.

Letter of Support Re: Application for Multimodal Transportation Fund Grant by North Newton Township: Bonnie Myers explained the plan to build a pedestrian path to connect the North Newton Township Park and the Cumberland Valley Rail-Trail. She shared that a feasibility study was completed, and a project plan has been developed. Bonnie said the township has asked for a letter of support from the Board of Commissioners to recommend the Oakville Connector Path Construction Project for funding through the Multimodal Transportation Fund Grant Program.

Resolution 2021-19 Re: Budget Adjustment: Dana Best explained this resolution is for a \$10 Million placeholder in the budget for the American Rescue Plan funds and that further adjustments will be made as needed.

Contracts/Grants: (Tamie Hershey)

- I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Children & Youth:**
 - County of Chester – Chester County Youth Center – Continuation
 - Diversified Treatment Alternative Centers – Continuation
 - Janelle Carbaugh, MSW, LSW, Family Centered Services, LLC – Addendum for FY 2020-2021
 - Janelle Carbaugh, MSW, LSW, Family Centered Services, LLC – Addendum for FY 2021-2022
 - The Devereux Foundation dba Devereux Advanced Behavioral Health – Continuation
 - TrueNorth Wellness Services
 - CONCERN – Professional Services for Children, Youth, and Families
 - The Children’s Institute of Pittsburgh
 - b. **Drug & Alcohol:**
 - Dewaine Finkenbinder
- II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Children & Youth:** (Stacy Snyder)
 - Community Service Foundation – Increase
 - KidsPeace National Centers, Inc. – Increase
 - Justice Works Youth Care, Corporation – Increase
 - b. **CNRC:** (Ben Boyer)
 - Aplus Staffing, LLC – New Staffing Agency
 - c. **Commissioners’ Office:** (Stacy Snyder)
 - Cumberland County Library System – Change to MOU payment schedule
 - d. **District Attorney:** (Eric Radnovich)
 - Bode Cellmark Forensics, Inc. – Lab Testing Validation Services
 - e. **Drug & Alcohol:** (Ryan Simon)
 - Sally Kraus – New contractor for CRN screenings
 - f. **Finance:** (Dana Best)
 - Huggins Actuarial Services, Inc. – Workers’ Comp Fund Review for 2021
 - g. **IMTO:** (Darin Baish)
 - Netrepid – Maintenance and Service Renewal
 - h. **Liquid Fuels/Finance:** (Kirk Stoner)
 - Jay Fulkroad & Sons, Inc. – Change order
 - HRG – Ramp Bridge engineering services
 - Ryland Construction – Addendum – Sample Bridge closeout negotiations
 - i. **MH/IDD:** (Susan Carbaugh)
Early Intervention FY 2021-2022
 - International Corporate Training & Marketing LLC – Increase
 - HealthPro Pediatrics LLC – Amendment – Increase

- Jill Bricker, M-Ed, CIMI – Amendment – Increase
- Jena Vander Velden, MSPT – Decrease

Intellectual and Developmental Disabilities FY 2021-2022

- Geneva Worldwide, Inc. – Decrease
- j. **Prison:** (Travis Shenk)
- Pennsylvania Counseling Services, Inc. – Integration services
 - Department of the Navy – MOU for detaining military personnel

Cumberland Country Surplus Property:

- **Resolution 2021-20 Re: Adopting a Surplus Property Disposal Policy:** Brent Durham explained the resolution will change the minimum number of days an item must be posted internally prior to sale from 180 days to 60 days.
- **Use of Municibid Auction for Sale of Items for Six Months – Commencing July 1, 2021 and ending December 31, 2021:** Brent shared these items have been posted internally and are ready to be posted for sale on Municibid.
- **Use of Municibid Auction for Sale of Two Vehicles:** Brent explained the one vehicle is being retired and the other is being replaced.

Cumberland County Property and Liability Insurance Recommendation Memo: Holly Sherman explained that the new term starts July 1, 2021. She shared that three bids were received and recommends that the county renew their contract with Travelers Insurance and increase coverage from \$2 Million to \$5 Million.

Discussion of Capital Project Requests:

- **IMTO:**
 - **Wireless LAN Controller Upgrade – Total Project Cost – \$92,000.00:** Darin Baish explained this is an upgrade of all internal wireless systems to the latest technology. He shared the total project cost will be spread over 5 years.
 - **VEEAM Backup for Office 365 – Total Project Cost – \$36,445.50:** Adam Green explained this is a backup of the cloud storage used with Office 365. He shared that this is the company we currently use for other backup systems. He explained the total project cost will be spread over 3 years.
- **Forensic Lab:**
 - **Forensic Climate Chamber – Total Project Cost – \$27,089.89:** Eric Radnovich explained this equipment will be used to maximize the effect of the current equipment in the process of preserving fingerprints.

Authorize the Solicitor to Execute Settlement Stipulations for Assessment Appeals Filed by Ekta Hospitality, Hri Ram Nam, and Indiju Hospitality: Solicitor Brenneman explained they pertain to hotel properties located within Cumberland County.

Commissioner DiFilippo made a motion to authorize the solicitor to execute settlement stipulations for assessment appeals filed by Ekta Hospitality, Hri Ram Nam, and Indiju Hospitality. Commissioner Foschi seconded the motion and it unanimously carried.

Commissioners' Liaison Reports:
Commissioner Eichelberger:

MH/IDD: Commissioner Eichelberger shared that they are continuing to reopen programs that were stopped during the pandemic. He explained they are continuing discussions about the provider and staffing crisis. He shared there are still questions regarding the allocations of the state budget. He explained they are continuing crisis intervention training.

Recycling & Waste Authority: Commissioner Eichelberger shared that the June, 2021 meeting was cancelled.

CAEDC: Commissioner Eichelberger shared they have developed a policy committee.

Commissioner Foschi:

Library Systems: Commissioner Foschi urges the community to continue utilizing the library, especially over the Summer months.

LEPC: Commissioner Foschi explained that the LEPC is on hiatus.

Commissioner DiFilippo:

CapCOG: Commissioner DiFilippo shared that Congressman Scott Perry attended and provided a legislative update and expressed concerns of overspending by the federal government. He shared details regarding their annual auction. He informed that they are waiting for a response to their submitted grant application.

Conservation District Board: Commissioner DiFilippo shared their budget is in good shape. He shared they discussed the cover crop program. He explained that farmers are increasingly implementing best management practices.

Report of Executive Session: Chief Clerk Stacy Snyder reported there was an executive session held on June 23, 2021 @ 9:30 a.m. Re: Personnel.

Other Business: None.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Angela Smyser,
Administrative Specialist