



MINUTES

Cumberland County Commissioners' Workshop Meeting

September 2, 2021 – 9:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger.

Board of Commissioners via Zoom: Commissioners Jean Foschi and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician.

Department Staff Present: None.

Department Staff via Zoom: Keith Brenneman, Solicitor; Nikki McElwee, Lisa Reider, Jaime Reiber; Children & Youth; Dana Best, Finance; Kim Bitner, Aging & Community Services; Bob Shively, Claudia Garner, Public Safety; Kirk Stoner, Planning; Annie Strite, MH/IDD; Jack Carroll, Drug & Alcohol; Travis Shenk, Prison; Samantha Krepps, Communications.

Outside Agencies Present: None.

Outside Agencies via Zoom: Chris Rafferty, Cumberland County Housing & Redevelopment; Jane Sheffield, Treasurer, September 11 Trail Alliance.

Others Present via Zoom: None.

Media: None.

Call to Order: Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Discussion of Approval of the Grant Agreement between the U.S. Department of Housing and Urban Development and Cumberland County in the amount of \$1,947,384.00 under the CDBG-CV Program: Chris Rafferty explained the additional funds will be used to prevent, prepare, and respond to the corona virus under the CDBG-CV program.

Discussion of Letter of Support Re: September 11 National Memorial Trail Alliance: Jane Sheffield asked for a letter of support from Cumberland County to have the 902-mile route identified as a major greenway in the state of Pennsylvania. She explained the Alliance is looking to seek funding to aid in the construction of the trail.

Discussion of the Needs Based Budget for Children and Youth Services: Nikki McElwee discussed how they continue to encounter new challenges because of COVID-19 pandemic. She indicated they have seen more complex cases and struggle with finding specific services and placement for children. She reported they still have challenges with staff turnover and have been conducting stay interviews and exit interviews. Lisa Reider explained the County's fiscal background on the needs-based budget.

Discussion of Resolution 2021-24 Re: Budget Adjustment: Dana Best explained the Human Services Development fund is increasing revenues and expenses by \$2,413.

Discussion of Cumberland County's Cost Allocation Plan: Dana Best said Finance is requesting the approval of the 2020 cost allocation plan prepared by Maximus to be used in the calendar year 2022. The plan is used to charge back cost to departments for the federal and state funding.

Contracts/Grants: (Tamie Hershey)

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

None

II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging and Community Services:** (Kim Bitner)

- Center for Independent Living on Central PA – Personal care and home support.
- Adams County Area Agency on Aging
- Harrisburg Area YMCA
- Contact Helpline
- Menno Haven, Inc., Non-Profit – Addendum – Senior Center services.
- Domestic Violence Services of Cumberland and Perry Counties – Addendum – Emergency Shelter services.
- Central Pennsylvania Food Bank – Wholesale retailer for food pantries.
- Center for Independent Living

b. **Children and Youth:** (Jaime Reiber)

- Merakey Pennsylvania – Foster care and In-home services.

c. **Commissioners:** (Tamie Hershey)

- Housing Authority of the County of Cumberland – Administrator for ERAP 2 Grant.
- HRG – Addendum – CNRC sub-division change order.

d. **Drug and Alcohol:** (Jack Carroll)

- H.E.A.R., Inc. – Inpatient drug and alcohol treatment provider.
- Eagleville Hospital – Inpatient drug and alcohol treatment provider.

e. **Liquid Fuels/Finance:** (Kirk Stoner)

- HRG – Addendum – Increase – Bridge inspections.

f. **MH/IDD:** (Annie Strite)

Intellectual and Developmental Disabilities FY 2020-2021

- Keystone Service Systems, Inc. – Addendum – Residential.

Early Intervention FY 2021-2022

- International Service Center – Language interpretation.

Mental Health FY 2021-2022

- Cumberland County (Prison) – Group therapy.
- Intellectual and Developmental Disabilities FY 2021-2022
- York County Transportation Authority DBA Rabbitransit – Decrease
- g. **Planning:** (Kirk Stoner)
- South Middleton Township – Planning analysis of Carlisle Airport
 - Mt. Holly Springs Borough – Addendum
- h. **Public Safety:** (Claudia Garner)
- PEMA – Hazardous Material Response Fund Grant
 - PEMA – Radiation Emergency Response Fund Grant
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Discussion of Approval for Prison Staff to Each Receive a \$10.00 Gift Certificate Donation from Destination Carlisle: Travis Shenk explained that Destination Carlisle presented a \$10.00 gift certificate for each prison staff member, and with 122 staff members it is over the gift policy. He would like the board to approve acceptance of the gift cards from Destination Carlisle.

Discussion of Letter Re: Musselman Funeral Home and Cremation Services for Operation of the Crematory in Cumberland County: Keith Brenneman stated under state law that is governed by DEP the operator of a proposed crematory needs to have a letter of approval from both the municipality and Cumberland County as part of the comprehensive plan.

Commissioners' Liaison Reports:

Commissioner Eichelberger:

Cumberland Area Economic Development Corporation & Workforce Investment Board: A meeting is scheduled for next week to discuss strategic direction and organization matters with Jesse McCree from the South-Central PA Works and CAEDC Board. Commissioner Eichelberger explained they are looking to do more partnering with them on workforce issues. Laura Potthoff has issued her resignation; she had been working directly with Jesse McCree on these issues. CAEDC is working on some organizational review and doing interviews with existing positions.

Commissioner Foschi:

Commissioner Foschi attended the re-entry coalition task force meeting, and reported they worked on their mission and vision statements.

Commissioner Foschi expressed she was pleased that Jean Sheffield spoke about the September 11th National Memorial Trail during the Workshop meeting as it will be good for Cumberland County. She indicated our support of the September 11th National Memorial Trail Alliance will allow for different types of federal funds.

Commissioner DiFilippo:

Nothing to report.

Report of Executive Session: Chief Clerk Stacy Snyder reported there were executive sessions held on August 25, 2021 @ 2:30 p.m. and September 1, 2021 @ 9:30 a.m. Re: Personnel.

Other Business: Stacy Snyder stated a disaster declaration was issued yesterday that needs to be affirmed.

Affirming of the Disaster Declaration: Stacy Snyder requested an agenda item to affirm the disaster declaration be added to the agenda and it be acted upon today. She noted the reason for the request was due to the emergency that occurred after the agenda was published. Commissioner Eichelberger moved to add the agenda item as an action item. Commissioner Foschi seconded the motion and it unanimously carried.

Commissioner Foschi moved to reaffirm the emergency declaration regarding Hurricane Ida. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician