



MINUTES

Cumberland County Commissioners' Workshop Meeting

July 22, 2021 – 9:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Keith Brenneman, Solicitor; Angela Smyser, Administrative Specialist

Department Staff Present: Travis Shenk, Warden; Ben Burner, Communications; John Lopp, Facilities; Ryan Ilgenfritz, Jessica Flachsmann, Mark Adams, Megan Fogelsanger, IMTO; Bob Shively, Justin Shaulis, Brianna Strauser, Public Safety; Annie Strite, Sue Carbaugh, Robin Tolan, Brian Wilson, MH/IDD; Jack Carroll, Drug and Alcohol.

Department Staff via Zoom: Claudia Garner, Michele Parsons, Public Safety; Jaime Reiber, Children and Youth; Melissa Smith, CNRC; Elizabeth Grant, Planning; Tammy Bender, Finance; Ryan Simon, Drug and Alcohol; Kim Bitner, Aging and Community Services; Samantha Krepps, Communications; Beth Chornak, ERP; Holly Sherman, Jenn Goetz, Human Resources; Jody Smith, Sheriff's Office.

Outside Agencies Present: Mary Kuna, Housing & Redevelopment Authority.

Outside Agencies via Zoom: Chris Rafferty, Housing & Redevelopment Authority; Miki Kerr, Craig Cordell, New Visions Inc., Carol Thornton, Partnership for Better Health.

Others Present via Zoom: Laura Jesic, Kristi Templin.

Media: None.

Call to Order: Chief Clerk Stacy Snyder called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Discussion of Revision to Approved CDBG & HOME Annual Action Plan PY2021: Chris Rafferty discussed this at the Public Hearing and had no additional comments.

Discussion of Reallocation of Emergency Solutions Grant Cares Program Funding from Rapid Rehousing to Emergency Shelter Funding: Mary Kuna discussed this at the Public Hearing and had no additional comments.

Discussion of the 2021/2022 Cumberland County Human Services Plan: Robin Tolan discussed this at the Public Hearing and had no additional comments.

Recognition of Employees Who Assisted at the Cumberland County Community Vaccine Clinic: Commissioner Eichelberger recognized county employees that played a huge role in the operation of the clinic. He recognized the Facilities Management Department, with special recognition going to Yvonne Swarner and Robyn Shirley. He recognized the Sheriff's Office, with special recognition going to Sargent Ron Kerr and Corporals Tim Reitz and Steve Bender. He recognized IMTO, with special recognition going to Ryan Ilgenfritz and Jess Flachsmann. He also recognized the Communications Department. A video presentation was shown listing additional employees who assisted with the clinic.

Commissioner Eichelberger recognized the Department of Public Safety, led by Director Bob Shively, as the lead department for this project. He gave special recognition to Justin Shaulis and stated that Justin went above and beyond to make the clinic successful while also continuing his routine responsibilities. He presented a certificate of appreciation to Justin.

Discussion of Resolution 2021-21 Re: Budget Adjustment: Tammy Bender explained that this resolution corrects the Fiscal Budget to match the State allocations for Community Services.

Contracts/Grants: (Tamie Hershey)

I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

a. **Aging and Community Services:**

- Language Line Services, Inc. – Addendum
- Juli McGreevy
- Messiah Lifeways Community Support Services

b. **Children and Youth:**

- Pressley Ridge – Continuation
- George Junior Republic in Pennsylvania – Continuation
- Bethany Home, Inc. – Continuation

c. **District Attorney:**

- PCCD – Continuation

d. **Drug and Alcohol:**

- Pennsylvania Counseling Services
- Perry Human Services – Outpatient Treatment Services
- Perry Human Services – Prevention Services
- JFT Recovery & Veteran's Support Services, Inc. – Recovery Center
- JFT Recovery & Veteran's Support Services, Inc. – Warm Hand Off Program
- Catholic Charities Diocese of Harrisburg PA, Inc.
- Substance Abuse Services, Inc., DBA, The RASE Project
- Mazzitti & Sullivan Counseling Services, Inc.
- Pyramid Health Care, Inc.

e. **Public Safety:**

- CenturyLink Communications LLC – Addendum

II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

a. **Aging and Community Services:** (Christine Bowden)

- State Food Purchase Program Plan – Increase
 - Menno Haven, Inc. – Funds for sponsoring senior center
 - The Salvation Army – Funds for sponsoring senior center
 - Big Spring Senior Center – Funds for sponsoring senior center
- b. **Children and Youth:** (Jaime Reiber)
- Children’s Aid Society of Franklin County – Increase to Independent Living
 - Appalachian Youth Services, Inc. – Increase to Residential Program
 - Families United Network, Inc. – Increases to all programs
 - Children’s Resource Center – Increase
 - Children’s Aid Society of Franklin County – Increase to Out of Home
 - Gaudenzia West Shore Outpatient – MOU – Supportive Agreement
 - Pennsylvania Counseling Services, Inc. – MOU – Letter of Agreement
- c. **CNRC:** (Melissa Smith)
- Vital Healthcare Solutions LLC – Prior Contract was withdrawn – New Contract
- d. **Drug and Alcohol:** (Ryan Simon)
- Bowling Green Inn, Brandywine – Change from 3 year to 1 year – Decrease
 - White Deer Run LLC – Increase to Inpatient Services
 - Perry Human Services – Increase to Inpatient Services
 - Pyramid HealthCare, Inc. – Increase to Inpatient Services
 - Daystar Center for Spiritual Recovery – Increase to Inpatient Services
- e. **ERP:** (Beth Chornak)
- Business Software, Inc. – Maintenance Agreement – Increase
- f. **Finance:** (Dana Best)
- Questica LTD – Increase
- g. **MH/IDD:** (Sue Carbaugh)
- Early Intervention FY 2020-2021
- International Corporate Training & Marketing LLC – Amendment – Increase
- Intellectual and Developmental Disabilities FY 2020-2021
- Human Achievement Program Inc. – Amendment – Increase
 - The Advocacy Alliance – Amendment – Increase
- Early Intervention FY 2021-2022
- UPMC Pinnacle Hospitals, Pinnacle Health Infant Development Program – Decrease
- Intellectual and Developmental Disabilities FY 2021-2022
- Susquehanna Software Inc. – Increase
- h. **Recycling and Waste:** (Justin Miller)
- PA Department of Environmental Protection – Application for Reimbursement

Discussion of the Greason Section of The Cumberland Valley Rail Trail:

- **Authorization for the Planning Department to Advertise for Construction Inspection Bids**
- **Review of Utility Clearance Form D-419**

Elizabeth Grant explained that Cumberland County is acting as the fiscal agent for this project. She shared that no environmental impacts were determined by the engineering firm’s inspection.

Discussion of Approval for the Department of Public Safety to Receive the Following Donations:

- **Service 1st Restoration in the Amount of \$1,000 to Sponsor the 2021 Cumberland County LEPC SARA Summit**
- **Classic Drycleaners and Laundromats in the Amount of \$250 to Sponsor the 2021 Cumberland County LEPC SARA Summit**
- **The Tuckey Companies in the Amount of \$1,000 to Sponsor the 2021 Cumberland County LEPC SARA Summit**

Claudia Garner explained that the LEPC SARA Summit is a networking and training event and that these donations will be used to help sponsor the event.

Discussion of Approval for Facilities Management Staff to Each Receive a \$10 Gift Certificate

Donation from Destination Carlisle: John Lopp explained that Destination Carlisle would like to donate these gift certificates to the Facilities Management Staff as a thank you for the role they played in combating the pandemic, helping with the vaccine clinic, and event planning.

Discussion to Authorize Advertising Food Service Operation Bids at the Cumberland County

Prison: Warden Shenk explained that the current Food Service Contract for the Prison expires on November 1, 2021 and is requesting permission to advertise for bids for a new contract.

Discussion of the Cumberland County Commission for Women Appointment Recommendation of the Following Individual:

- **Ashley Walkowiak – appointment is for a partial term, effective July 26, 2021, and expiring on December 31, 2021**

Commissioner Foschi shared that she attended their most recent meeting and expressed that Ashley Walkowiak would make a wonderful addition to the Commission for Women.

Commissioners' Liaison Reports:

Commissioner Eichelberger:

MH/IDD: Commissioner Eichelberger shared that most of their discussion was surrounding the flat funding issue.

Recycling and Waste: Commissioner Eichelberger shared that they discussed the Hazardous Waste events and are working to encourage more participation in the survey regarding these services. He also shared that a request for a new grinder is in process.

Commissioner Foschi:

Library Systems: Commissioner Foschi encourages everyone to continue using the libraries.

Commissioner Foschi expressed her gratitude to the community partners that are supporting the LEPC-SARA Summit as it is part of emergency management in Cumberland County

Commissioner DiFilippo:

Affordable Housing Trust Fund: Commissioner DiFilippo shared they are reviewing the First Time Homebuyer Assistance Program for down payment and closing cost assistance and the changes that will most likely be made. There have been 17 settlements this year.

CapCOG: Commissioner DiFilippo shared that Ted Shumaker from the Comprehensive Criminal Justice Solutions Group gave a presentation on a police executive symposium consisting of training and best practices to assist police in handling unexpected issues that are not part of police academy training. He also shared their annual golf event will be held on September 20, 2021 at Armitage Golf Course.

Housing and Redevelopment Authority: Commissioner DiFilippo shared they met on July 16, 2021 and there are 5 properties being considered for blight designation. He also shared there are four communities looking to be engaged in the process. He explained that ERAP will expand for a second round of funding.

Agriculture Land Preservation Board: Commissioner DiFilippo explained that a farm, which was put into preservation in 1999, had six acres that were not included in the original survey. He shared that the owner is having the land resurveyed and that the County will likely need to reimburse them should the error be confirmed. He also promoted the 30 by 30 program and stated they have seen an increase in farmers using the best management practices.

Report of Executive Session: Chief Clerk Stacy Snyder reported there was an executive session held on July 21, 2021 @ 9:30 a.m. Re: Personnel.

Other Business: Commissioner Foschi shared that the Board of Commissioners has been asked to apply for funding to repair Sheepford Bridge.

Commissioner Foschi made a motion to have the Cumberland County Planning Department and HRG work with the York County Planning Commission to determine if an application should be filed and if Cumberland or York Counties should participate or sponsor in the application. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissioner DiFilippo asked for clarification regarding the emergency declaration and quorum qualifications. Discussion ensued.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Angela Smyser,
Administrative Specialist



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PUBLIC HEARING

RE: 2021/2022 Cumberland County Human Services Plan

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Keith Brenneman, Solicitor; Angela Smyser, Administrative Specialist.

Department Staff Present: Travis Shenk, Warden; Ben Burner, Communications; John Lopp, Facilities; Ryan Ilgenfritz, Jessica Flachsmann, Mark Adams, Megan Fogelsanger, IMTO; Bob Shively, Justin Shaulis, Brianna Strauser, Public Safety; Annie Strite, Sue Carbaugh, Robin Tolan, Brian Wilson, MH/IDD; Jack Carroll, Drug and Alcohol.

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Outside Agencies Present: Mary Kuna, Housing & Redevelopment Authority.

Outside Agencies via Zoom: Chris Rafferty, Housing & Redevelopment Authority; Miki Kerr, Craig Cordell, New Visions Inc., Carol Thornton, Partnership for Better Health.

Others Present via Zoom: Laura Jesic, Kristi Templin.

Media: None.

Call to Order: Commissioner Eichelberger called the Public Hearing to order.

RE: 2021/2022 Cumberland County Human Services Plan: Robin Tolan explained that the template for the Human Services Plan is provided by the State. She clarified this is a combined plan with Perry County. She highlighted the priorities for Mental Health, which are maintaining the current array of services, implementing the co-responder program, crisis intervention, the elementary student assistance program, and supporting trauma informed training for staff and community providers and agencies.

Sue Carbaugh summarized the Intellectual & Developmental Disabilities Services section and explained that Cumberland County provides 80% of these services and Perry County provides 20%. She

emphasized that they want to focus more on the areas of the plan that will help achieve the goal of an everyday life for all individuals.

Jack Carrol provided an overview of the Drug and Alcohol Services section. He shared that the pandemic reversed much of the progress that had been made previously and overdoses increased by 47% in 2020. He explained they want to continue expanding access to treatment, Naloxone, and education.

Robin Tolan explained the Homeless Assistance Program that is handled by the Office of Aging and Community Services. She described the bridge housing services, case management, rental assistance, and emergency shelter aspects of the program.

Robin Tolan explained that the Human Services Development Fund (HSDF) funds are being utilized for chore services, transportation, personal care, care management, protective services, homeless assistance services, information and referral, and Cumberland Cares for Families.

Sue, Jack, and Robin all expressed how flat funding is having a major impact on their ability to provide the highest level of services to as many people as possible. Commissioner Foschi acknowledged the struggle they are facing and shared her appreciation of how hard everyone is working despite the situation.

Craig Cordell, Executive Director, New Visions Inc., emphasized the alignment of their goals with the goals of Cumberland County. He requested that the Board of Commissioners continue to be their voice to the State to help combat the flat funding issues.

Carol Thornton, Director of Grants and Public Policy for Partnerships for Better Health, expressed gratitude to the Board of Commissioners for lending their voices in support of providing human services for Cumberland County. She explained that they support the efforts of the human service offices.

Miki Kerr, New Visions Inc., shared that they are struggling to hire qualified staff to provide their services. She also explained that they are being affected by the flat funding issues also.

Public Comment: None.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Angela Smyser
Administrative Specialist



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PUBLIC HEARING

RE: Reallocation of Emergency Solutions Grant Cares Program Funding from Rapid Rehousing to Emergency Shelter Funding

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Keith Brenneman, Solicitor; Angela Smyser, Administrative Specialist.

Department Staff Present: Travis Shenk, Warden; Ben Burner, Communications; John Lopp, Facilities; Ryan Ilgenfritz, Jessica Flachsmann, Mark Adams, Megan Fogelsanger, IMTO; Bob Shively, Justin Shaulis, Brianna Strauser, Public Safety; Annie Strite, Sue Carbaugh, Robin Tolan, Brian Wilson, MH/IDD; Jack Carroll, Drug and Alcohol.

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Outside Agencies Present: Mary Kuna, Housing & Redevelopment Authority.

Outside Agencies via Zoom: Chris Rafferty, Housing & Redevelopment Authority; Miki Kerr, Craig Cordell, New Visions Inc., Carol Thornton, Partnership for Better Health.

Others Present via Zoom: Laura Jesic, Kristi Templin.

Media: None.

Call to Order: Commissioner Eichelberger called the Public Hearing to order.

RE: Reallocation of Emergency Solutions Grant Cares Program Funding from Rapid Rehousing to Emergency Shelter Funding: Mary Kuna explained that the Cumberland County Housing and Redevelopment Authority is requesting a modification to move \$20,200 from the Rapid Rehousing budget to the Emergency Shelter Budget. She shared that Domestic Violence Services for Cumberland and Perry Counties have found greater demand for their Emergency Shelter Services than for the Rapid Rehousing. She explained they have pursued the need for Rapid Rehousing but are not finding landlords

interested in participating, which is why they believe the funds will be better utilized for emergency shelter services.

Public Comment: None.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

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PUBLIC HEARING

RE: Revision to Approved CDBG & Home Annual Action Plan PY2021

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Keith Brenneman, Solicitor; Angela Smyser, Administrative Specialist.

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Others Present via Zoom: Laura Jesic, Kristi Templin.

Media: None.

Call to Order: Commissioner Eichelberger called the Public Hearing to order.

RE: Revision to Approved CDBG & Home Annual Action Plan PY2021: Chris Rafferty explained there was an increase in funding from the U.S. Department of Housing & Urban Development which led to a revision to the previously approved Cumberland County PY 2021 CDBG and HOME Annual Action Plan. He stated that the CDBG grant amount increased by \$205,014 and the HOME grant amount increased by \$125,247.

Public Comment: None.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Angela Smyser
Administrative Specialist